INVENTORY
OF
AGENCIES, BOARDS
AND
COMMISSIONS
1984

Alberta
GOVERNMENT OF ALBERTA

85-2001/

This inventory represents a compilation of information provided by the departments and agencies of the Government of Alberta during the summer of 1984. It was prepared by the Project Management Division, Alberta Executive Council Office.

The agencies, boards and commissions are listed under the ministries with which they are associated or through which funding is provided.

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AND
COMMISSIONS

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GOVERNMENT OF ALBERTA

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Fairview College - Board of Governors
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Grant MacEwan Community College - Board of Governors
Keyano College - Board of Governors
Lakeland College - Board of Governors
Lethbridge Community College - Board of Governors
Medicine Hat College - Board of Governors
Mount Royal College - Board of Governors
Northern Alberta Institute of Technology - Board of Governors
Olds College - Board of Governors
Private Vocational Schools Advisory Council
Red Deer College - Board of Governors
Southern Alberta Institute of Technology - Board of Governors
Students Finance Board
University of Alberta - Board of Governors
University of Calgary - Board of Governors
University of Lethbridge - Board of Governors
Westerra Institute of Technology - Board of Governors

DEPARTMENT OF ADVANCED EDUCATION

Athabasca University Governing Council
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Students Finance Board
University of Alberta - Board of Governors
University of Calgary - Board of Governors
University of Lethbridge - Board of Governors
Westerra Institute of Technology - Board of Governors

THE ATHABASCA UNIVERSITY - GOVERNING COUNCIL

AUTHORIZATION: The Universities Act.

PURPOSE: To manage and control the university and property, revenues, business and affairs.

METHOD OF FINANCING: Grants provided through Vote 2, Department of Advanced Education.

MEMBERSHIP:
(All part-time)

CHAIRMAN: John Elson

MEMBERS:
Blaine Logan
Lois Hole
Audrey Ackroyd
Donn Larsen
Rt. Rev. F.H.W. Crabb
Jim W. Dodds
Ronald Gordon
Barbara Wilkinson
Michailo (Mitchell) Wujcik
Jeannette Richter
Oliver Chernyk
Barbara L. Sproule
Rona Drennan
Sharon McGuire
Dr. Robert E. Spencer
Alvin Finkel
Dr. Joseph Couture
Bill Birge
Neil Henry
Dr. Ross Paul
Dr. Stephen Griew

VACANCIES: None.

APPOINTMENT PROCEDURE: Chairman appointed by the Lieutenant-Governor-in-Council; nine persons appointed by the Minister [2 vice-presidents, 1 student, 1 staff member (other than a member of the academic staff), 5 members of the academic staff (nominated by academic staff members)]; not more than twelve other representatives of the general public appointed by Lieutenant-Governor-in-Council.

TERM OF OFFICE: All members for a three-year term, and may be reappointed for a three-year term.

REMUNERATION ARRANGEMENTS: N/A.

(Summer 1984)

The Athabasca University - Governing Council - Page 2

RECORDS OF DELIBERATIONS:	Minutes are recorded.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Citizens are appointed to the Board.
FREQUENCY OF MEETINGS:	Once a month.
DURATION:	Continuing.
CONTACT PERSON:	Phil Gougeon - 427-5655.

THE BANFF CENTRE FOR CONTINUING EDUCATION - BOARD OF GOVERNORS

AUTHORIZATION:	The Banff Centre Act.	
PURPOSE:	To manage and control the property, revenues, business and affairs thereof.	
METHOD OF FINANCING:	Grants provided through Vote 2, Department of Advanced Education.	
MEMBERSHIP: (All part-time)	CHAIRMAN:	Carolyn Tavender
	MEMBERS:	Dr. Claude LeBlanc Harley Hotchkiss Roger Beaulier Ted Chapman George Yeates Susanne Palmer Fil Randolph Fraser Jack Krescy W. Lawrence Heisey Dr. Paul Fleck
VACANCIES:	Two.	
APPOINTMENT PROCEDURE:	Order-in-Council.	
TERM OF OFFICE:	Members- maximum three years, but may be reappointed for three-year term.	
REMUNERATION ARRANGEMENTS:	N/A.	
RECORDS OF DELIBERATIONS:	Minutes are recorded.	
APPEAL PROCEDURE:	N/A.	
CITIZEN PARTICIPATION:	Citizens are appointed to the Board.	
FREQUENCY OF MEETINGS:	Once a month.	
DURATION:	Continuing.	
CONTACT PERSON:	Phil Gougeon - 427-5655.	

(Summer 1984)

ALBERTA COUNCIL ON ADMISSIONS AND TRANSFER

AUTHORIZATION:	Ministerial appointment.	
PURPOSE:	To improve arrangements for the transfer of credits among universities, colleges, technical institutes, and other post-secondary institutions.	
METHOD OF FINANCING:	Vote 1, Department of Advanced Education.	
MEMBERSHIP: (All part-time)	CHAIRMAN:	Dr. Harold S. Baker
	MEMBERS:	Dr. Ernest Reinhold, Director, College Liaison, University of Alberta
		Dr. H.K. Betz, Department of Economics, University of Calgary
		Mr. Jack Oviatt, Registrar University of Lethbridge
		Mr. Hendrik Slegtenhorst, Registrar Athabasca University
		Dr. Ed Luterbach, Academic Dean Red Deer College
		Mr. Thomas Wood, Vice-President, Academic Mount Royal College
		Mr. Garry Polonsky, Vice-President, Program Development, Lakeland College
		Mr. R.S. Miller, Academic Director Southern Alberta Institute of Technology
		Dr. T.C. Day, Dean of Instruction Grant MacEwan Community College
		Dr. Michael Andrews, President Alberta Vocational Centre, Edmonton
	EXECUTIVE SECRETARY:	Marilyn Patton
VACANCIES:	None.	
APPOINTMENT PROCEDURE:	All appointments made by the Minister. The Chairman is under contract, the four universities each nominate a member; the Committee of College Presidents recommends four members; the Council suggests a representative of the technical institutes and a representative from the Alberta Vocational Centres.	
TERM OF OFFICE:	Two to three years.	

Alberta Council on Admissions and Transfer - Page 2

REMUNERATION ARRANGEMENTS:	Reimbursed for expenses only.
RECORDS OF DELIBERATIONS:	Informal notes are circulated to Council members, the Minister, the Universities Coordinating Council and Committee of College Presidents.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	As required (approximately once a month).
DURATION:	Continuing.
CONTACT PERSON:	Marilyn Patton - 427-5655.

FAIRVIEW COLLEGE - BOARD OF GOVERNORS

AUTHORIZATION:	The Colleges Act.
PURPOSE:	To conduct the business and affairs of the College in accordance with the Act, to determine the general policies of the College with respect to organization, administration, operation and curriculum, and to be responsible for the expenditure of funds.
METHOD OF FINANCING:	Grants provided through Vote 2, Department of Advanced Education.
MEMBERSHIP: (All part-time)	CHAIRMAN: Ian MacDonald MEMBERS: John S. Krall Anne Vos Peter Polukoshko Frank Gaboury Annette Nelson Kenneth Francis Landry J.A. Bernard Otto Casper Jackie Wheeler Dr. Fred Speckeen
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Academic and student members are appointed by the Minister. President is a statutory appointment. Remaining members appointed by Order-in-Council.
TERM OF OFFICE:	Academic members serve two-year terms, student members serve one-year terms; and other members serve three-year terms. All are eligible for reappointment for one additional term.
REMUNERATION ARRANGEMENTS:	N/A.
RECORDS OF DELIBERATIONS:	Minutes are recorded.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Citizens are appointed to the Board.
FREQUENCY OF MEETINGS:	Once a month.
DURATION:	Continuing.
CONTACT PERSON:	Phil Gougeon - 427-5655.

(Summer 1984)

GRANDE PRAIRIE REGIONAL COLLEGE - BOARD OF GOVERNORS

AUTHORIZATION:	The Colleges Act.
PURPOSE:	To conduct the business and affairs of the College in accordance with the Act, to determine the general policies of the College with respect to organization, administration, operation and curriculum, and to be responsible for the expenditure of funds.
METHOD OF FINANCING:	Grants provided through Vote 2, Department of Advanced Education.
MEMBERSHIP: (All part-time)	CHAIRMAN: Dr. Winston Backus MEMBERS: Sidney Rodnunsky Trudy Halabisky Hugh Impey Ted Balderston Pauline Swallow George M. Sitek Jerry Petryshyn Jim Smagata Miss Dorothy Rowles
VACANCIES:	One.
APPOINTMENT PROCEDURE:	Academic and student members are appointed by the Minister. President is a statutory appointment. Remaining members appointed by Order-in-Council.
TERM OF OFFICE:	Academic members serve two-year terms; student members serve one-year terms; and other members serve three-year terms. All are eligible for reappointment for one additional term.
REMUNERATION ARRANGEMENTS:	N/A.
RECORDS OF DELIBERATIONS:	Minutes are recorded.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Citizens are appointed to the Board.
FREQUENCY OF MEETINGS:	Once a month.
DURATION:	Continuing.
CONTACT PERSON:	Phil Gougeon - 427-5655.

(Summer 1984)

GRANT MacEWAN COMMUNITY COLLEGE - BOARD OF GOVERNORS

AUTHORIZATION:	The Colleges Act.	
PURPOSE:	To conduct the business and affairs of the College in accordance with the Act, to determine the general policies of the College with respect to organization, administration, operation and curriculum, and to be responsible for the expenditure of funds.	
METHOD OF FINANCING:	Grants provided through Vote 2, Department of Advanced Education.	
MEMBERSHIP: (All part-time)	CHAIRMAN:	Peter Kossowan
	MEMBERS:	Irene Koziol Rose Marie Micas Ralph Young Beverley Mahood William A.R. Barry John Steffansen Peter Dent Bert Giles Lorne Yacuk Dr. Gerry Kelly
VACANCIES:	None.	
APPOINTMENT PROCEDURE:	Academic and student members are appointed by the Minister. President is a statutory appointment. Remaining members appointed by Order-in-Council.	
TERM OF OFFICE:	Academic members serve two-year terms; student members serve one-year terms, and other members serve three-year terms. All are eligible for reappointment for one additional term.	
REMUNERATION ARRANGEMENTS:	N/A.	
RECORDS OF DELIBERATIONS:	Minutes are recorded.	
APPEAL PROCEDURE:	N/A.	
CITIZEN PARTICIPATION:	N/A.	
FREQUENCY OF MEETINGS:	Once a month.	
DURATION:	Continuing.	
CONTACT PERSON:	Phil Gougeon - 427-5655.	

(Summer 1984)

KEYANO COLLEGE - BOARD OF GOVERNORS

AUTHORIZATION:	The Colleges Act.	
PURPOSE:	To conduct the business and affairs of the College in accordance with the Act, to determine the general policies of the College with respect to organization, administration, operation and curriculum, and to be responsible for the expenditure of funds.	
METHOD OF FINANCING:	Grants provided through Vote 2, Department of Advanced Education.	
MEMBERSHIP: (All part-time)	CHAIRMAN:	Bob Byron
	MEMBERS:	Wendy Podborski Arnie Godin Colin Solbak Gary Burns Kenneth R.L. Hill Georgina Mason Ed Stolarchuk Rosemarie Ebbinghoff Gladys Hardy Doug A. Schmit
VACANCIES:	None.	
APPOINTMENT PROCEDURE:	Academic and student members are appointed by the Minister. President is a statutory appointment. Remaining members appointed by Order-in-Council.	
TERM OF OFFICE:	Academic members serve two-year terms; student members serve one-year terms; and other members serve three-year terms. All are eligible for reappointment for one additional term.	
REMUNERATION ARRANGEMENTS:	N/A.	
RECORDS OF DELIBERATIONS:	Minutes are recorded.	
APPEAL PROCEDURE:	N/A.	
CITIZEN PARTICIPATION:	Citizens are appointed to the Board.	
FREQUENCY OF MEETING:	Once a month.	
DURATION:	Continuing.	
CONTACT PERSON:	Phil Gougeon - 427-5655.	

(Summer 1984)

LAKELAND COLLEGE - BOARD OF GOVERNORS

AUTHORIZATION: The Colleges Act.

PURPOSE: To conduct the business and affairs of the College in accordance with the Act, to determine the general policies of the College with respect to organization, administration, operation and curriculum, and to be responsible for the expenditure of funds.

METHOD OF FINANCING: Grants provided through Vote 2, Department of Advanced Education.

MEMBERSHIP:
(All part-time)

CHAIRMAN: David Hines

MEMBERS:
Don Whittaker
Larry Ruptash
David Panas
Dan Zarowney
Byron Iverson
Margaret Shelgrove
Lynn Manners
Dr. Don Gallup
Judy Woyewitka
Roy Murray

VACANCIES: None.

APPOINTMENT PROCEDURE: Academic and student members are appointed by the Minister. President is a statutory appointment. Remaining members appointed by Order-in-Council.

TERM OF OFFICE: Academic members serve two-year terms; student members serve one-year terms; and other members serve three-year terms. All are eligible for reappointment for one additional term.

REMUNERATION ARRANGEMENTS: N/A.

RECORDS OF DELIBERATIONS: Minutes are recorded.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Citizens are appointed to the Board.

FREQUENCY OF MEETINGS: Once a month.

DURATION: Continuing.

CONTACT PERSON: Phil Gougeon - 427-5655.

(Summer 1984)

LETHBRIDGE COMMUNITY COLLEGE - BOARD OF GOVERNORS

AUTHORIZATION:	The Colleges Act.
PURPOSE:	To conduct the business and affairs of the College in accordance with the Act, to determine the general policies of the College with respect to organization, administration, operation and curriculum, and to be responsible for the expenditure of funds.
METHOD OF FINANCING:	Grants provided through Vote 2, Department of Advanced Education.
MEMBERSHIP: (All part-time)	CHAIRMAN: Dick Haney MEMBERS: Douglas K. Thornton John Otto Bob Alexander Craig Simmons Barbara Bond Laurence Turner Terry Hochstein Lee Prindle Ed Schurman Les Talbot
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Academic and student members are appointed by the Minister. President is a statutory appointment. Remaining members appointed by Order-in-Council.
TERM OF OFFICE:	Academic members serve two-year terms; student members serve one-year terms; and other members serve three-year terms. All are eligible for reappointment for one additional term.
REMUNERATION ARRANGEMENTS:	N/A.
RECORDS OF DELIBERATIONS:	Minutes are recorded.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Citizens are appointed to the Board.
FREQUENCY OF MEETINGS:	Once a month.
DURATION:	Continuing.
CONTACT PERSON:	Phil Gougeon - 427-5655.

(Summer 1984)

MEDICINE HAT COLLEGE - BOARD OF GOVERNORS

AUTHORIZATION: The Colleges Act.

PURPOSE: To conduct the business and affairs of the College in accordance with the Act, to determine the general policies of the College with respect to organization, administration, operation and curriculum, and to be responsible for the expenditure of funds.

METHOD OF FINANCING: Grants provided through Vote 2, Department of Advanced Education.

MEMBERSHIP: (All part-time)

CHAIRMAN: Alan Craig

MEMBERS:
Terrance Doran
Eileen Sissons
Jane Constance MacKay
William Rae
Orville Shantz
Hans Mueller
Laurie Milne
Hazen Mellish
Dennis Umpleby
Chuck J. Meagher

VACANCIES: None.

APPOINTMENT PROCEDURE: Academic and student members are appointed by the Minister. President is a statutory appointment. Remaining members appointed by Order-in-Council.

TERM OF OFFICE: Academic members serve two-year terms, student members serve one-year terms; and other members serve three-year terms. All are eligible for reappointment for one additional term.

REMUNERATION ARRANGEMENTS: N/A.

RECORDS OF DELIBERATIONS: Minutes are recorded.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Citizens are appointed to the Board.

FREQUENCY OF MEETINGS: Once a month.

DURATION: Continuing.

CONTACT PERSON: Phil Gougeon - 427-5655.

(Summer 1984)

MOUNT ROYAL COLLEGE - BOARD OF GOVERNORS

AUTHORIZATION:	The Colleges Act.
PURPOSE:	To conduct the business and affairs of the College in accordance with the Act, to determine the general policies of the College with respect to organization, administration, operation and curriculum, and to be responsible for the expenditure of funds.
METHOD OF FINANCING:	Grants provided through Vote 2, Department of Advanced Education.
MEMBERSHIP: (All part-time)	CHAIRMAN: Roy Deyell MEMBERS: Joanne Lacey McLaws Ted Carruthers Bill McManus Barbara Jean Fraser Doug Thomson Bartlett Rombough Emmett P. Hogan Phyllis Laidlow Tom Boettger Dr. Donald Noel Baker
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Academic and student members are appointed by the Minister. President is a statutory appointment. Remaining members appointed by Order-in-Council.
TERM OF OFFICE:	Academic members serve two-year terms; student members serve one-year terms; and other members serve three-year terms. All are eligible for reappointment for one additional term.
REMUNERATION ARRANGEMENTS:	N/A.
RECORDS OF DELIBERATIONS:	Minutes are recorded.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Citizens are appointed to the Board.
FREQUENCY OF MEETINGS:	Once a month.
DURATION:	Continuing.
CONTACT PERSON:	Phil Gougeon - 427-5655.

NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY - BOARD OF GOVERNORS

AUTHORIZATION:	The Technical Institutes Act.
PURPOSE:	To manage and control the property, revenue, business and affairs thereof.
METHOD OF FINANCING:	Grants provided through Vote 2, Sub-program 4, Department of Advanced Education.
MEMBERSHIP: (All part-time)	CHAIRMAN: Al McCagherty MEMBERS: Dr. Gurbachan Singh Paul Douglas Brimacombe Lawrence Jacobs Georgiana A. Brooks Tony Falcone Robert Graesser Art Meyer Allan Olson Bruce Ashton Perry Baird Don Pratt Syed Kalimul Hag Melissa J. Sandulak Christopher T. Persson Dr. Stan Souch
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Chairman appointed by Lieutenant-Governor-in-Council. President is a member; five appointed by Minister (two of whom must be nominated by Students' Union; two by the Academic Staff Association and one by the Non-Academic Staff Association); nine other representatives of the general public appointed by the Lieutenant-Governor-in-Council, for a total of sixteen.
TERM OF OFFICE:	All members for a three-year term; may be reappointed for a three-year term. Initially, some members appointed for a two-year term; except for students who are appointed for a one-year term.
REMUNERATION ARRANGEMENTS:	N/A.
RECORDS OF DELIBERATIONS:	Recorded in the form of minutes and distributed to members. An annual report is filed with the Minister of Advanced Education.
APPEAL PROCEDURE:	N/A.

(Summer 1984)

Northern Alberta Institute of Technology - Board of Governors- Page 2

CITIZEN PARTICIPATION:	Citizens are appointed to the Board.
FREQUENCY OF MEETINGS:	Once a month.
DURATION:	Continuing.
CONTACT PERSON:	Phil Gougeon - 427-5655.

OLDS COLLEGE - BOARD OF GOVERNORS

AUTHORIZATION:	The Colleges Act.	
PURPOSE:	To conduct the business and affairs of the College in accordance with the Act, to determine the general policies of the College with respect to organization, administration, operation and curriculum, and to be responsible for the expenditure of funds.	
METHOD OF FINANCING:	Grants provided through Vote 2, Department of Advanced Education.	
MEMBERSHIP: (All part-time)	CHAIRMAN:	Don Robertson
	MEMBERS:	Roy Copithorne Bridget Galvon Helen Smith Gary Severtson Charles Howard Chuck Lawrence Craig Wiechnik Dr. Daniel Cornish
VACANCIES:	Two.	
APPOINTMENT PROCEDURE:	Academic and student members are appointed by the Minister. President is a statutory appointment. Remaining members appointed by Order-in-Council.	
TERM OF OFFICE:	Academic members serve two-year terms; student members serve one-year terms; and other members serve three-year terms. All are eligible for reappointment for one additional term.	
REMUNERATION ARRANGEMENTS:	N/A.	
RECORDS OF DELIBERATIONS:	Minutes are recorded.	
APPEAL PROCEDURE:	N/A.	
CITIZEN PARTICIPATION:	Citizens are appointed to the Board.	
FREQUENCY OF MEETINGS:	Once a month.	
DURATION:	Continuing.	
CONTACT PERSON:	Phil Gougeon - 427-5655.	

(Summer 1984)

PRIVATE VOCATIONAL SCHOOLS ADVISORY COUNCIL

AUTHORIZATION:	The Private Vocational Schools Act.
PURPOSE:	a) Hear appeals related to licence refusal, cancellation or suspension, b) Enquire into matters referred to it by the Minister, c) Perform any other duties assigned to it by the Minister.
METHOD OF FINANCING:	Vote 1, Department of Advanced Education.
MEMBERSHIP: (All part-time)	CHAIRMAN: Mrs. S.T. Murphy MEMBERS: Mr. S. Wilk Mr. H. Harder Mr. A. Lemish Ms. L. Hueppelscheuser
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Ministerial Order.
TERM OF OFFICE:	As prescribed by the Minister, but not to exceed three years, not more than two consecutive terms, and after two consecutive terms, not eligible for three years.
REMUNERATION ARRANGEMENTS:	According to Schedule 1 - Part B of O.C.1175/80 (Committee Remuneration Order).
RECORDS OF DELIBERATIONS:	Minutes are recorded.
APPEAL PROCEDURE:	Appeal to Court of Queen's Bench.
CITIZEN PARTICIPATION:	Citizens are appointed.
FREQUENCY OF MEETINGS:	As required.
DURATION:	Continuing.
CONTACT PERSON:	Dr. Andy Hendry, Director Private Vocational Schools Advanced Education 7th Floor, East Wing 11160 Jasper Avenue Edmonton, Alberta Phone: 427-3846

RED DEER COLLEGE - BOARD OF GOVERNORS

AUTHORIZATION: The Colleges Act.

PURPOSE: To conduct the business and affairs of the College in accordance with the Act, to determine the general policies of the College with respect to organization, administration, operation and curriculum, and to be responsible for the expenditure of funds.

METHOD OF FINANCING: Grants provided through Vote 2, Department of Advanced Education.

MEMBERSHIP:
(All part-time)

CHAIRMAN: Ed Makarenko

MEMBERS:
Dennis W. Crowe
Robert Gray
Douglas McElligott
Doris Jewell
Robert J. Krejci
Joan Piening
Dr. John L. Tobias
Sue Jacques
Wendy Church
Dr. Bill Forbes

VACANCIES: None.

APPOINTMENT PROCEDURE: Academic and student members are appointed by the Minister. President is a statutory appointment. Remaining members appointed by Order-in-Council.

TERM OF OFFICE: Academic members serve two-year terms; student members serve one-year terms; and other members serve three-year terms. All are eligible for reappointment for one additional term.

REMUNERATION ARRANGEMENTS: N/A.

RECORDS OF DELIBERATIONS: Minutes are recorded.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Citizens are appointed to the Board.

FREQUENCY OF MEETINGS: Once a month.

DURATION: Continuing.

CONTACT PERSON: Phil Gougeon - 427-5655.

(Summer 1984)

SOUTHERN ALBERTA INSTITUTE OF TECHNOLOGY - BOARD OF GOVERNORS

AUTHORIZATION: The Technical Institutes Act.

PURPOSE: To manage and control the property, revenue, business and affairs thereof.

METHOD OF FINANCING: Grants provided through Vote 2, Sub-program 4, Department of Advanced Education.

MEMBERSHIP:
(All part-time)

CHAIRMAN: George Kermack

MEMBERS:
Ron Parker
Jeff Welling
Lloyd Hutton
Elgin Bell
Marjorie Bahan
Malcolm S. Bryce
Orville Fletcher
Kenneth McCready
Brad McManus
Harold Craigmile
Ken Bootland
James Dodds
Dan Gascon
Richard Cross
Fred Jorgenson

VACANCIES: None.

APPOINTMENT PROCEDURE: Chairman appointed by Lieutenant-Governor-in-Council. President is a member; five appointed by Minister (two of whom must be nominated by Students' Union, two by the Academic Staff Association and one by the Non-Academic Staff Association); nine other representatives of the general public appointed by the Lieutenant-Governor-in-Council, for a total of sixteen.

TERM OF OFFICE: All members for a three-year term; may be reappointed for a three-year term. Initially, some members appointed for a two-year term; except for students who are appointed for a one-year term.

REMUNERATION ARRANGEMENTS: N/A.

RECORDS OF DELIBERATIONS: Recorded in the form of minutes and distributed to members. An annual report is filed with the Minister of Advanced Education.

Southern Alberta Institute of Technology - Board of Governors - Page 2

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Citizens are appointed to the Board.

FREQUENCY OF MEETINGS: Once a month.

DURATION: Continuing.

CONTACT PERSON: Phil Gougeon - 427-5655.

STUDENTS FINANCE BOARD

AUTHORIZATION: The Students Finance Act.

PURPOSE: To provide financial assistance to Alberta students through the administration of The Students Finance Act, The Student Loan Guarantee Act, The Canada Student Loans Act and The Alberta Heritage Scholarship Act.

METHOD OF FINANCING: Vote 3, Department of Advanced Education.

MEMBERSHIP:
(All part-time)

CHAIRMAN: Roman Wiznura

MEMBERS:
John Balfour
Kees Cusveller
Pierrette Ducharme
Al Hauptman
Maureen Holmes
David O'Leary
Nestor Saskiw
Jim Smith
Richard Tchir
Terry Haberman

VACANCIES: None.

APPOINTMENT PROCEDURE: Ministerial Order.

TERM OF OFFICE: For a term not exceeding three years as prescribed by the Minister.

REMUNERATION ARRANGEMENTS: According to Schedule 1 - Part A of O.C.1175/80 (Committee Remuneration Order).

RECORDS OF DELIBERATIONS: Decisions are recorded in minutes which are restricted to internal use within the Department. However, final decisions on policy and procedure are available to the public.

APPEAL PROCEDURE:

1) Students may initiate an appeal by contacting either office of the Students Finance Board.
2) A review is undertaken by the Board's staff, taking into account any additional information or documentation relevant to the student's application.
3) If the student is not satisfied with the results of the review, the matter is placed on an agenda of the Appeals Committee.
4) Appeals Committees are located in Edmonton and Calgary.
5) Appeals dealing with residency or independence are heard by the Board.

(Summer 1984)

CITIZEN PARTICIPATION:	Communication is maintained through the receipt of briefs and by participation in meetings with student groups and institutional personnel. Appeals Committees and Selection Committees for various scholarships involve members of the public.
FREQUENCY OF MEETINGS:	Generally, meetings are held six times during the year or as required.
DURATION:	Continuing.
CONTACT PERSON:	Fred Hemingway - 427-5557. Chief Executive Officer Students Finance Board 10th Floor, 10025-106 Street Edmonton, Alberta

UNIVERSITY OF ALBERTA - BOARD OF GOVERNORS

AUTHORIZATION:	The Universities Act.
PURPOSE:	To manage and control the university and property, revenues, business and affairs.
METHOD OF FINANCING:	Grants provided through Vote 2, Department of Advanced Education.
MEMBERSHIP: (All part-time)	CHAIRMAN: John Schlosser MEMBERS: Gordon (Bud) Conway Garry Davidge Sandy Mactaggart Janet Bentley Jack Kennedy John E. Barry Joseph Kandler Douglas Max Ritchie Duncan R.B. McArthur W. Dave Usher Ms. Jean Mucha Dr. W. John McDonald Dr. Ronald T. Coutts Floyd W. Hodgins Jim Shinkaruk Gary Genosko Peter Savaryn Dr. Myer Horowitz
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Chairman appointed by the Lieutenant-Governor-in-Council; Chancellor and President of University are statutory members; eight persons appointed by the Minister (two of whom must be nominated by Alumni Association, two by General Faculties Council; two by Students' Union; one by the Senate; one by the Graduate Students Association); eight other representatives of the general public appointed by Lieutenant-Governor-in-Council.
TERM OF OFFICE:	All members for a three-year term; may be reappointed for a three-year term.
REMUNERATION ARRANGEMENTS:	N/A.
RECORDS OF DELIBERATIONS:	Recorded in the form of minutes and distributed to members. An annual report is filed with the Minister of Advanced Education.

(Summer 1984)

University of Alberta - Board of Governors - Page 2

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Citizens are appointed to the Board.

FREQUENCY OF MEETINGS: Once a month.

DURATION: Continuing.

CONTACT PERSON: Phil Gougeon - 427-5655.

UNIVERSITY OF CALGARY - BOARD OF GOVERNORS

AUTHORIZATION: The Universities Act.

PURPOSE: To manage and control the university and property, revenues, business and affairs.

METHOD OF FINANCING: Grants provided through Vote 2, Department of Advanced Education.

MEMBERSHIP:
(All part-time)

CHAIRMAN: Ross A. MacKimmie

MEMBERS:
Harry Irving
Maurice Paulson
Robert A. Willson
Thomas Lamb
Frank Swanson
Michael Williams
David Smith
A. Elaine Bucknum
James A.N. Mackie
Dr. Thomas Barton
Dr. James Beck
Bernie Myers
Dave Singleton
Kevin Gillis
Brian Norford
Dr. Norm Wagner

VACANCIES: Two.

APPOINTMENT PROCEDURE: Chairman appointed by the Lieutenant-Governor-in-Council; Chancellor and President of University are statutory members; eight persons appointed by the Minister (two of whom must be nominated by Alumni Association, two by General Faculties Council; two by Students' Union; one by the Senate; one by the Graduate Students Association); eight other representatives of the general public appointed by Lieutenant-Governor-in-Council.

TERM OF OFFICE: All members for a three-year term; may be reappointed for a three-year term.

REMUNERATION ARRANGEMENTS: N/A.

RECORDS OF DELIBERATIONS: Recorded in the form of minutes and distributed to members. An annual report is filed with the Minister of Advanced Education.

APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Citizens are appointed to the Board.
FREQUENCY OF MEETINGS:	Once a month.
DURATION:	Continuing.
CONTACT PERSON:	Phil Gougeon - 427-5655.

UNIVERSITY OF LETHBRIDGE - BOARD OF GOVERNORS

AUTHORIZATION: The Universities Act.

PURPOSE: To manage and control the university and property, revenues, business and affairs.

METHOD OF FINANCING: Grants provided through Vote 2, Department of Advanced Education.

MEMBERSHIP: (All part-time)

CHAIRMAN: R. Phillip M. North

MEMBERS:
Jerry LeGrandeur
Harry Cox
Ted King
Edward Rice
Terrance Royer
Dennis O'Connell
Frank Maloney
Earl Dawson
Marilyn Sinclair
Dr. Roman Scholdra
Dr. William Baker
Michael McPhail
Chuck Cosgrove
William Russell
Dr. John Woods

VACANCIES: One.

APPOINTMENT PROCEDURE: Chairman appointed by the Lieutenant-Governor-in-Council; Chancellor and President of University are statutory members; eight persons appointed by the Minister (two of whom must be nominated by Alumni Association, two by General Faculties Council; two by Students' Union; one by the Senate; one by the Graduate Students Association); eight other representatives of the general public appointed by Lieutenant-Governor-in-Council.

TERM OF OFFICE: All members for a three-year term; may be reappointed for a three-year term.

REMUNERATION ARRANGEMENTS: N/A.

RECORDS OF DELIBERATIONS: Recorded in the form of minutes and distributed to members. An annual report is filed with the Minister of Advanced Education.

APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Citizens are appointed to the Board.
FREQUENCY OF MEETINGS:	Once a month.
DURATION:	Continuing.
CONTACT PERSON:	Phil Gougeon - 427-5655.

WESTERRA INSTITUTE OF TECHNOLOGY - BOARD OF GOVERNORS

AUTHORIZATION: The Technical Institutes Act.

PURPOSE: To manage and control the property, revenue, business and affairs thereof.

METHOD OF FINANCING: Grants provided through Vote 2, Sub-program 4, Department of Advanced Education.

MEMBERSHIP: (All part-time)

CHAIRMAN: James Edgar Baker

MEMBERS:
- Ken Foster
- Victoria Slater
- Murray Kulak
- Mickey Krikun
- Roy Warwa
- George Frieser
- Clarence G. Thomlinson
- Len Rombough
- Kathleen Thompson
- Grant Jacobs
- Ted McConnell
- Jack Starritt

VACANCIES: None.

APPOINTMENT PROCEDURE: Chairman appointed by Lieutenant-Governor-in-Council. President is a member; five appointed by Minister (two of whom must be nominated by Students' Union, two by the Academic Staff Association and one by the Non-Academic Staff Association); nine other representatives of the general public appointed by the Lieutenant-Governor-in-Council, for a total of sixteen. At present there are 13 members.

TERM OF OFFICE: All members for a three-year term; may be reappointed for a three-year term. Initially, some members appointed for a two-year term; except for students who are appointed for a one-year term.

REMUNERATION ARRANGEMENTS: N/A.

RECORDS OF DELIBERATIONS: Recorded in the form of minutes and distributed to members. An annual report is filed with the Minister of Advanced Education.

(Summer 1984)

Westerra Institute of Technology - Board of Governors- Page 2

APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Citizens are appointed to the Board.
FREQUENCY OF MEETINGS:	Once a month.
DURATION:	Continuing.
CONTACT PERSON:	Phil Gougeon - 427-5655.

DEPARTMENT OF AGRICULTURE

Agricultural Development Corporation, Alberta
Agricultural Products Marketing Council
Agricultural Research Council of Alberta
Agricultural Research Trust, Alberta
Boiler Growers' Marketing Board, Alberta
Cattle Commission, Alberta
Dairy Control Board, The Alberta
Egg and Fowl Marketing Board, Alberta
Farm Implement Board
Fresh Vegetable Marketing Board, Alberta
Grain Commission, Alberta
Hail and Crop Insurance Corporation, Alberta
Hatching Egg Marketing Board, Alberta
Irrigation Council
Pork Producers' Marketing Board
Potato Commission, Alberta
Sheep and Wool Commission, Alberta
Surface Rights Board
Turkey Growers' Marketing Board, Alberta
Vegetable Growers' Marketing Board, Alberta
Weather Modification, Advisory Committee on

ALBERTA AGRICULTURAL DEVELOPMENT CORPORATION

AUTHORIZATION: The Agricultural Development Act.

PURPOSE: To provide financial assistance and counselling to Alberta's farmers and agribusinesses, who are unable to obtain financing from other lenders and thus assist in maintaining viable family farms.

METHOD OF FINANCING: Vote 8, Department of Agriculture.

MEMBERSHIP: (All part-time except Chairman)

CHAIRMAN: J.H. Hanna
Camrose, Alberta

MEMBERS: Mrs. Gloria Paquette
RR# 1, Picardsville, Alberta

Mr. Jim Elliott
Box 787, Fairview, Alberta

Mr. John Richter
Bieseker, Alberta

Mr. Lorne Olson
Provost, Alberta

Mr. Gerald Gunby
Box 305, Debolt, Alberta

Mrs. Barbara Tiegs
Box 646, Brooks, Alberta

Mr. Paul Madge
Box 299, Milk River, Alberta

Mr. Gilbert Balderston
Box 293, Sexsmith, Alberta

VACANCIES: Three. (The Act provides for a Board of Directors of not less than 3 and not more than 12 members, one-third of whom shall be farmers).

APPOINTMENT PROCEDURE: Ministerial Order.

TERM OF OFFICE: At pleasure.

REMUNERATION ARRANGEMENTS: According to Schedule 1-Part A of O.C. 1175/80 (Committee Remuneration Order). Chairman is a salaried senior Government official.

RECORDS OF DELIBERATIONS: Minutes are distributed to Members, the Minister of Agriculture, and Deputy Minister of Agriculture and are otherwise restricted to internal use.

APPEAL PROCEDURE:	Appeals through local Agricultural Development Committees by approaching local District Agriculturists.
CITIZEN PARTICIPATION:	Through public representation on Board.
FREQUENCY OF MEETINGS:	Twice monthly (first and third Wednesday and Thursday of each month).
DURATION:	Continuing.
CONTACT PERSON:	Mr. J.H. Hanna - 429-2514. Chairman of the Board of Directors

AGRICULTURAL PRODUCTS MARKETING COUNCIL

AUTHORIZATION: Marketing of Agricultural Products Act.

PURPOSE: To administer the above Act; facilitate the establishment of marketing board and commissions and supervise their operation, provide leadership in the development of new market opportunities for Alberta products.

METHOD OF FINANCING: Vote 3, Department of Agriculture.

MEMBERSHIP: CHAIRMAN:

MEMBERS:
Harvey Buckley
Dennis Glover
Eleanor Greenwood
Irene Leavitt
Sid Lore
Earl Masterson
R.J. Page
T.E. Sydness
Tom Thurber
George Visser

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: Unspecified.

REMUNERATION ARRANGEMENTS: According to Schedule 1-Part A of O.C. 1175/80.

RECORDS OF DELIBERATIONS: Minutes of Council restricted to internal use.

APPEAL PROCEDURE: An aggrieved person appeals first to Board/Council making the original decision. Further appeal can be taken to the Marketing Council. Appeals dealing largely with legal matters are referred to Court of Queen's Bench.

CITIZEN PARTICIPATION: Through public representation on Council, and before the Council on appeals.

FREQUENCY OF MEETINGS: Once a month or as required.

DURATION: Permanent.

CONTACT PERSON: Mr. T.E. Sydness - 427-2165.
General Manager

(Summer 1984)

AGRICULTURAL RESEARCH COUNCIL OF ALBERTA

AUTHORIZATION:	Ministerial Order.
PURPOSE:	To provide funds which will be used for Agricultural Research to augment and complement existing programs.
METHOD OF FINANCING:	-Vote 5, Department of Agriculture.
MEMBERSHIP:	CHAIRMAN: Hon. L. Fjordbotten Minister of Agriculture VICE-CHAIRMAN: H.B. McEwan Deputy Minister of Agriculture MEMBERS: John Vos Dr. G. Cloutier Jack Butler Ed Shimbashi Dr. M. Anderson Dr. A. Olson Dr. Roy Berg D.E. Waldern N. Pangelly N. Harris
VACANCIES:	2 producer positions which became vacant as of April 1, 1984, as a result of the three-year rotation system adopted by the Council.
APPOINTMENT PROCEDURE:	Ministerial Order.
TERM OF OFFICE:	At pleasure.
REMUNERATION ARRANGEMENTS:	Payments as per Schedule 2-Part A of O.C. 1175/80.
RECORDS OF DELIBERATIONS:	Council keeps a record of the deliberations and decisions from its meetings. These minutes are confidential, and are for the internal use of Council and Farming for the Future only.
APPEAL PROCEDURE:	There is no formal appeal procedure for rejected proposals. However, the applicant has the option of modifying and resubmitting the proposal based on Council's comments and recommendations.
CITIZEN PARTICIPATION:	Citizens outside of those on Council and its program committees do not play a role in the project selection process.

FREQUENCY OF MEETINGS: Council holds three meetings per year- a policy meeting, a decision meeting and a summer meeting.

DURATION: This will depend on the duration of the Farming for the Future Program. At this time, the duration can be considered indefinite.

CONTACT PERSON: Dr. James P. Mahone - 427-1956.
Director, Research Division

ALBERTA AGRICULTURAL RESEARCH TRUST

AUTHORIZATION: Alberta Agricultural Research Trust Act.

PURPOSE: To Review requests for research funds and assign funds to accepted research projects and to administer the use of all property, bequests, devices and transfers made to the Trust.

METHOD OF FINANCING: Contributions from donors (Marketing Boards, Commercial organizations, Professional and other associations) on a dollar for dollar basis up to a maximum of $200,000 per year.

MEMBERSHIP:
(All part-time)

CHAIRMAN: H.B. McEwan
Deputy Minister of Agriculture

SECRETARY: Dr. R.T. Berg, Dean
Faculty of Agriculture and Forestry
U. of A., Edmonton, Alberta

MEMBERS:

Stan Ballard, Representative
Agricultural business

Dr. B. Green, Representative
Alberta Research Council

Marv Anderson, Representative
Agrologist

J. Riddle, Representative
Unifarm

Al Smith, Representative
Agricultural business

Alvin Johnstone
Agricultural business

Dr. L. Milligan, Representative
Faculty of Agriculture, U. of A.

Dr. J.P. Mahone, Director
Research Division, Alberta Agriculture

B. Perkins, Representative
Unifarm

George Gould, Representative
Agricultural business

VACANCIES: None

APPOINTMENT PROCEDURE: Order-in-Council

TERM OF OFFICE: At pleasure

(Summer 1984)

Alberta Agricultural Research Trust - Page 2

REMUNERATION ARRANGEMENTS: According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order)

RECORDS OF DELIBERATIONS: Minutes for internal use only

APPEAL PROCEDURE: N/A

CITIZEN PARTICIPATION: Through public representation on Board

FREQUENCY OF MEETINGS: At least once a year or as required

DURATION: Permanent

CONTACT PERSON: Dr. J.P. Mahone - 427-1956

ALBERTA BROILER GROWERS' MARKETING BOARD

AUTHORIZATION:	Marketing of Agricultural Products Act.
PURPOSE:	The Board may: 1. Set prices to be paid to producers of broilers guided by the advice of an Industry Advisory Committee. 2. Levy and collect a fee on all products marketed by the producers, and establish quotas on the amount of the products to be marketed. 3. Collect information and inspect documents or premises relating to the production and marketing of broilers.
METHOD OF FINANCING:	The Board is self-supporting but can occasionally receive government grants.
MEMBERSHIP:	CHAIRMAN: D. Sundgaard MEMBERS: A. Kolk Eugene Ewasiuk E. Friesen G. Toews
VACANCIES:	None.
APPOINTMENT PROCEDURE:	All members are elected by the producers through elections conducted by the Board itself.
TERM OF OFFICE:	Three years with the provision that one person may not serve more than two consecutive terms.
REMUNERATION ARRANGEMENTS:	The remuneration to be paid from time to time to the Chairman of the Board and to other members of the Board shall be fixed by the registered producers at the Annual Meeting or at any Special General Meeting of the registered producers.
RECORDS OF DELIBERATIONS:	Recorded in the form of minutes and distributed to members of the Board and the Agricultural Products Marketing Council.
APPEAL PROCEDURE:	Decisions may be appealed to the Agricultural Products Marketing Council.
CITIZEN PARTICIPATION:	Producers may attend meetings and may make representations.

(Summer 1984)

Alberta Broiler Growers' Marketing Board - Page 2

FREQUENCY OF MEETINGS:	As required.
DURATION:	Permanent.
CONTACT PERSON:	D. Potter - 488-2125. Secretary-Manager 11826-100 Avenue, Edmonton, Alberta

ALBERTA CATTLE COMMISSION

AUTHORIZATION:	Marketing of Agricultural Products Act.
PURPOSE:	To carry out advertising, promotional, educational and research programs. To collect a fee on all cattle and calves marketed by producers through licensed livestock dealers. The Commission may not establish quotas.
METHOD OF FINANCING:	The Commission is self-supporting.
MEMBERSHIP:	CHAIRMAN: Jim Graham VICE-CHAIRMAN: D. Hozack MEMBERS: Bob Laidlaw D. Charlton G. Schoepp L. Jubinville H. Julton L. Stafford G. Smith K. Jersch A. Pimm
VACANCIES:	1 Position.
APPOINTMENT PROCEDURE:	Ninety zone representatives are elected by the producers through elections conducted by the Commission. Nine persons are subsequently elected by the zone representatives from amongst themselves to sit as members of the Commission. In addition, 5 members shall be elected by the zone representative at the Annual General Meeting of the Commission who shall represent the Province.
TERM OF OFFICE:	Two years, with the provision that one person may not serve more than three consecutive terms.
REMUNERATION ARRANGEMENTS:	Fixed by the registered producers.
RECORDS OF DELIBERATIONS:	Minutes are distributed to Commission members and to the Agricultural Products Marketing Council. They are also published in the A.C.C. Bulletin.
APPEAL PROCEDURE:	Decisions may be appealed to the Agricultural Products Marketing Council.
CITIZEN PARTICIPATION:	Producers may attend meetings and may make representations.
FREQUENCY OF MEETINGS:	As required.

(Summer 1984)

DURATION:	Permanent.
CONTACT PERSON:	Chris Mills - 230-2161. Manager #241, 2116-27th Avenue, N.E. Calgary, Alberta

DAIRY CONTROL BOARD

AUTHORIZATION:	Dairy Board Act.
PURPOSE:	The bulk of the operating expenses of the Dairy Board are provided by the industry (producers and processors) assessments. The costs of the Market Share Program are one hundred percent met by producers. Expenses of Fluid Milk Control and the Fluid Milk Equalization Pool are met seventy-five percent by producers and processors assessment and twenty-five percent by the Government.
METHOD OF FINANCING:	Vote 2, Department of Agriculture.
MEMBERSHIP:	CHAIRMAN: Mike Dordevic MEMBERS: J.M. Bentley M. Chorney L. Henderson Albert Kastelic
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	At pleasure.
REMUNERATION ARRANGEMENTS:	Payment as per Schedule 1-Part B of O.C. 1175/80.
RECORDS OF DELIBERATIONS:	Minutes of meetings are recorded manually by the Secretary-Manager, typed, circulated to Board members for ratification. The records are restricted for use by Board members and administrative staff who obtain direction from the Board decisions.
APPEAL PROCEDURE:	Producers who are dissatisified with the policy decisions or the administration of Board policy are granted either written or personal appearance appeals.
CITIZEN PARTICIPATION:	Citizens are availed the same opportunity as are producers or processors to bring before the Board concerns about policy or its application in written form or in person.
FREQUENCY OF MEETINGS:	Meetings are held approximately monthly, with more frequent meetings when the need arises.

(Summer 1984)

DURATION:	Board appointments are as per Section 3 of the Dairy Board Act (2) (a). The Lieutenant-Governor-in-Council shall appoint the members of the Dairy Board. Each member holds office during pleasure. Appointments are generally for a three-year term.
CONTACT PERSON:	Mike Dordevic - 352-9211. Board Chairman.

ALBERTA EGG AND FOWL MARKETING BOARD

AUTHORIZATION: Marketing of Agricultural Products Act.

PURPOSE: Set prices to be paid to producers of eggs and fowl guided by the advice of an Industry Advisory Committee. (Producer paying prices are currently established by the Canadian Egg Marketing Agency through an agreement signed by the Agency, The Alberta Egg and Fowl Marketing Board, and the Alberta Minister of Agriculture). Levy and collect a fee on all products marketed by the producers and establish quotas on the amount of the product to be marketed. Collect information and inspect documents or premises relating to the production and marketing of eggs and fowl.

METHOD OF FINANCING: The Board is self-supporting but can occasionally receive Government grants.

MEMBERSHIP:

CHAIRMAN: G. McMillan

MEMBERS: J. Koot
J. Van Sickle
J. Haggins
W. Bertrand
J. Salomons
C. Mayer
M. Kanehl

VACANCIES: None.

APPOINTMENT PROCEDURE: All members are elected by the producers through elections conducted by area representatives of the Alberta Commercial Egg Producers Association. (The Board arranges and finances the elections).

TERM OF OFFICE: Usually 2 or 3 years, with the added provision that no person can serve more than 2 consectuive terms.

REMUNERATION ARRANGEMENTS: The remuneration to be paid from time to time to the Chairman of the Board and to the other members of the Board shall be fixed by a vote of the registered producers at the Annual Meeting or at any Special General Meeting of the registered producers.

RECORDS OF DELIBERATIONS: Minutes are recorded and they are distributed to members of the Board and to the Agricultural Products Marketing Council.

(Summer 1984)

APPEAL PROCEDURE:	Appeals from a decision of the Board may be made to the Agricultural Products Marketing Council.
CITIZEN PARTICIPATION:	Producers may attend meetings, make representations, and can act through the advisory committees. An Annual Meeting is required by law which producers can attend to evaluate past performance of the Board, make suggestions for future activities, and generally "have their voices heard".
FREQUENCY OF MEETINGS:	As required.
DURATION:	Permanent.
CONTACT PERSON:	D. Guichon - 264-6185. General Manager 515-17th Avenue, S.W. Calgary, Alberta

FARM IMPLEMENT BOARD

AUTHORIZATION:	Ministerial Order dated January 22, 1980.
PURPOSE:	To advise the Minister in respect to matters arising out of the operation of the Farm Implement Act.
METHOD OF FINANCING:	Vote 4, Department of Agriculture.
MEMBERSHIP:	CHAIRMAN: Gordon Campbell MEMBERS: Allan Krahn G. Blanchard Jack Salter Frank Nemeth H.G. Rowney William Quinney John Boulanger
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Ministerial Order.
TERM OF OFFICE:	4 years.
REMUNERATION ARRANGEMENTS:	Payment as per Schedule 2-Part A of O.C. 1175/80.
RECORDS OF DELIBERATIONS:	Minutes restricted to internal use.
APPEAL PROCEDURE:	Appeals are requested in writing to the Chairman of the Board. He will decide if the appeal should be heard and appoint a date. At the hearing the sides of the complainant and the defendant are heard after which the Board will make a recommendation for the resolution of the complaint. The recommendations are not binding on either party.
CITIZEN PARTICIPATION:	There is no formal method for citizen participation. However, a citizen's concern could be brought to the attention of the Board via a Board member or the secretary of the Board.
FREQUENCY OF MEETINGS:	Meetings are held as required and result in approximately 2 to 4 meetings per year.
DURATION:	Individual members are appointed for four-year terms at staggered intervals. Industry people are recommended by their respective associations, and some farmers are also recommended by farmer organizations.

(Summer 1984)

DURATION:	At the expiry of a term, these organizations or associations are consulted to determine whether or not they wish to continue the individual's term in office or put forward a new candidate.
CONTACT PERSON:	T. Allen Krahn - 427-2181. Administrator Farm Implement Act

ALBERTA FRESH VEGETABLE MARKETING BOARD

AUTHORIZATION: Marketing of Agricultural Products Act.

PURPOSE: Set prices to be paid to producers of fresh vegetables guided by the advice of a Pricing Advisory Committee. Levy and collect a fee on all fresh vegetables marketed by the producers. Collect information and inspect documents or premises relating to the production and marketing of fresh vegetables.

METHOD OF FINANCING: The Board is self-supporting, but can occasionally receive Government grants.

MEMBERSHIP:
CHAIRMAN: B. Johnson
MEMBERS: H. Halma
D. Zaychuk
R. Jaeger
J. Hole
J. Friesen
R. Huber

VACANCIES: None.

APPOINTMENT PROCEDURE: All members are elected by the producers through elections conducted by the Board.

TERM OF OFFICE: Three years, with the added provision that one person may not serve more than two consecutive terms.

REMUNERATION ARRANGEMENTS: The remuneration to be paid from time to time to the Chairman of the Board and to the other members of the Board may be fixed from time to time by the registered producers at an Annual Meeting or Special Meeting of the registered producers.

RECORDS OF DELIBERATIONS: Minutes are recorded and they are distributed to members of the Board and to the Agricultural Products Marketing Council.

APPEAL PROCEDURE: Appeals from a decision of the Board may be made to the Agricultural Products Marketing Council.

CITIZEN PARTICIPATION: Producers may attend meetings, make representations, and act through the advisory committees. An Annual Meeting is required by law which producers can attend to evaluate past performance of the Board, make suggestions for future activities, and generally "have their voices heard".

(Summer 1984)

Alberta Fresh Vegetable Marketing Board - Page 2

FREQUENCY OF MEETINGS:	As required.
DURATION:	Permanent.
CONTACT PERSON:	J. Patterson - 328-7045. Secretary Manager 220F-12th Street A North Lethbridge, Alberta

ALBERTA GRAIN COMMISSION

AUTHORIZATION:	Ministerial Order.
PURPOSE:	To examine all facets of the grain and oilseeds industry in Alberta for the purpose of developing policy recommendations to the Minister, to maintain liaison with other Government boards, agencies or groups.
METHOD OF FINANCING:	Vote 3, Department of Agriculture.
MEMBERSHIP:	CHAIRMAN: J.W. Channon VICE-CHAIRMAN: John Batiuk MEMBERS: Doug Cooper D. Bernston Jack Gorr F. Schwengler Ted Sonntag A. Rendfleisch Gunnar Lindquist Yurko Constantine D. Imeson Eldon Kaun
VACANCIES:	M.L.A. is currently serving as acting Chairman.
APPOINTMENT PROCEDURE:	Ministerial Order. (The Vice-Chairman is nominated by the Premier).
TERM OF OFFICE:	The Chairman holds office during the pleasure of the Minister; the Vice-Chairman during the pleasure of the Premier. The other members are appointed for a four-year period each on a staggered basis.
REMUNERATION ARRANGEMENTS:	Payment as per Schedule M.L.A.-Schedule 1A of O.C. 1175/80. Chairman and members as per Schedule 1B of O.C. 1175/80.
RECORDS OF DELIBERATIONS:	Maintains a confidential file of minutes and a card index of recommendations to the Minister. Internal use only.
APPEAL PROCEDURE:	N/A.

CITIZEN PARTICIPATION: Periodically, members of the public are invited to provide expertise for the Grain Commission. It has also been the history of the Grain Commission to hold public meetings when it is felt that this would be beneficial. In the past, no individual asking to be heard by the Alberta Grain Commission has ever been refused.

FREQUENCY OF MEETINGS: Meets on a monthly basis usually for two days except during seeding and harvest. Four sub-committees of the Commission meet as and when required.

DURATION: Members of the Commission are appointed on a three-year rotating term.

CONTACT PERSON: Glen R. Binnington - 427-7329.
Executive Assistant
Alberta Grain Commission

ALBERTA HAIL AND CROP INSURANCE CORPORATION

AUTHORIZATION:	The Hail and Crop Insurance Act.	
PURPOSE:	To act as the public authority responsible for the administration of the Alberta Hail Insurance Program, the Alberta Crop Insurance Program, and the Wildlife Damage Fund.	
METHOD OF FINANCING:	There are no Government funds allocated to the hail insurance scheme. The crop insurance scheme is a joint federal/provincial program. The Federal Government pays 50% of the farmers' premiums. The Alberta Government pays the administrative costs.	
MEMBERSHIP: (All part-time)	CHAIRMAN:	James P. Christie Box 400, Trochu, Alberta
	SECRETARY:	James M. McKay 335 Willow Ridge Place Calgary, Alberta
	VICE-CHAIRMAN:	Robin Wallace RR# 1, Barrhead, Alberta
	DIRECTORS:	James Daines Box 961, Innisfail, Alberta
		Albert Kooy Box 1031, Lethbridge, Alberta
		John Langelier Box 32, Falher, Alberta
		Frank Schwengler Box 500, St. Paul, Alberta
		Gordon Stromberg, M.L.A. Camrose, Alberta
VACANCIES:	None.	
APPOINTMENT PROCEDURE:	Order-in-Council.	
TERM OF OFFICE:	At pleasure.	
REMUNERATION ARRANGEMENTS:	According to Schedule 1-Part A of O.C. 1175/80 (Committee Remuneration Order).	

Alberta Hail and Crop Insurance Corporation - Page 2

RECORDS OF DELIBERATIONS:	Minutes are recorded and distributed to all members of the Board and the Minister of Agriculture. A report is written annually, presented to the Minister of Agriculture and the Legislature.
APPEAL PROCEDURE:	Final appeal to Board of Directors.
CITIZEN PARTICIPATION:	By invitation and public meetings.
FREQUENCY OF MEETINGS:	One 2-day meeting per month and additional meetings when required.
DURATION:	Permanent.
CONTACT PERSON:	E. A. Patching, General Manager - 782-4661. Lacombe, Alberta

ALBERTA HATCHING EGG MARKETING BOARD

AUTHORIZATION:	Marketing of Agricultural Products Act.
PURPOSE:	To negotiate prices to be paid to producers of hatching eggs. Levy and collect a fee on all products marketed by the producers and establish quotas on the amount of the product to be marketed.
METHOD OF FINANCING:	The Board is self-supporting but can occasionally receive Government grants.
MEMBERSHIP:	CHAIRMAN: T. Fast VICE-CHAIRMAN: C. Tiemstra MEMBERS: R. Reimer D. Thiessen D. Cook
VACANCIES:	None.
APPOINTMENT PROCEDURE:	All members are elected by the producers through elections conducted by the Board.
TERM OF OFFICE:	Three years with the provision that one person may not serve more than six consecutive years.
REMUNERATION ARRANGEMENTS:	The remuneration to be paid from time to time to the Chairman of the Board and to the other members of the Board shall be fixed by the registered producers at the Annual Meeting or at any Special General Meeting of the registered producers.
RECORDS OF DELIBERATIONS:	Recorded in the form of minutes and distributed to members of the Board and to the Agricultural Products Marketing Council.
APPEAL PROCEDURE:	Appeals from a decision of the Board may be made to the Agricultural Products Marketing Council.
CITIZEN PARTICIPATION:	Producers may attend meetings, make representations, and can act through the advisory committee. An annual meeting is required by law which producers can attend to evaluate past performance of the Board, make suggestions for future activities, and generally "have their voices heard".

Alberta Hatching Egg Marketing Board - Page 2

FREQUENCY OF MEETINGS:	As required.
DURATION:	Permanent.
CONTACT PERSON:	W.J. Landreth - 451-5837. Secretary-Manager 14815-119 Avenue Edmonton, Alberta

IRRIGATION COUNCIL

AUTHORIZATION:	The Irrigation Act.
PURPOSE:	Advises the Minister on policy matter; approves cost sharing projects and expenditure of funds with Irrigation Districts in Rehabilitation; construction and upgrading of existing irrigation facilities as defined in the Irrigation Act.
METHOD OF FINANCING:	Vote 5, Department of Agriculture.
MEMBERSHIP:	CHAIRMAN: Ed Shimbashi MEMBERS: L. Buckwell Paul Edlund Lymen Garner Jim Hajash Jake Thiessen Ron Francis Peter Vanden Dungen
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	Three years, subject to renewal.
REMUNERATION ARRANGEMENTS:	Payment as per Schedule 2-Part A of O.C. 1175/80.
RECORDS OF DELIBERATIONS:	All Irrigation Council decisions are recorded in officially kept minutes which are restricted for distribution to only the following: Irrigation Council members, ADM of Research and Resource Development and the Minister of Agriculture.
APPEAL PROCEDURE:	A formal appeal procedure for Irrigation Council decisions is not available within the confines of the Irrigation Act.
CITIZEN PARTICIPATION:	Water users may make representations to the Council.
FREQUENCY OF MEETINGS:	Monthly plus special meetings as required.
DURATION:	Permanent.
CONTACT PERSON:	R.F. Smith - 329-5176. Manager, Irrigation Secretariat Room 265, Provincial Building 200-5th Avenue, South Lethbridge, Alberta T1J 4C7

(Summer 1984)

ALBERTA PORK PRODUCERS' MARKETING BOARD

AUTHORIZATION:	Marketing of Agricultural Products Act.
PURPOSE:	May sell all hogs for slaughter through a central teletype agency. (Prices are not set). May levy and collect a fee on all products marketed by the producers, and establish quotas on the amount of the product to be marketed.
METHOD OF FINANCING:	The Board is self-supporting.
MEMBERSHIP:	CHAIRMAN: V. Meek MEMBERS: V. Chrapko R. Barrett B. McCutcheon B. Rynsburger M. Galts H. Little J. Prentice E. Tiller
VACANCIES:	None.
APPOINTMENT PROCEDURE:	All members are elected by the producers through elections conducted by the Board.
TERM OF OFFICE:	Two-year term, with the provision that one person may not serve more than four consecutive terms.
REMUNERATION ARRANGEMENTS:	The remuneration to be paid from time to time to the Chairman of the Board, to the other directors and to the district delegates, shall be fixed by the district delegates at the Annual Meeting of the district delegates.
RECORDS OF DELIBERATIONS:	Minutes are recorded and they are distributed to members of the Board and to the Agricultural Products Marketing Council.
APPEAL PROCEDURE:	Decisions may be appealed to the Agricultural Products Marketing Council.
CITIZEN PARTICIPATION:	Producers may attend meetings and make representation.
FREQUENCY OF MEETINGS:	As required.
DURATION:	Permanent.
CONTACT PERSON:	E. Schultz - 474-8288. General Manager 10319 Princess Elizabeth Avenue Edmonton, Alberta

(Summer 1984)

ALBERTA POTATO COMMISSION

AUTHORIZATION:	Marketing of Agricultural Products Act.
PURPOSE:	May establish quality standards and carry out advertising, education and research programs. May collect a fee on all products marketed by producers. (The Commission may not establish quotas). May collect information and inspect documents or premises related to the production and marketing of potatoes.
METHOD OF FINANCING:	The commission is self-supporting, but occasionally receives Government grants.
MEMBERSHIP:	CHAIRMAN: M. Tsukishima MEMBERS: K. Yamashiro K. Setoguchi J. Vanderleek N. Haarsma B. Tajiri S. Ypma
VACANCIES:	None.
APPOINTMENT PROCEDURE:	All directors are elected at annual meetings held in respective zones and only potato growers are allowed to vote. The seven directors represent one of four regions and three members-at-large represent the Province.
TERM OF OFFICE:	Usually three years, with the added provision that one person may not serve more than two consecutive terms.
REMUNERATION ARRANGEMENTS:	Fixed by the registered producers.
RECORDS OF DELIBERATIONS:	Minutes are recorded and they are distributed to Commission members and to the Agricultural Products Marketing Council.
CITIZEN PARTICIPATION:	Producers may attend meetings and make representations.
FREQUENCY OF MEETINGS:	As required.
DURATION:	Permanent.
CONTACT PERSON:	J. Patterson - 328-7018. 220F- 12th Street A North Lethbridge, Alberta

(Summer 1984)

ALBERTA SHEEP AND WOOL COMMISSION

AUTHORIZATION: Marketing of Agricultural Products Act.

PURPOSE: May establish quality standards and carry out advertising, education and research programs. Promote lamb and wool to the consumer. Collect a fee on all the products marketed by the producers. (The Commission may not establish quotas). Collect information and inspect documents or premises relating to the production and marketing of sheep or wool. Negotiate policies to improve flock quality and to increase sheep numbers.

METHOD OF FINANCING: The Commission is self-supporting, but occasionally receives Government grants.

MEMBERSHIP:
CHAIRMAN: V. Gleddie
MEMBERS: G. DeBoer
L. Schmittroth
R. Gordon
V. Tolley
F. Williams
J. Wischoff

VACANCIES: None.

APPOINTMENT PROCEDURE: All directors are elected at annual meetings held in respective zones and only sheep producers are allowed to vote. The six directors represent one of the six specific zones and the member-at-large represents the Province.

TERM OF OFFICE: Term may not exceed three years, and no director can be elected for more than two consecutive terms.

REMUNERATION ARRANGEMENTS: Fixed by the registered producers.

RECORDS OF DELIBERATIONS: Minutes are recorded and they are distributed to Commission members and to the Agricultural Products Marketing Council.

APPEAL PROCEDURE: Decisions may be appealed to the Agricultural Products Marketing Council.

CITIZEN PARTICIPATION: Producers may attend meetings and make representation.

FREQUENCY OF MEETINGS:	As required.
DURATION:	Permanent.
CONTACT PERSON:	W. Verboven - 963-4343. Secretary Box 1530, Stony Plain, Alberta

SURFACE RIGHTS BOARD

AUTHORIZATION:	The Surface Rights Act and the Expropriation Act.
PURPOSE:	(1) Under the Surface Rights Act: to grant right of entry and determine the amount of compensation for land required for: (a) the removal of minerals and for or incidental to any drilling or mining operations, and (b) the construction of pipelines, power transmission lines, or telephone lines, where the operator is unable to acquire such right by agreement with the owner or occupant of the land. (2) Under the Expropriation Act: to deal with Notices of Intention to Expropriate lands under Section 27(2) of the Act where such expropriation is authorized under Section 31 of the Water Resources Act and the Hydro and Electric Energy Act.
METHOD OF FINANCING:	Vote 1, Department of Agriculture.
MEMBERSHIP: (All full-time)	CHAIRMAN: C.H.R. Nielsen MEMBERS: K.J. Spread, Edmonton F. Martin, Edmonton D.N. Macdonald, Edmonton S.C. Wishloff, Edmonton H.R. Watson, Edmonton J.J. Leddy, Edmonton A.D. MacKenzie, Edmonton L.P. Pollard, Calgary S.C. Tippett, Calgary D.E. Keith, Calgary
VACANCIES:	One.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	The Chairman and Members are permanent employees under the Public Service Act.
REMUNERATION ARRANGEMENTS:	All are salaried senior Government officials.
RECORDS OF DELIBERATIONS:	All Orders made by the Board are available to the public.

(Summer 1984)

Surface Rights Board - Page 2

APPEAL PROCEDURE:

Under the Surface Rights Act:
Appeal of a compensation order is to the Court of Queen's Bench of Alberta pursuant to Section 26 of the Surface Rights Act.

Under the Expropriation Act:
An Appeal lies to the Court of Appeal of Alberta from any determination or Order of the Board-except when it is carrying out the functions of an Inquiry Officer under Part 1 of the Act-such appeal may be made on questions of law or fact or both.

CITIZEN PARTICIPATION:

The Board is designated as an authority to which the Administrative Procedures Act applies. Consequently, the Board must provide a written statement of its decision as well as an explanation for its decision, to the parties involved.

FREQUENCY OF MEETINGS: The Board conducts hearings throughout the year.

DURATION: Permanent.

CONTACT PERSON:

C.H.R. Nielsen, Chairman - 427-2444.
or E.A. Shupenia, Executive Director

ALBERTA TURKEY GROWERS' MARKETING BOARD

AUTHORIZATION:	Marketing of Agricultural Products Act.
PURPOSE:	May set prices to be paid to producers of turkeys guided by the advice of an Industry Advisory Committee. Levy and collect a fee on all products marketed by the producers, and establish quotas on the amount of the product to be marketed. Collect information and inspect documents or premises relating to the production and marketing of turkeys.
METHOD OF FINANCING:	The Board is self-supporting, but can occasionally receive Government grants.
MEMBERSHIP:	CHAIRMAN: L. Doell MEMBERS: D. Enarson H. Zolkewski L. Simon D. Terrault
VACANCIES:	None.
APPOINTMENT PROCEDURE:	All members are elected by the producers through elections conducted by the Board.
TERM OF OFFICE:	3 years, provided that each member of the Board shall hold office until his successor is elected or otherwise chosen.
REMUNERATION ARRANGEMENTS:	The remuneration to be paid from time to time to the Chairman of the Board and to the other members of the Board shall be fixed by the registered producers at the Annual Meeting or at any Special General Meeting of the registered producers.
RECORDS OF DELIBERATIONS:	Minutes are recorded and they are distributed to members of the Board and to the Agricultural Products Marketing Council.
APPEAL PROCEDURE:	Decisions may be appealed to the Agricultural Products Marketing Council.
CITIZEN PARTICIPATION:	Producers may attend meetings and make representation.
FREQUENCY OF MEETINGS:	As required.
DURATION:	Permanent.
CONTACT PERSON:	D. Potter - 488-2281. Secretary-Manager 11826-100 Avenue, Edmonton, Alberta

(Summer 1984)

ALBERTA VEGETABLE GROWERS' MARKETING BOARD

AUTHORIZATION:	Marketing of Agricultural Products Act.
PURPOSE:	May negotiate prices for, and set prices to be paid to producers of process vegetables. May levy and collect a fee on all vegetables for processing marketed by the producers. May collect information and inspect documents and premises relating to the production and marketing of vegetables for processing.
METHOD OF FINANCING:	The Board is self-supporting, but can occasionally receive Government grants.
MEMBERSHIP:	CHAIRMAN: J. Tanner MEMBERS: J. Van Ryn G. Friesen B. Klok H. Dueck E. Richards M. Putici
VACANCIES:	None.
APPOINTMENT PROCEDURE:	All members are elected by the producers through elections conducted by the Board.
TERM OF OFFICE:	Three years.
REMUNERATION ARRANGEMENTS:	Minutes are recorded and they are distributed to members of the Board and to the Agricultural Products Marketing Council.
APPEAL PROCEDURE:	Appeals from a decision of the Board may be made to the Agricultural Products Marketing Council.
CITIZEN PARTICIPATION:	Producers may attend meetings and make representations, and they can act through the advisory committees. An Annual Meeting is required by law which producers can attend to evaluate past performance of the Board, make suggestions for future activities, and generally "have their voices heard".
FREQUENCY OF MEETINGS:	As required.
DURATION:	Permanent.
CONTACT PERSON:	A. Anderson - 233-4242. Secretary Box 2013, Taber, Alberta

(Summer 1984)

ADVISORY COMMITTEE ON WEATHER MODIFICATION

AUTHORIZATION:	Ministerial Order dated August 11, 1980.
PURPOSE:	To advise the Minister on all matters relating to the suppression of hail in the Province of Alberta.
METHOD OF FINANCING:	Vote 2, Department of Agriculture.
MEMBERSHIP:	CHAIRMAN: J.P. Christie MEMBERS: Dorothy Stewart R.W. Fisher Leonard Haney Dr. J. Bowland Harold E. Howe Albert Wagner Arthur W. Jones Thomas Thurber
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Ministerial Order.
TERM OF OFFICE:	At pleasure.
REMUNERATION ARRANGEMENTS:	Payment as per Schedule 2A of O.C. 1175/80.
RECORDS OF DELIBERATIONS:	Decisions are recorded in minute form and records of the meetings are up to date. Minutes of the meetings are for internal use only.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Citizens who may have concerns are welcome to meet with the Committee upon request.
FREQUENCY OF MEETINGS:	Monthly.
DURATION:	Continuing.
CONTACT PERSON:	A.O. Olson - 427-1957. Assistant Deputy Minister Research and Resource Development Sector 3rd Floor, J.G. O'Donoghue Building 7000-113 Street Edmonton, Alberta T6H 5T6

DEPARTMENT OF THE ATTORNEY GENERAL

Board of Review
Crimes Compensation Board
Fatality Review Board, The
Gaming Commission, Alberta
General Insurance Company, The Alberta
Judicial Council
Land Compensation Board
Law Foundation, The Alberta
Public Utilities Board

(For information on the Public Service Employee Relations Board, please see Executive Council).

BOARD OF REVIEW

AUTHORIZATION: Section 547 of the Criminal Code of Canada.

PURPOSE: To review criminal cases where the person was judged to be insane and recommend to the Lieutenant Governor on whether that person is fit to stand trial, or, if previously found to be innocent, whether that person should be released from custody and on what terms he should be released.

METHOD OF FINANCING: Appropriation under the Attorney General's Department.

MEMBERSHIP:

CHAIRMAN:
Mr. Neil Primrose, Q.C.
13715- Summit Pt.
Edmonton, Alberta
T5N 3S6

MEMBERS:
Mr. Douglas R. Matheson, Q.C.
10410-81 Avenue
Edmonton, Alberta
T6E 1X5 (Alternate Chairman)

The Honourable Madam Justice
Elizabeth Ann McFadyen
Law Courts Building
Edmonton, Alberta

Dr. R. Kenneth Thomson
510 Medical Arts Building
Edmonton, Alberta

Dr. Donald S. Lindsay
#314- 4935-40 Avenue, N.W.
Calgary, Alberta

Mrs. M.J. Burrows
1095 Lake Placid Drive, S.E.
Calgary, Alberta
T2J 5A2

Mr. J.W. Beames, Q.C.
9th Floor, Milner Building
10040-104 Street
Edmonton, Alberta
T5J 0Z7

VACANCIES: None.

APPOINTMENT PROCEDURE: Lieutenant-Governor-in-Council. It is composed of a maximum of five members and a minimum of three members. At least two members must be duly qualified psychiatrists and at least one member must be a member of the bar of the Province.

TERM OF OFFICE: Unspecified.

REMUNERATION ARRANGEMENTS: O.C. 1546/75 for professional members at $300/day and O.C. 1546/75 for all members preparation time at $30/hr. O.C. 1175/80, Schedule 1-Part A for lay members. O.C. 406/80 for chairman at $400/day and $200/half day. O.C. 625/80 for D.R. Matheson as alternate chairman at $400/day and $200/half day.

RECORDS OF DELIBERATIONS: Case files restricted to internal use. Recommendations go to parties officially involved.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: N/A.

FREQUENCY OF MEETINGS: Twice per year or at the call of chairman.

DURATION: Continuing.

CONTACT PERSON: P. Teasdale - 427-5042.

CRIMES COMPENSATION BOARD

AUTHORIZATION:	Criminal Injuries Compensation Act.	
PURPOSE:	To administer and operate the Criminal Injuries Compensation Act, and award compensation to the dependents of a person who was killed, or persons injured, as a direct result of a criminal offence on the part of another person or as the result of endeavouring to keep peace or assisting a police officer to do so.	
METHOD OF FINANCING:	Appropriation under the Attorney General's Department.	
MEMBERSHIP: (All part-time)	CHAIRMAN:	Bruce Massie, Q.C. 13029-104 Avenue Edmonton, Alberta T5N 0V9
	VICE-CHAIRMAN:	Dr. Boris A. Nahornick P.O. Box 5600 Drumheller, Alberta T0J 0Y0
	MEMBER:	Terence J. Nugent 9715-72 Avenue Edmonton, Alberta T6E 0Y9
VACANCIES:	None.	
APPOINTMENT PROCEDURE:	The Board is composed of three members, one of whom must be a Barrister and Solicitor. All are appointed by the Lieutenant-Governor-in-Council.	
TERM OF OFFICE:	Unspecified.	
REMUNERATION ARRANGEMENTS:	According to O.C. 101/81 for Chairman at $460/day and members at $350/day plus travel and subsistence.	
RECORDS OF DELIBERATIONS:	By Section 13 of the Act, the Board must provide all parties involved and the Attorney General with a written statement explaining its decision.	
APPEAL PROCEDURE:	Section 16 of the Act provides for appeal to the Court of Appeal of Alberta on a question of law or jurisdiction.	
CITIZEN PARTICIPATION:	N/A.	

Crimes Compensation Board - Page 2

FREQUENCY OF MEETINGS:	Monthly.
DURATION:	Continuing.
CONTACT PERSON:	Linda Unger - 427-5115.

THE FATALITY REVIEW BOARD

AUTHORIZATION:	The Fatality Inquiries Act, Part 1, Section 2,3 & 4.	
PURPOSE:	The Board reviews investigations under the Act in order to determine the need for holding a public inquiry; recommends the appointment of medical examiners; and reviews complaints respecting misbehavior or incompetence or neglect of duty by medical examiners to perform their duties under the Act.	
METHOD OF FINANCING:	Appropriation under the Attorney General's Department.	
MEMBERSHIP: (All part-time)	CHAIRMAN:	VACANT
	VICE-CHAIRMAN:	Dr. Knut F. Vik #215- 10230-142 Street Edmonton, Alberta
	MEMBERS:	Ms. Eleanor M.R. Gowland 1715-7th Avenue, South Lethbridge, Alberta
		Dr. John Butt (non-voting) Chief Medical Examiner 4070 Bowness Road, N.W. Calgary, Alberta T3B 3R7
VACANCIES:	One.	
APPOINTMENT PROCEDURE:	Lieutenant-Governor-in-Council.	
TERM OF OFFICE:	Unspecified.	
REMUNERATION ARRANGEMENTS:	O.C. 271/81 at $365/day for chairman, $300/day for professional members, and Schedule 1- Part A of O.C. 1175/80 (Committee Remuneration Order) for lay members. Dr. Butt- contract employee.	
RECORDS OF DELIBERATIONS:	Case files maintained for internal use and information only released with the permission of the Chief Medical Examiner.	

APPEAL PROCEDURE:	N/A (Board makes recommendation to the Attorney General).
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	Twice per month, one in Calgary and one in Edmonton.
DURATION:	Permanent.
CONTACT PERSON:	Dr. J. Butt - 261-8123 (Calgary).

(Summer 1984)

THE ALBERTA GAMING COMMISSION

AUTHORIZATION: Criminal Code of Canada Section 190 (1) (c), (d) and (e) and (2).

PURPOSE: To review and recommend policies and regulations respecting the qualifications of organizations, the control of events and the use of revenues. In consultation with Gaming Control Branch, to establish a procedure for qualification and licensing that affords the applicant and other interested parties an opportunity to be heard.

METHOD OF FINANCING: Appropriation under the Attorney General's Department.

MEMBERSHIP:
(Chairman-full-time,
members -part-time)

CHAIRMAN:
Donald I. Gardner
10th Floor, Energy Square
10109-106 Street
Edmonton, Alberta

MEMBERS:
Ronald G. Steele
Murray L. Jacques
Eric F. Jerrard
Oliver R. Hoare
Robert J. Giesbrecht

VACANCIES: One.

APPOINTMENT PROCEDURE: Lieutenant-Governor-in-Council. Composed of seven appointed members and a full-time chairman.

TERM OF OFFICE: Unspecified.

REMUNERATION ARRANGEMENTS:
Chairman - employee.
Members - O.C. 1175/80

RECORDS OF DELIBERATIONS: After each meeting, decisions for each applicant are written up and entered in Records of Decisions Book. Copies of all decisions mailed out to individual applicants.

APPEAL PROCEDURE: When the issue of a license is recommended, the Commission would routinely do so. In cases where the recommendation was not to issue a license, the Commission would advise the applicant of the concerns expressed regarding their application and allow them to make representations prior to a decision being made. The Commission will make its final decision after hearing both sides and this procedure will be of the same practical effect as an appeal.

(Summer 1984)

APPEAL PROCEDURE: (continued)	All decisions refusing license application will be supported by reasons in writing in order that grounds of appeal will be fully understood by all interested parties.
CITIZEN PARTICIPATION:	Records of Decisions are open for public purview.
FREQUENCY OF MEETINGS:	Twice a month, once in Edmonton and once in Calgary. Occasionally additional meetings of the Board are called.
DURATION:	Continuing.
CONTACT PERSON:	Donald I. Gardner - Chairman - 427-9796.

THE ALBERTA GENERAL INSURANCE COMPANY

AUTHORIZATION:	Alberta General Insurance Company Act.
PURPOSE:	To engage in and carry on the business of insurance and re-insurance other than life, sickness and accident insurance as defined by the Alberta Insurance Act.
METHOD OF FINANCING:	No Government appropriation.
MEMBERSHIP: (All part-time except General Manager)	CHAIRMAN: Mr. John E. Hart, Q.C. #804- 9908-114 Street Edmonton, Alberta T5K 1R1 MEMBERS: Harold J. Simmons (full-time) General Manager 10221-104 Street Edmonton,Alberta Gordon E. Arnell 232 Pump Hill Rise, S.W. Calgary, Alberta T2V 4C8
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Lieutenant-Governor-in-Council.
TERM OF OFFICE:	Directors hold office during pleasure of Lieutenant-Governor-in-Council.
REMUNERATION ARRANGEMENTS:	Set by board at $800 honorarium annually for chairman. G.E. Arnell and H.J. Simmons are paid as company employees.
RECORDS OF DELIBERATIONS:	Minutes of the meetings.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	Not less than twice annually.
DURATION:	Continuing.
CONTACT PERSON:	H.J. Simmons - 427-2197.

JUDICIAL COUNCIL

AUTHORIZATION: Section 10, the Provincial Court Judges Act.

PURPOSE: To consider proposed appointments of judges and report thereon to the Attorney General; receive complaints respecting the lack of competence or misbehavior of or neglect of duty by judges or the inability of judges to perform their duties and take any action to investigate complaints that it considers advisable and advise the Attorney General with respect thereto.

METHOD OF FINANCING: Appropriation under the Attorney General's Department.

MEMBERSHIP:
(All part-time)

CHAIRMAN:
Haughton Thomson
8424-118 Street
Edmonton, Alberta

MEMBERS:
Chief Justice Wm. A. McGillivray
(or a designate)
Court House
611-4th Street, S.W.
Calgary, Alberta
T2P 1T5

Chief Justice W.K. Moore
(or a designate)
Court House
611-4th Street, S.W.
Calgary, Alberta
T2P 1T5

Chief Provincial Judge C.A. Kosowan
4th Floor, Law Courts Building
1-A Sir Winston Churchill Square
Edmonton, Alberta
T5J 0R2

Mr. C. Virtue
601 Woodward Tower
Box 1147
Lethbridge, Alberta
T1J 4A4

Mr. Murray L. Jacques
301 C. Mayfair Place
6707- Elbow Drive ,S.W.
Calgary, Alberta
T2V 0E5

VACANCIES: None.

APPOINTMENT PROCEDURE:	By the Provincial Court Judges Act and two by the Attorney General as specified in Section 10.
TERM OF OFFICE:	Unspecified.
REMUNERATION ARRANGEMENTS:	According to Schedule 1- Part A of O.C. 1175/80 (Committee Remuneration Order) for Messers. Thomson, Virtue and Jacques.
RECORDS OF DELIBERATIONS:	Minutes of Council restricted to internal use.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Through public representation on Council.
FREQUENCY OF MEETINGS:	As required.
DURATION:	Permanent.
CONTACT PERSON:	Evelyn Bliss - 427-6330.

LAND COMPENSATION BOARD

AUTHORIZATION:	The Expropriation Act, Part 2, Section 25 and 26.
PURPOSE:	The Board hears and decides disputes as to compensation arising out of expropriations initiated by the Crown through its Minister, departments and agencies and by all municipal bodies in the Province, and in addition has responsibility for a variety of matters relating to expropriation procedures.
METHOD OF FINANCING:	Appropriation under the Attorney General's Department.
MEMBERSHIP: *full-time +part-time	CHAIRMAN: *Kenneth J. Boyd Box 15, RR# 1 Dewinton, Alberta
	MEMBERS: +Clifford V. Faulknor 2919-14th Avenue, N.W. Calgary, Alberta T2N 1N3
	+Jack Chapman Chapman and Chapman 10425 Whyte Avenue Edmonton, Alberta T6E 2A1
	+Walter A. Anderson Kathryn, Alberta TOM 1EO
	*C.E. Rusnell 5011 Batchelor Crescent, N.W. Calgary, Alberta T2L 1S8
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Lieutenant-Governor-in-Council.
TERM OF OFFICE:	At Pleasure.

REMUNERATION ARRANGEMENTS:	O.C. 1175/80 Schedule 1-Part A for part-time member (C.V. Faulknor); O.C. 407/80 for part-time member (J. Chapman); O.C. 357/81 for part-time member (W.A. Anderson); O.C. 709/82 for full-time members (K.J. Boyd and C.E. Rusnell).
RECORDS OF DELIBERATIONS:	The Board furnishes each party with a written statement of its decision setting out the findings of fact upon which it bases its decision and the reasons for the decision. All such written decisions are available to any member of the public.
APPEAL PROCEDURE:	By Section 37, an appeal lies to The Court of Appeal of Alberta from any determination or order of the Board except when it is carrying out the functions of an inquiry officer. Appeals may be made on questions of law or fact or both.
CITIZEN PARTICIPATION:	All hearings are open to the public. In all cases the parties may appear on their own behalf or be represented by counsel.
FREQUENCY OF MEETINGS:	N/A.
DURATION:	Continuing.
CONTACT PERSON:	K.J. Boyd - 297-6141 (Calgary).

THE ALBERTA LAW FOUNDATION

AUTHORIZATION: The Legal Profession Act, Part 7, Section 103.

PURPOSE: To receive moneys and property and to maintain and manage a fund, the interest and capital of which is to be used from time to time as the Board of Directors of the Foundation see fit for; conducting research into and recommending reform of law and the administration of justice; establishing, maintaining and operating law libraries; contributing to the legal education and knowledge of people of Alberta and providing programs and facilities therefor; providing assistance to native people's legal programs, student legal aid programs and programs of like nature; and all other things that are, in the opinion of the directors, incidental or conductive to the attainment of the objects of the Foundation.

METHOD OF FINANCING: Interest earned on Law Society members' trust accounts and appropriation by Legislature.

MEMBERSHIP:
(All part-time)

CHAIRMAN:
Mr. Hugh Landerkin, Q.C.
Landerkin, Dunphy & Company
300-1210-8th Street, S.W.
Calgary, Alberta
T2R 1C3

MEMBERS:
Mr. Dennis P. Medwid
Alberta Attorney General
9833-109 Street
Edmonton, Alberta
T5K 2E8

Mr. Don Graves
300-535-7th Avenue, S.W.
Calgary, Alberta
T2P 0Y4

Ms. A.S. de Villars
1824 Royal Trust Tower
Edmonton Centre
Edmonton, Alberta
T5J 2Z2

Mr. J.D. McCartney
700- 401-9th Avenue, S.W.
Calgary, Alberta
T2P 3C5

MEMBERSHIP: (continued)	MEMBERS:	Mr. G. Stalinski Calgary Public Building Public Information Department #3-205-8th Avenue, S.W. Calgary, Alberta
		Mr. Eugene Creighton 301 Grandin Village St. Albert, Alberta T8N 2R6

VACANCIES: None.

APPOINTMENT PROCEDURE: Section 105(1) of the Act states that the board of directors shall be composed of:

a) the Attorney General of Alberta or a person designated by him to act in his absence.
b) two persons appointed by the Attorney General who are not members of the Society.
c) two persons appointed by the Benchers of whom one shall be a Bencher, and one shall be a member of the Society who is not a Bencher.
d) two persons, one of whom is a member of the Society and one of whom is not a member of the Society, appointed by the other directors of the Foundation.

TERM OF OFFICE: Section 105(2) of the Act states that in the case of directors who are members of the Society, be until the commencement of the meeting of Benchers next following each election of Benchers, and in the case of all other directors, be for a period of two years.

REMUNERATION ARRANGEMENTS: According to Schedule 1- Part A of O.C. 1175/80 (Committee Remuneration Order). D. Medwid paid as Government Employee.

RECORDS OF DELIBERATIONS: Minutes of meetings and annual report to the Attorney General to lay before the Legislative Assembly.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: The public may make submissions to the board.

FREQUENCY OF MEETINGS:	Monthly or at the call of the Chairman.
DURATION:	Permanent.
CONTACT PERSON:	Mr. Snyder - 264-4701 (Calgary).

PUBLIC UTILITIES BOARD

AUTHORIZATION: The Public Utilities Act.

PURPOSE: The regulation of public utilities and the approval of the financing, rates and franchise agreements of public utilities under: The Public Utilities Board Act; The Gas Utilities Act; and The Provincial Water Power Regulations, Alberta Regulation 284/57, issued pursuant to The Water Resources Act.

The fixing of compensation under: Part 2 and Part 4 of The Expropriation Procedure Act; and The Irrigation Act for lands expropriated by expropriating authorities.

Fixing compensation for damages caused by local authorities and others under: The Municipal Government Act and The Irrigation Act.

Other matters for which the Board has been named as the agency to which application may be made to hear complaints, including: The holding of enquiries upon the request of the Lieutenant-Governor-in-Council on any matter or thing within the jurisdiction of the Board; and the prescribing of minimum prices for milk pursuant to Section 12 of the Milk Control Act.

METHOD OF FINANCING: Appropriation from the Attorney General's Department.

MEMBERSHIP:
(all full-time except acting members)

CHAIRMAN: A.O. Ackroyd
11th Floor, 10055-106 Street
Edmonton, Alberta
T5J 2Y2

MEMBERS: R.W. Paisley
11th Floor, 10055-106 Street
Edmonton, Alberta
T5J 2Y2

Blaine O. Archibald
11th Floor, 10055-106 Street
Edmonton, Alberta
T5J 2Y2

Fred Trofanenko
11th Floor, 10055-106 Street
Edmonton, Alberta
T5J 2Y2

MEMBERSHIP: (continued)	MEMBERS:	Anwar Jah 11th Floor, 10055-106 Street Edmonton, Alberta T5J 2Y2
		George Chelmick 11th Floor, 10055-106 Street Edmonton, Alberta T5J 2Y2
		James E. Campbell 11th Floor, 10055-106 Street Edmonton, Alberta T5J 2Y2
		Ms. A.C. Barfett 11th Floor, 10055-106 Street Edmonton, Alberta T5J 2Y2
		Donald T. Hetherington 2606-10th Street, S.W. Calgary, Alberta T2T 3H1
	ACTING MEMBERS:	Kenneth J. Boyd Box 15, RR# 1 Dewinton, Alberta
		Darrel J. Sheridan 474 West Bottle St. Kamloops, B.C.
		Stanley M. Barnett 6303 Capilano Crescent Edmonton, Alberta T6A 3R6
		Mr. E. Sekora 17th Floor, 10024 Jasper Avenue Edmonton, Alberta T5J 1S3
VACANCIES:	One- Acting Member.	
APPOINTMENT PROCEDURE:	The Board shall consist of such a number of members, appointed by the Lieutenant-Governor-in-Council, as he considers appropriate.	

APPOINTMENT PROCEDURE: (continued)	He may nominate persons from among whom acting members of the Board may be selected, and may withdraw any such nomination. A member of the Board is eligible for re-appointment on the expiration of his term of office.
TERM OF OFFICE:	Members of the board are appointed by the Lieutenant-Governor-in-Council and hold office during good behavior, for a period of ten years and are eligible for reappointment.
REMUNERATION ARRANGEMENTS:	According to O.C. 1213/75 for acting members at no more than $350/day. Members' rate set by O.C. 804/81. Chairman- O.C. 1002/83.
RECORDS OF DELIBERATIONS:	The Board is a quasi-judicial body subject to The Administrative Procedures Act. The Board in each instance following a public hearing, issues a written decision or order. Copies of any decision or order of the Board may be obtained on application to the Secretary of the Board upon payment of a fee. The Board for the past number of years has also forwarded such copies of its decisions which it considered of general interest to the legal profession and others, to certain libraries, media, government departments and certain members of the investment community.
APPEAL PROCEDURE:	Any decision or order of the Board is subject to appeal to The Court of Appeal of Alberta on a question of law or jurisdiction or, on appeal from a decision or order of the Board made pursuant to The Expropriation Procedure Act, to The Court of Appeal of Alberta in respect to the amount of compensation.
CITIZEN PARTICIPATION:	Interested parties are entitled to appear or be represented at any hearing before the Board.
FREQUENCY OF MEETINGS:	N/A.
DURATION:	Continuing.
CONTACT PERSON:	C.R. Leishman - 427-4901.

DEPARTMENT OF CONSUMER AND CORPORATE AFFAIRS

Automobile Insurance Board, Alberta
Insurance Appeal Board
Mortgage Brokers Appeal Board
Real Estate Appeal Board
Securities Commission, Alberta

ALBERTA AUTOMOBILE INSURANCE BOARD

AUTHORIZATION: The Alberta Insurance Act.

PURPOSE: To regulate, by prior approval, the rate that an insurer may charge for minimum insurance on motor vehicles and to prohibit the use of any rate for minimum insurance that has not had prior approval, or anything that would have the effect of changing any such rate.

To investigate any matter it thinks fit respecting automobile insurance in Alberta including rates, benefits and availability.

METHOD OF FINANCING: Vote 3, Department of Consumer and Corporate Affairs.

MEMBERSHIP:
(All part-time)

CHAIRMAN: Hon. Mr. Justice A.H. Wachowich
6th Floor, Law Courts
1A Sir Winston Churchill Square
Edmonton, Alberta

MEMBERS: P.G. Galway
100 Windsor Court
9835-101 Avenue
Grande Prairie, Alberta

John M. Tweddle
Coopers & Lybrand
2700 Oxford Tower
10235-101 Street
Edmonton, Alberta

Albert G. Eccles
1918-15th Avenue, South
Lethbridge, Alberta
T1K 0X2

VACANCIES: N/A (The Act does not limit number of members).

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: At pleasure.

REMUNERATION ARRANGEMENTS: According to O.C. 408/81 for members: $165/day or $100/half day or part thereof, plus travel and subsistence expenses.

RECORDS OF DELIBERATIONS: Proceedings of meetings are recorded as minutes, which are restricted to internal use.

Alberta Automobile Insurance Board - Page 2

APPEAL PROCEDURE:	An appeal on a question of jurisdiction or law lies to The Court of Appeal. An appeal on a Board decision is to the Board.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	As required.
DURATION:	Continuing.
CONTACT PERSON:	Edwin Collins, F.I.I.C. - 427-5428. Secretary to the Board

INSURANCE APPEAL BOARD

AUTHORIZATION:	The Insurance Act.
PURPOSE:	The Board is appointed to have persons who wish to appeal decisions made by the Superintendent.
METHOD OF FINANCING:	Vote 3, Department of Consumer and Corporate Affairs.
MEMBERSHIP:	Chairman and not less than two or more than four members, who are peers licensed under the Act,are appointed on a part-time, noncontinuing basis.
VACANCIES:	N/A.
APPOINTMENT PROCEDURE:	Ministerial Order.
TERM OF OFFICE:	Duration of hearing and reporting.
REMUNERATION ARRANGEMENTS:	According to Schedule 1-Part A of O.C. 1175/80 (Committee Remuneration Order) for Chairman and Schedule 2-Part A for members.
RECORDS OF DELIBERATIONS:	Chairman sends written decision to involved parties.
APPEAL PROCEDURE:	Decision of appeal board can be appealed to the Court of Queen's Bench.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	As required.
DURATION:	The length of hearing and reporting.
CONTACT PERSON:	T. Saleh - 422-1592.

MORTGAGE BROKERS APPEAL BOARD

AUTHORIZATION:	The Mortgage Brokers Regulation Act.
PURPOSE:	The Board is appointed to hear persons who wish to appeal registration decisions made by the Superintendent.
METHOD OF FINANCING:	Vote 3, Department of Consumer and Corporate Affairs.
MEMBERSHIP:	Chairman and two to four members, who are peers registered under the Act, are appointed on a part-time, noncontinuing basis.
VACANCIES:	N/A.
APPOINTMENT PROCEDURE:	Ministerial Order.
TERM OF OFFICE:	Duration of hearing and reporting.
REMUNERATION ARRANGEMENTS:	According to Schedule 1-Part A of O.C. 1175/80 (Committee Remuneration Order) for Chairman, and Schedule 2-Part A, for members.
RECORDS OF DELIBERATIONS:	Chairman sends written decision to involved parties.
APPEAL PROCEDURE:	Decision of appeal board can be appealed to the Court of Queen's Bench.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	As required.
DURATION:	The length of hearing and reporting.
CONTACT PERSON:	Roy Nolan - 422-1588.

REAL ESTATE APPEAL BOARD

AUTHORIZATION:	The Real Estate Agents' Licensing Act.
PURPOSE:	The Board is appointed to hear persons who wish to appeal licensing decisions made by the Superintendent.
METHOD OF FINANCING:	Vote 3, Department of Consumer and Corporate Affairs.
MEMBERSHIP:	Chairman and two to four members, who are peers licensed under the Act, are appointed on a part-time, noncontinuing basis.
VACANCIES:	N/A.
APPOINTMENT PROCEDURE:	Ministerial Order.
TERM OF OFFICE:	Duration of hearing and reporting.
REMUNERATION ARRANGEMENTS:	According to Schedule 1-Part A of O.C. 1175/80 (Committee Remuneration Order) for Chairman, and Schedule 2-Part A for members.
RECORDS OF DELIBERATIONS:	Chairman sends written decision to involved parties.
APPEAL PROCEDURE:	Decision of appeal board can be appealed to the Court of Queen's Bench.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	As required.
DURATION:	The length of hearing and reporting.
CONTACT PERSON:	Roy Nolan - 422-1588.

ALBERTA SECURITIES COMMISSION

AUTHORIZATION:

Securities Act (Franchises Act, Deposits Regulations Act, Section 4-Trustees Act, and Certain Provisions of the Business Corporations Act and the Investment Contracts Act).

PURPOSE:

Under the Securities Legislation, the Commission is established to perform three functions:

a) it constitutes an appeal tribunal to which appeals can be taken from any decisions made by the staff of the Commission;
b) it performs certain originating functions such as the granting of discretionary exemptions from the legislation and withdrawal of certain revocable statutory exemptions;
c) it makes policy decisions relating to the myriad problems of the application of securities franchise legislation to the business, investment and investor communities.

Under the Franchises Legislation, the Commission largely constitutes an appeal tribunal to which appeals may be taken from decisions of the staff of the Commission.

Under the Deposits Regulation Act, the Trustees Act, the Companies Act, the Business Corporations Act, and the Investment Contracts Act, the Commission's functions are narrow and the purpose of the reference to the Commission is because of the Commission's technical expertise to provide either an originating function or to act as an appeal tribunal in certain situations, or to grant discretionary exemptions from the legislation in other cases.

METHOD OF FINANCING:

The operational expenses of the Commission are covered by Vote 4, Department of Consumer and Corporate Affairs. In addition, the Commission charges fees as provided by the Regulations to The Securities and Franchises Act, which fees are payable to the Provincial Treasurer; these fees amounted to about 19% of the operational expenses of the Commission for the year ended March 31, 1983.

MEMBERSHIP:
(Chairman-full-time
Members-part-time)

CHAIRMAN AND CHIEF EXECUTIVE OFFICER: William T. Pidruchney, Q.C.

MEMBERS:

Douglas R. Craig
Box 133
Carbon, Alberta TOM OLO

Robert G. Donlevy
Bow Valley Square 3
8th Floor, 255-5th Avenue, S.W.
Calgary, Alberta T2P 3G6

J. Patrick Cashion
#1900, 736-6th Avenue, S.W.
Calgary, Alberta T2P 3W1

Edward B. Allan
2100, 10303 Jasper Avenue
Edmonton, Alberta T5J 3N6

Norman F. Elsey
6718 LePine Court, S.W.
Calgary, Alberta T3E 6G3

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: Unspecified. (In practice, recent part-time appointments have been made on renewable two-year terms).

REMUNERATION ARRANGEMENTS: The Chairman is a salaried senior Government official. Members are paid according to Schedule 1-Part A of O.C. 1175/80 (Committee Remuneration Order). This remuneration has been doubled with the approval of the Minister according to Schedule 1-Part A, Section 4).

RECORDS OF DELIBERATIONS: The activities of the Commission, including hearings, originating decisions, and policy statements, are published in the Commission's Weekly Summary, available at an annual fee and currently distributed to approximately 250 persons on our mailing list. Certain Commission decisions relating to investigation matters are not made public and are restricted to internal use.

APPEAL PROCEDURE: All decisions of the Director can be appealed to the Commission under Section 24 of the Securities Act. Similar appeal rights are given under the Franchise legislation. On such appeals, the Commission is not restricted to reviewing matters previously put forward, but can receive additional information.

APPEAL PROCEDURE: (continued)	The Commission's decisions, except for those made under Section 116 of the Securities Act, may be appealed to The Court of Appeal under section 26. The Commission can also hear appeals from any decisions made by the Alberta Stock Exchange at the instigation of any person who appears aggrieved by any such decision.
CITIZEN PARTICIPATION:	Under those provisions involving policy matters, the Commission invites citizen representation and occasionally holds public hearings on policy questions to reinforce the importance of this input. In other policy matters, the Commission always publishes exposure drafts for general public comment.
FREQUENCY OF MEETINGS:	The Commission meets regularly for a full day, every second Thursday of the month, alternating between Edmonton and Calgary, and also meets on an ad hoc basis for emergency matters.
DURATION:	Continuing.
CONTACT PERSON:	William T. Pidruchney, Q.C. - 427-5201.

DEPARTMENT OF CULTURE

Art Foundation, Alberta
Board of Censors
Cultural Heritage Council, Alberta
Cultural Heritage Foundation
Foundation for the Performing Arts, The Alberta
Glenbow-Alberta Institute - Board of Governors
Government House Foundation
Historical Resources Foundation, Alberta
Historic Sites Board
Library Board, Alberta
Order of Excellence Council, Alberta

ALBERTA ART FOUNDATION

AUTHORIZATION: The Alberta Art Foundation, Section 2.

PURPOSE: The objectives of the Foundation are to provide means whereby:

a) the enjoyment of works of art by Alberta artists may be fostered and promoted,
b) works of art by Alberta artists may be collected, preserved and displayed,
c) artists resident in Alberta may be encouraged in their work, and
d) public art galleries in Alberta may be encouraged in their work, for the benefit of the public generally.

METHOD OF FINANCING: Shares proceeds from Western Canada Lotteries with other agencies and cultural foundations.

MEMBERSHIP:
(all part-time)

EXECUTIVE OFFICERS:

Chairman Dale Simmons
1215 Baldwin Crescent, S.W.
Calgary, Alberta
T2V 2B6

Vice-Chairman Dr. William A. Preshing
13980-86 Avenue
Edmonton, Alberta
T5R 4A9

Finance Chairman Dick Jarvis
2nd Floor, Atelier 2
10434-122 Street
Edmonton, Alberta
T5N 1M3

MEMBERS:

Carmen Haakstad
12317-96 Street
Grande Prairie, Alberta
T8V 5Y1

Diana Lanier
601-3rd Avenue, South
Lethbridge, Alberta
T1J 0H4

Joyce M.H. Chorney
231-10th Street, N.E.
Calgary, Alberta
T2E 4L9

Mrs. Jean Mihalcheon
23 Cambridge Road, N.W.
Calgary, Alberta
T2K 1M8

MEMBERSHIP: (continued)

MEMBERS:

Jetske A. Sybesma Ironside
RR# 2, Site 18, Box 8
Winterburn, Alberta
TOE 2NO

Suzanne Devonshire Baker
98 St. George's Crescent
Edmonton, Alberta
T5N 3M7

VACANCIES: None at present- five by end of August, 1984.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: No set length of term- usually 3 years.

REMUNERATION ARRANGEMENTS: Schedule 1, Part A of Committee Remuneration Order O.C. 1175/80.

RECORDS OF DELIBERATIONS: Minutes of meetings are recorded and filed.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION:

1) Through submission of slides or artworks for consideration of purchase.
2) Through attending exhibitions sponsored by the Foundation.
3) Through writing to the Foundation for concerns and suggestions relative to the purposes of the Foundation.
4) Through meetings called by the Foundation in the course of its regular meetings, particularly those held outside its' headquarters (Edmonton).

FREQUENCY OF MEETINGS: Once monthly for Board meetings (except January, July and August). Sub-committees meet whenever required.

DURATION: Permanent.

CONTACT PERSON:

Glen Buick, Secretary - 427-2553.
W. Tin Ng, Coordinator - 427-9968.

BOARD OF CENSORS

AUTHORIZATION: Section 9, The Amusements Act.

PURPOSE: To classify films according to the Government's policy.

METHOD OF FINANCING: Vote 2, Department of Culture.

MEMBERSHIP:

CHAIRMAN:
Owen Hooper
Main Floor, C.N. Tower
10004-104 Avenue
Edmonton, Alberta
T5J 0K5

MEMBER:
Mrs. D. Shirley Chambers
Main Floor, C.N. Tower
10004-104 Avenue
Edmonton, Alberta
T5J 0K5

ASSOCIATE MEMBERS:
Sharon McCann
Main Floor, C.N. Tower
Edmonton, Alberta

Jack Vermee
Main Floor, C.N. Tower
Edmonton, Alberta

VACANCIES: None.

APPOINTMENT PROCEDURE: Lieutenant-Governor-in-Council for not more than 3 persons. All members and associate members are Government employees for the Department of Culture.

TERM OF OFFICE: Permanent staff members.

REMUNERATION ARRANGEMENTS: N/A.

RECORDS OF DELIBERATIONS: Decisions maintained in Branch records.

APPEAL PROCEDURE: Appeal Board appointed by the Minister.

CITIZEN PARTICIPATION: Hearings not held. Board reviews films and submits decisions with reasons.

FREQUENCY OF MEETINGS: N/A.

DURATION: Continuing.

CONTACT PERSON: Mr. Owen Hooper - 427-2006.

ALBERTA CULTURAL HERITAGE COUNCIL

AUTHORIZATION: The Department of Culture Act.

PURPOSE: To make recommendations and provide information and advice to the Minister of Culture regarding ethno-cultural development in Alberta.

METHOD OF FINANCING: Alberta Cultural Heritage Foundation.

MEMBERSHIP:

CHAIRMAN: Mr. Robinson Koilpillai
4107-112 A Street
Edmonton, Alberta T6J 1K6

FIRST VICE-CHAIRMAN: Dr. Robert Carnie
2907 Underhill Drive, N.W.
Calgary, Alberta T2N 4E4

SECOND VICE-CHAIRMAN: Dr. David Bai
17519-55 Avenue
Edmonton, Alberta T6M 1C7

SECRETARY: Mrs. Alice Jean Smistad
5316 Barrett Drive, N.W.
Calgary, Alberta T2L 1W3

TREASURER: Mr. John Carolan
14327-95 A Avenue
Edmonton, Alberta T5N 0B6

PAST CHAIRMAN: Mr. Mohomed A. Adam
6312-128 Street
Edmonton, Alberta T6H 3K5

CHAIRMAN A.C.H.F. Mr. Ted Van Eeken
11523-39 Avenue
Edmonton, Alberta T6J 0M5

DIRECTORS: Mrs. Sandra Addah
Box 373
Devon, Alberta T0C 1E0

Miss Christina Bexte
519-12 A Street, North
Lethbridge, Alberta T1H 2J8

Dr. Lila Fahlman
11105-85 Avenue
Edmonton, Alberta T6C 0W7

Mr. Joe Abdul Hak
8424-137 Avenue
Edmonton, Alberta T5E 1X9

(Summer 1984)

MEMBERSHIP:
(continued)

DIRECTORS:

Mr. David Hubert
8107-44 Avenue
Edmonton, Alberta T6K 0Z3

Mr. Gilbert Proulx
Box 655
Bonnyville, Alberta T0A 0L0

Mr. Nick Spillios
8308-134 Street
Edmonton, Alberta T5R 0B4

Dr. Haijo J. Westra
2500 University Drive, N.W.
Calgary, Alberta T2N 1N4

Mr. Randy Wong
28 Harrison Drive
Edmonton, Alberta T5A 2R4

EXECUTIVE SECRETARY:

Mrs. Natalka Faryna
12th Floor, C.N. Tower
Edmonton, Alberta T5J 0K5

Membership Representing Communities:-

African	Mr. John Yeboah, 37 Lakewood Village, Edmonton T6K 2B3
Arab	Mr. Richard Awid, 11134-110 Avenue, Edmonton T5H 1H9
Australian	Mr. John J. Carolan, 14327-95 A Avenue, Edmonton T5N 0B6
Austrian	Mr. Gerhard J. Seifner, 17114-95 Street, Edmonton T5Z 1G8
Black	Mrs. Sandra Addah, Box 373, Devon T0C 1E0
Bulgarian	Dr. Boris Ganchev, 2723-4th Ave., N.W., Calgary T2N 0P9
Chilean	Mr. Javier L. Ramos, 5114-144 Avenue, Edmonton T5A 1E8
Chinese	Mr. Randy Wong, 28 Harrison Drive, Edmonton T5A 2R4
Croatian	Mr. Andy Jankovic, 9624 Riverside Dr., Edmonton T5N 3M6
Czechoslovak	Mr. Jaromir Stribrny, 8608-64 Avenue, Edmonton T6E 0H5
Danish	Mr. Harry Jensen, 612-47 Ave., S.W., Calgary T2S 1C6
Dutch	Dr. Haijo J. Westra, Department of Classics, University of Calgary, 2500 University Drive, N.W.,Calgary T2N 1N4
East Indian	Dr. Brij Sood, 6 Varna Place, N.W., Calgary T3A 0E8
English	Ms. Joan Norwood, 11540-123 Street, Edmonton T5M 0C4
	Ms. Vera Pendell, #252,9420-92 Street, Edmonton T6C 4M9
Fijian	Mr. Sawji Polra, 2445-44 St.,S.E., Calgary T2B 1J5
Filipino	Dr. Cesar M. Mejia, 3932-67 Street, Edmonton T6K 2N8

MEMBERSHIP: (continued)	Membership Representing Communities:-
Finnish	Mrs. Anneli Thurlin, Box 33, Site 9, RR# 2, Winterburn T0E 2N0
Francophone	Mr. Gilbert Proulx, Box 655, Bonnyville T0A 0L0
German	Dr. Horst Becker, RR# 4, Site 2, Box 19, Red Deer T4N 5E4
	Ms. Christina Bexte, 519-12 A Street, North Lethbridge T1H 2J8
	Mr. Eduard Stark, 11211-59 Avenue, Edmonton T6H 1G2
Goan	Mr. Francis De Souza, 3221-138 Avenue, Edmonton T5Y 1P2
Hungarian	Mr. Thomas Harcsa, Box 5, Site 7, RR# 1, Priddis T0L 1W0
Icelandic	Mrs. Allisen King, 17939-57 Avenue, Edmonton T6M 1J3
Irish	Mr. Chris Braiden, 5 Lemay Place, St. Albert T8N 3X8
	Mr. James Toal, 3429-41 Avenue, Red Deer T4N 2X5
Ismaili	Ms. Yasmin Dhanani, 6404 Silversprings Way, N.W. Calgary T3B 3G2
Italian	Mr. Carlo Amodio, 10647-35 Avenue, Edmonton T6J 2V8
Japanese	Mr. Mike Ohashi, Box 250, Taber T0K 2G0
Jewish	Mr. Morley Wolfman, 7609-154 Street, Edmonton T2R 1R6
Korean	Dr. Eung-Do Cook, Box 10, Site 25, RR# 4, Calgary T2M 4L4
Latvian	Dr. Ena Rudovics, 12423 Grandview Drive, Edmonton T6H 4K3
Lebanese	Mr. Joe Abdul Hak, 8424-137 Avenue, Edmonton T5E 1X9
Mennonite	Mr. David Hubert, 8107-44 Avenue, Edmonton T6K 0Z3
Norwegian	Mr. Gary H. Johnson, 15215-79 Avenue, Edmonton T5R 3H3
Pakistani	Mr. Mahomed A. Adam, 6312-128 Street, Edmonton T6H 3X5
Polish	Dr. Edward Mozejko, 3615-118 Street, Edmonton T6J 1W6
Portuguese	Mr. Aurelio M. Fernandes, 14247-83 Street, Edmonton T5E 2X8
Romanian	Mrs. Mary Romanko, 12933-72 Street, Edmonton T5C 0P6
Scottish	Mr. John Baxter, Box 220, Lacombe T0C 1S0
	Dr. Robert H. Carnie, 2907 Underhill Drive, N.W., Calgary T2N 4E4

MEMBERSHIP: (continued)	Membership Representing Communities:-
Serbian	Mr. Stojan Milic, 11521-94 Street, Edmonton T5G 1H6
Slovenian	Mrs. Ida Pavlica, 10424 Wapiti Drive, S.E., Calgary T2J 1J4
Spanish	Mr. Juan Espinaco, 13420-103 Street, Edmonton T5E 4M6
Sri Lankan	Mr. Andy Wickremasuriya, 4507-104 A Avenue, Edmonton T6A 0Z3
Swedish	Mrs. Linnea Lodge, 12336 St. Albert Trail, Edmonton T5L 4G8
Swiss	Mrs. Verena Fahrni, 9927-81 Avenue, Edmonton T6E 1W1
Tibetan	Miss Tsering Khangsar, 3132-43 Street, S.W., Calgary T3E 3P1
	1806-17 A Street, North, Lethbridge T1K 1Z9
Turkish	Mr. Ahmet Baykan, 327 Silver Valley Drive, N.W., Calgary T3B 4B6
Ukrainian	Mr. Myroslaw B. Kohut, 8312-160 Street, Edmonton T5R 2H3
	Mrs. Aka Papish, 5639-60 Street, N.W., Calgary T3A 2A6
Vietnamese	Mr. Vu Huu Quang, 476 Berkley Crescent, N.W., Calgary T3K 1A8
Welsh	Mr. Gerry P. Stone, 331 Southridge, Edmonton T6H 4M9
West Indian	Mr. Trevor A. Hills, #105, 12407 Landsdowne Drive, Edmonton T6H 4L4

Government Appointed Representatives:-

Dr. David Bai
17519-55 Avenue, Edmonton T6M 1C7

Mrs. Julia Blazuk
Alberta Multicultural Theatre Association
8814-181 A Street, Edmonton T5T 0R9

Mr. Heliodoro Briongos
A.E.L.T.A.
7220-80 Avenue, Edmonton T6B 0C6

Dr. Lila A. Fahlman
Canadian Council of Muslim Women
11105-85 Avenue, Edmonton T6C 0W7

Mr. Spencer Gooden
612 Southland Green, S.W., Calgary T2W 0K2

Mr. Ralph Grossi
504-6 A Street, N.E., Calgary T2E 4A9

MEMBERSHIP: (continued)	Government Appointed Representatives:-
	Mr. Robinson Koilpillai 4107- 112 A Street, Edmonton T6J 1K6
	Mr. David Plumtree Alberta Folk Arts Council 4754-56 Street, Red Deer T4N 2K3
	Mrs. Alice Jean Smistad 5316 Barrett Drive, N.W., Calgary T2L 1W3
	Mr. Nick Spillios 8308-134 Street, Edmonton T5R 0B4
	Ms. Bernice Zolynas Southern Alberta Ethnic Association 920 Stafford Drive, North, Lethbridge T1H 2B8
APPOINTMENT PROCEDURE:	1) members are elected by their ethno-cultural communities and confirmed by the Minister 2) the Minister may appoint members.
TERM OF OFFICE:	Two years.
REMUNERATION ARRANGEMENTS:	Expenses only.
RECORDS OF DELIBERATIONS:	Minutes taken at each meeting.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Members elected by community ethno-cultural groups.
FREQUENCY OF MEETINGS:	Full council meets four times per year.
DURATION:	Continuing.
CONTACT PERSON:	Beth Bryant, Director - 427-2927 Cultural Heritage Branch Alberta Culture

ALBERTA CULTURAL HERITAGE FOUNDATION

AUTHORIZATION: Cultural Foundations Act- Section 3.

PURPOSE: The objectives of the Alberta Cultural Heritage Foundation are:

a) to preserve the cultural wealth of our past including the language, art, music and rites of ethno-cultural groups in Alberta,

b) to support and contribute to the development of an understanding of the ethno-cultural background of Alberta,

c) to provide persons and organizations the opportunity to participate in the preservation and promotion of the culture of Alberta.

METHOD OF FINANCING: Western Canada Lotteries Foundation (Alberta Division).

MEMBERSHIP:
(All part-time)

CHAIRMAN: Mr. Ted Van Eeken
11523-39 Avenue, Edmonton T6J 0M5

VICE-CHAIRMAN: Mr. Krishan Joshee
6047-105 B Street, Edmonton T6H 2S4

SECRETARY: Mrs. Beth Bryant
10994-126 Street, Edmonton T5M 0P6

TREASURER: Dr. Julius Buski
Box 28, Site 207, RR# 2
St. Albert T8N 1M9

DIRECTORS: Mr. Mahomed Adam
6312-128 Street, Edmonton T6H 3X5

Rev. Roy Cardy
C/O St. Bartholomew's Anglican Church
Grimshaw T0H 1W0

Mr. Craig Curtis
47 Horn Crescent, Red Deer T4N 5Y8

Mrs. Linnea Lodge
12336 St. Albert Trail, Edmonton T5L 4G8

Ms. Suzanne Mah
13307-81 Avenue, Edmonton T5R 3N3

Dr. Pierre Monod
11723 Edinboro Rd., Edmonton T6G 1Z9

Mrs. Lily Oishi
1322-30 Street, South, Lethbridge T1K 2Z2

Mr. Louis Soop
Box 1767, Cardston T0K 0K0

(Summer 1984)

MEMBERSHIP:
(continued)

DIRECTORS:
Mr. Nick Topolynski
4107 Varscliff Rd, N.W., Calgary T3A 0G2

Mr. Fred Wiegand
Box 111, Site 4, RR# 2
Stony Plain T0E 2G0

Mrs. Gabriele Witschl
10012-83 Avenue, Edmonton T6E 2C2

ADMIN. SECRETARY:
Eunice Barron
A.C.H.F. Office
#202, 9924-106 Street
Edmonton T5K 1C4

ALBERTA PEOPLE PROJECT:
Mr. Eugene Zwozdesky
A.C.H.F. Office
#202- 9924-106 Street
Edmonton T5K 1C4

VACANCIES: None.

APPOINTMENT PROCEDURE: Secretary- Ministerial Order.
All other members- Order-in-Council.

TERM OF OFFICE: There is no set length of term, usually 3 years.

REMUNERATION ARRANGEMENTS: Schedule 2, Part B of Committee Remuneration Order O.C. 1175/80.

RECORDS OF DELIBERATIONS: Minutes taken at each meeting. Annual report produced each year which is publicly available.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Through public representation on the Board.

FREQUENCY OF MEETINGS: Board of Directors meets approximately five or six times per year.

DURATION: Continuing.

CONTACT PERSON:
Beth Bryant, Director - 427-2927
Cultural Heritage Branch
Alberta Culture

THE ALBERTA FOUNDATION FOR THE PERFORMING ARTS

AUTHORIZATION: The Cultural Foundations Act - Section 3.

PURPOSE: To promote the performing arts in Alberta, to provide persons and organizations the opportunity to participate in the performing arts, to support and contribute to the development of the performing arts.

METHOD OF FINANCING: Western Canada Lotteries Foundation (Alberta Division).

MEMBERSHIP:
(All part-time)

CHAIRMAN: Mr. Tommy Banks (Tommy Banks Music Ltd.)
911, 10621-100 Avenue, Edmonton T5J 0B3

MEMBERS: Dr. Paul Crossfield
220-7th Street, S.W., Calgary T2T 2X2

Mauritius Van Eeken
11523-39 Avenue, Edmonton T5J 0M5

Eric Geddes
6631-123 Street, Edmonton T6H 3T3

Miss Ann Green
2002-5th Street, S.W., Calgary T2S 2B4

Charles MacLean
4201-52 Street, Camrose T4V 1T5

Earl May
1006, 505-6th Street, S.W., Calgary T2P 1X5

Sukumar Nayar
9913-85 Avenue, Grande Prairie T8V 0A1

Lise Holeton
Les Bles D'Or
Box 3078, St. Paul T0A 3A0

Emily Chase
Box 1523, Slave Lake T0G 2A0

Jack Goth
64 Roselawn Crescent, N.W.,
Calgary T2K 1K6

Judy Breitkreitz
Box 40, Barrhead T0G 0E0

Sandra Munn
1001, 11025-82 Avenue, Edmonton T6G 0T1

Robert M. Cook, Director
Performing Arts Branch, Alberta Culture
11th Floor, 10004-104 Avenue, Edmonton

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: As prescribed by Lieutenant-Governor-in-Council. No set length of term, usually 2-3 years.

(Summer 1984)

REMUNERATION ARRANGEMENTS:	According to Schedule 2, Part B of O.C. 1175/80 (Committee Remuneration Order).
RECORDS OF DELIBERATIONS:	Minutes of meetings are recorded and filed.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Through public representation on Board.
FREQUENCY OF MEETINGS:	Every two months as required.
DURATION:	Permanent.
CONTACT PERSON:	Robert M. Cook, Director - 427-6315 Performing Arts Branch Alberta Culture 11th Floor, C.N. Tower Edmonton, Alberta

CONSULTANTS: Arnold Edinborough
Council for Business and the Arts in Canada
P.O. Box 7, Suite 1507, 401 Bay Street
Toronto, Ontario M5H 2Y4

William Yule
#110, 9560-5th Street
Sidney, B.C. V8L 2W4

GLENBOW-ALBERTA INSTITUTE - BOARD OF GOVERNORS

AUTHORIZATION:	Glenbow-Alberta Institute Act, Section 3(2).
PURPOSE:	To govern the Glenbow-Alberta Institute and Museum.
METHOD OF FINANCING:	Vote 3, Department of Culture, as well as private sector funding.

MEMBERSHIP:
(All part-time)

Appointed by Government-

CHAIRMAN: D. Edwin Lewis
770-999-8th Street, S.W.
Calgary T2R 1J5

MEMBERS: Mrs. G. Lynne Duncan
Alberta Treasury, 434 Terrace Building,
Edmonton

Lena Van De Geer
54 Wildwood Drive, S.W., Calgary T3A 3C5

David Tavender, Q.C.
3900, 205-5th Avenue, S.W., Bow Valley Sq.
Calgary T2P 2B7

Dr. W.J. Byrne
61 Forest Drive, St. Albert

Betty Lockwood
6135 Belvedere Road, S.W., Calgary T2V 2E2

Howard Engstrom
926 Durham Avenue, S.W., Calgary

Appointed by Devonian Foundation-

Donald Harvie
4119 Crestview Road, S.W., Calgary

Harold Millican
Northern Pipeline Agen
400-4th Avenue, S.W., Calgary T2P 0J0

Appointed by Board of Governors-

John D. Porter
Industrial Petroleum Association of Canada
700-707-7th Avenue, S.W., Calgary T2P 3H6

Mrs. M.E. Evamy
2713 Carleton Street, S.W., Calgary

John H. Cook
1007 Hillcrest Avenue, Calgary

Robert H. Erickson
2600, 700-9th Avenue, S.W., Calgary T2P 3V4

Glenbow-Alberta Institute - Board of Governors - Page 2

VACANCIES:	None.
APPOINTMENT PROCEDURE:	Order-in-Council. Seven appointed by government; two appointed by Devonian Foundation; and four appointed by the nine Governors.
TERM OF OFFICE:	Three years.
REMUNERATION ARRANGEMENTS:	Honoraria not paid. Expenses approved by Institute.
RECORDS OF DELIBERATIONS:	Minutes. Internal use by Government of Alberta and Glenbow Museum.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Representation can be made to the Board.
FREQUENCY OF MEETINGS:	As called by Chairman. Usually six times per year.
DURATION:	Permanent.
CONTACT PERSON:	Dr. W.J. Byrne, Assistant Deputy Minister - 427-3182 Historical Resources Division Alberta Culture, Edmonton

GOVERNMENT HOUSE FOUNDATION

AUTHORIZATION: The Government House Act, Section 2(2).

PURPOSE:

- To advise the Minister on preservation of Government House as an historic site and building;
- To inform and stimulate the interest of the public in the historical and architectural development of Government House;
- To solicit and receive, by gift, bequest, devise, transfer or otherwise any personal property for use or display in Government House.

METHOD OF FINANCING: Vote 3, Department of Culture.

MEMBERSHIP:
(All part-time)

CHAIRMAN: Donald Bittorf
RR# 5, Edmonton

MEMBERS: Sheila Edwards
9720-141 Street, Edmonton T5N 2M5

Mrs. Marie Nash
3620-115 Avenue, Edmonton T5W OT9

Marion Shipley
11823 Saskatchewan Drive, Edmonton T6G 2B6

Muriel Collins
10003-88 Avenue, Grande Prairie T8V OL5

Harry Hole
6266 Ada Boulevard, Edmonton T5W 4N3

Margaret Andrekson
29 Westbrook Drive, Edmonton T6J 2C8

Dr. J.G. MacGregor
9239-118 Street, Edmonton T6G 1T8

Marguerite Gendall
Site 25, Box 2, Edmonton T6P 4B7

Dr. W.H. Lakey
6316-132 Street, Edmonton T6H 3Y7

Bob Kerrison
11302-100 Avenue, Edmonton T5K OH2

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: Varying from two to four years.

REMUNERATION ARRANGEMENTS:	Expenses only.
RECORDS OF DELIBERATIONS:	Minutes of meetings are recorded and filed.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Representation may be made to the Foundation.
FREQUENCY OF MEETINGS:	Every month or six weeks.
DURATION:	Continuing.
CONTACT PERSON:	Mr. Herb K. Pickering, Chief of Protocol Main Floor, IBM Building 10808-99 Avenue, Edmonton

ALBERTA HISTORICAL RESOURCES FOUNDATION

AUTHORIZATION:	Historical Resources Act, Section 34(2) (4).	
PURPOSE:	To provide policy direction and public profile for Alberta Historical Resources Foundation.	
METHOD OF FINANCING:	Vote 3, Department of Culture; Western Canada Lotteries Foundation (Alberta Division); as well as private sector funding.	
MEMBERSHIP: (All part-time)	CHAIRMAN:	Grant Weber 156 Edgehill Close, N.W., Calgary T3A 2X1
	MEMBERS:	Henry Rutkowski 9437-79 Street, Edmonton T6C 2R8
		Hugh Craig 435-28 Street, Fort MacLeod
		W.R. (Bill) Jarvis 52 Valleyview Crescent, Edmonton T5R 5S8
		Dr. O.K. Reeves C/O Lifeways of Canada 120-10th Street, N.W., Calgary T2N 1V3
		John Dahl Dahl Construction Ltd. 3511-37th Avenue, Whitecourt T0E 2L0
VACANCIES:	None.	
APPOINTMENT PROCEDURE:	Order-in-Council.	
TERM OF OFFICE:	Two-three years.	
REMUNERATION ARRANGEMENTS:	Schedule 2, Part A of O.C. 1175/80.	
RECORDS OF DELIBERATIONS:	Minutes of meetings are recorded and filed.	
APPEAL PROCEDURE:	N/A.	
CITIZEN PARTICIPATION:	By election of three members to Board by Foundation membership.	
FREQUENCY OF MEETINGS:	As required and called by Chairman. Usually six times per year.	
DURATION:	Permanent.	
CONTACT PERSON:	Dr. W.J. Byrne, Assistant Deputy Minister - 427-3182 Historical Resources Division Alberta Culture, Edmonton	

(Summer 1984)

HISTORIC SITES BOARD

AUTHORIZATION: The Alberta Historical Resources Act, Section 13(1).

PURPOSE: To advise the Minister of Culture on all matters pertaining to the identification, preservation and development of historical resources within the Province of Alberta.

METHOD OF FINANCING: Vote 3, Department of Culture.

MEMBERSHIP:
(All part-time)

CHAIRMAN: John Klemp
228 Richmond Place, 3715-51 Street, S.W.,
Calgary T3E 6V2

Marie Dorsey
11618-77 Avenue, Edmonton T6G 0M3

George Wolstenholme
Box 105, Nanton T0L 0H1

Florence Lampard
247 Varsity Estates, Grove, N.W.
Calgary T3B 2W8

Ken Waddell
9012-48th Street, N.W., Calgary T3B 2B2

Irene Copithorne
Box 325, Cochrane T0L 0W0

Hugh Dempsey
Glenbow-Alberta Institute
130-9th Avenue, S.E., Calgary T2G 0P3

Jean Hoare
Box 646, Claresholm T0L 0T0

Grant Weber
156 Edgehill Close, N.W., Calgary T3A 2X1

Allan Treleavan
5022-50th Street, Lacombe T0C 1S0

Heather-Belle Dowling
53329 Rge Road 223, Ardrossan T0B 0E0

VACANCIES: None

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: As prescribed by the Lieutenant-Governor-in-Council. Usually a two-year term with possibility of renewal.

REMUNERATION ARRANGEMENTS: According to Schedule 1- Part B of Committee Remuneration Order O.C. 1175/80.

(Summer 1984)

RECORDS OF DELIBERATIONS:	Minutes of meetings on file with the Historic Sites Service of Alberta Culture. Deliberations of Board are confidential until such a time as the Minister decides to release information.
APPEAL PROCEDURE:	Currently, the Historic Sites Board hears all appeals on designation notices issued by the Assistant Deputy Minister of Historical Resources.
CITIZEN PARTICIPATION:	Citizens are encouraged to make representations to the Historic Sites Board on any and all matters pertaining to historical resources within the Province.
FREQUENCY OF MEETINGS:	Usually six times per year.
DURATION:	Continuing.
CONTACT PERSON:	Dr. Frits Pannekoek, Secretary to the Board- 427-2022 Old St. Stephen's College, 8820-112 Street University of Alberta Edmonton, Alberta T6G 2P8

(Summer 1984)

ALBERTA LIBRARY BOARD

AUTHORIZATION: Libraries Act, Section 3.

PURPOSE: To advise the Minister responsible for libraries with respect to matters relating to the expansion, development, co-ordination and encouragement of libraries in Alberta.

METHOD OF FINANCING: Money voted by the Legislature for the purpose of the Board.

MEMBERSHIP:
(all part-time)

CHAIRMAN: Jean Lewis
Box 893, High Prairie TOG 1EO

VICE-CHAIRMAN: Elaine Blakey
4106-33 Street, Red Deer T4N OP7

MEMBERS: Robert Maskell
5803-144 Street, Edmonton T6H 4H5

Sue Dutton
9603 Palisan Place, S.W., Calgary T2V 3T1

Daphne Betlamini
Box 1434, Grande Prairie T8V 3X4

Ed Halina
Box 1373, Olds TOM 1PO

John Solodzuk
Box 58, Two Hills TOB 4KO

APPOINTMENT PROCEDURE: Ministerial Order.

TERM OF OFFICE: Three years.

REMUNERATION ARRANGEMENTS: Schedule 1, Part B of Committee Remuneration Order O.C. 1175/80.

RECORDS OF DELIBERATIONS: Minutes restricted to internal use except by Board resolution.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Board are all public members.

FREQUENCY OF MEETINGS: Monthly.

DURATION: Continuing.

CONTACT PERSON: Mr. J. Forsyth - 427-2556.

ALBERTA ORDER OF EXCELLENCE COUNCIL

AUTHORIZATION: The Alberta Order of Excellence Act, Section 4.

PURPOSE: The objective of the Order is to accord recognition to those persons who have rendered service of the greatest distinction and of singular excellence for or on behalf of the residents of Alberta.

To act as the governing body for the Order:
- advise the Chancellor on matters concerning the Order;
- recommend to the Chancellor persons to be granted membership in the Order; and
- carry out those duties and perform those functions that it considers proper to ensure that the Order meets its objective.

METHOD OF FINANCING: Vote 1, Department of Culture.

MEMBERSHIP:
(All part-time)

CHAIRMAN: Louis A. Desrochers
13722 Summit Point, Edmonton T5N 3S7

MEMBERS: Mrs. Martha Ruth Cohen
1311 Cabot Street, S.W., Calgary T2T 3S2

Hon. Justice C.W. Clement
Court of Appeal of AB
Law Courts Building
1A Sir Winston Churchill Square
Edmonton T5V 0R2

Peter MacDonnell, C.M., Q.C.
10241-133 Street, Edmonton T5N 1Z6

Mrs. Islay Arnold
2871 Parkside Drive, Lethbridge T1J 1M8

Howard L. Irving, Q.C.
1800 Standard Life Centre
10405 Jasper Avenue, Edmonton T5J 3N4

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: Chairman (3 years); Members (not exceeding 3 years). Maximum three consecutive terms.

REMUNERATION ARRANGEMENTS: Expenses only.

RECORDS OF DELIBERATIONS: Minutes of meetings are recorded and filed.

Alberta Order of Excellence Council - Page 2

APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Through public representation on Board.
FREQUENCY OF MEETINGS:	Four times a year, more if required.
DURATION:	Continuing.
CONTACT PERSON:	Ms. Michi Miyagishima - 487-0294.

DEPARTMENT OF ECONOMIC DEVELOPMENT

Motion Picture Development Corporation

(For information on Alberta Research Council,
please see Executive Council.)

ALBERTA MOTION PICTURE DEVELOPMENT CORPORATION

AUTHORIZATION:	The Motion Picture Development Act.	
PURPOSE:	To promote the development of the motion picture industry in Alberta.	
METHOD OF FINANCING:	Operating expenses through Vote 1, Department of Economic Development; loan funding through Motion Picture Development Fund.	
MEMBERSHIP: (All part-time)	CHAIRMAN:	Orville Kope Medicine Hat, Alberta (Extension of appointment in process)
	MEMBERS:	Tom Peacocke Edmonton, Alberta (Extension of appointment in process)
		Helen Hammond Calgary, Alberta
		Thomas Ren Little Lethbridge, Alberta (In process of being appointed)
		Carrie Hunter Banff, Alberta (In process of being appointed)
		Terry Coles Calgary, Alberta (In process of being appointed)
VACANCIES:	One.	
APPOINTMENT PROCEDURE:	Order-in-Council.	
TERM OF OFFICE:	Existing members are appointed for a two-year term.	
REMUNERATION ARRANGEMENTS:	Board members are remunerated pursuant to Schedule 1, Part A of the Committee Remuneration Order O.C. 1175/80.	
RECORDS OF DELIBERATIONS:	Minutes of meetings are recorded and are kept at the principal business office of the Corporation.	
APPEAL PROCEDURE:	N/A.	
CITIZEN PARTICIPATION:	Citizen participation is provided through the Board of Directors and various committees.	
FREQUENCY OF MEETINGS:	As required.	
DURATION:	Terminates on March 31, 1989.	
CONTACT PERSONS:	Herman S. Young, Assistant Deputy Minister- 427-0667. Finance and Administration	

CONTACT PERSONS: (continued)	Terry E. Eliuk - 427-3749. Director of Finance

DEPARTMENT OF EDUCATION

Curriculum and Student Evaluation Policies Board

School Buildings Board

Teachers' Retirement Fund- Board of Administration

(For information on Alberta Educational Communications Corporation, ACCESS ALBERTA, please see Executive Council).

CURRICULUM AND STUDENT EVALUATION POLICIES BOARD

AUTHORIZATION:	Ministerial Order.	
PURPOSE:	To recommend to the Minister of Education board policies relating to the curriculum and student evaluation for Grades 1 to 12 in Alberta.	
METHOD OF FINANCING:	Vote 1, Department of Education.	
MEMBERSHIP: (All part-time)	CHAIRMAN:	R. Scrimshaw, Manager Foothills Pipeline Association, Calgary
	MEMBERS:	J. Hrabi, Assistant Deputy Minister Alberta Education
		M. Fenske, Assistant Deputy Minister Alberta Education
		L. Symyrozum, Director, Student Evaluation Branch, Alberta Education
		G. Bevan, Director, Curriculum Branch Alberta Education
		R. Gray, Public at Large, Medicine Hat
		T. Williams, Chamber of Commerce
		R. Risvold, Public at Large, Hinton
		J. Gee, Conference of Alberta School Superintendents, Grande Prairie
		F. Alexandruk, A.T.A., Edmonton
		L. Butot, Teacher, Calgary
		C. Johnson, Teacher, Pincher Creek
		G. Robert, A.T.A., Edmonton
		R. Fulks, Alberta Federation of Home and School, Peace River
		J. Bouchard, Public at Large, Kitscoty
		M. Steele, A.S.T.A., Fort Saskatchewan
		S. Van Eaton, C.A.S.S., Didsbury
		G. Kenyon, U.C.C., Lethbridge
		A.E. Wall, U.C.C., Edmonton
		T. Wood, Mount Royal College, Calgary
VACANCIES:	Nine vacancies.	
APPOINTMENT PROCEDURE:	Ministerial Order.	

TERM OF OFFICE:	Three years.
REMUNERATION ARRANGEMENTS:	According to Schedule 2-Part A of O.C. 1175/80 (Committee Remuneration Order).
RECORDS OF DELIBERATIONS:	Recommendations are submitted to the Minister. Approvals are announced through a news release.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Through public representation on the Board.
FREQUENCY OF MEETINGS:	Four to five times a year.
DURATION:	Continuing.
CONTACT PERSON:	Dr. George H. Bevan - 427-2984. Dr. Lloyd Symyrozum - 427-5420.

SCHOOL BUILDINGS BOARD

AUTHORIZATION: The School Act and School Buildings Act.

PURPOSE: To assess requests from school boards for increased school facilities; to approve funding for new construction and renovations; to recommend regulations governing accommodations and support; and advisory to local school boards, the Department of Education.

METHOD OF FINANCING: Vote 1, Department of Education.

MEMBERSHIP: (All part-time)

CHAIRMAN: Dr. J. Kulba, Alberta Education

MEMBERS: Dr. M. Weleschuk, Alberta Education

Mr. M. Bruce, Alberta Education

Mr. M. Johnson, Alberta Housing and Public Works

Mr. G. Dodds, Alberta Municipal Financing Corporation

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: Unspecified.

REMUNERATION ARRANGEMENTS: N/A.

RECORDS OF DELIBERATIONS: Minutes are recorded and are restricted to internal use.

APPEAL PROCEDURE: School boards can appeal a decision to the School Buildings Board.

CITIZEN PARTICIPATION: N/A.

FREQUENCY OF MEETINGS: Weekly.

DURATION: Continuing.

CONTACT PERSON: Dr. J. Kulba - 427-2973.

TEACHERS' RETIREMENT FUND - BOARD OF ADMINISTRATION

AUTHORIZATION:	The Teachers' Retirement Fund Act.
PURPOSE:	To administer the Teachers' Retirement Fund.
METHOD OF FINANCING:	Vote 1, Department of Education.
MEMBERSHIP: (All part-time)	CHAIRMAN: Mr. C.E. Connors A.T.A., Edmonton MEMBERS: J.E. Faries, Executive Director Public Service Pension Board, Edmonton A.H. Wakefield, Superintendent of Pensions Branch, Department of Labour, Edmonton T.W. Boyko, Principal Calgary R.D. Southworth A.T.A., Calgary W.R. Duke, Assistant Deputy Minister Alberta Education
VACANCIES:	None.
APPOINTMENT PROCEDURE:	The Lieutenant-Governor-in-Council shall appoint three persons to the Board, and the Alberta Teachers' Association may nominate three members to be appointed by the Lieutenant-Governor-in-Council. If the Alberta Teachers' Association fails to nominate a member, then the Lieutenant-Governor-in-Council may appoint a teacher.
TERM OF OFFICE:	Appointees of the Lieutenant-Governor-in-Council, at pleasure. Nominees of the Alberta Teachers' Association for a four-year period or until successors are appointed.
REMUNERATION ARRANGEMENTS:	Expenses only.
RECORDS OF DELIBERATIONS:	Annual report of the Fund is published in A.T.A. Annual Report.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	Ten times per year.
DURATION:	Continuing.
CONTACT PERSON:	Mr. Donald J. Corse, Secretary-Treasurer Teachers' Retirement Fund - 455-4166.

(Summer 1984)

DEPARTMENT OF ENERGY AND NATURAL RESOURCES

Fish and Wildlife Advisory Council
Forest Research Advisory Council
Integrated Planning Advisory Committee, Alberta
Oil Sands Technology and Research Authority, Alberta
Petroleum Marketing Commission, Alberta
Trappers' Compensation Review Board

FISH AND WILDLIFE ADVISORY COUNCIL

AUTHORIZATION: Department of Energy and Natural Resources Act.

PURPOSE: To advise the Associate Minister of Public Lands and Wildlife on the administration and development of the fish and wildlife resources of the Province.

METHOD OF FINANCING: Vote 6, Department of Energy and Natural Resources.

MEMBERSHIP:
(All part-time)

CHAIRMAN: Jack Shaver
Alberta Fish and Game Association

VICE-CHAIRMAN: David Simpson
Alberta Outfitters Association

MEMBERS:

Tex Fimrite
Alberta Association of Improvement Districts

Joseph Smith
Alberta Association of Municipal Districts and Counties

David R. Coupland
Alberta Bowhunters and Archers Association

Miles H. Russell
Alberta Chamber of Commerce

Dave J. McArthur
Alberta Commercial Fishing Interests

Ron Gladish
Alberta Fish and Game Association

Arden Rytz
Alberta Forest Products Association

Michael J. Colledge
Alberta Motor Association
(Tourist Bureau)

E.D. ("Mike") Sherling
Alberta Society for the Prevention of Cruelty to Animals

Gerald Labrie
Alberta Trappers' Central Association

Erwin Thiessen
Alberta Urban Municipalities Association

C. Lacey
Alberta Wilderness Association

(Summer 1984)

MEMBERSHIP: (continued)	MEMBERS:	William ("Bill") Barnett Canada Jaycees
		Garry L. Helfrick Canadian Sporting Goods Association
		Gordon R. Kerr Canadian Wildlife Services
		A.C. Burns Citizen-at-Large
		Donald J. Hayden Citizen-at-Large
		Dr. John Powell or Mr. David Ealey Federation of Alberta Naturalists
		Clifford Freeman Indian Association of Alberta
		Rod Chalifoux Metis Association of Alberta
		E. Millard Wright Oil and Gas Industry (CPA/IPAC)
		Rod Roth Travel Industry Association of Alberta
		Herman Schwenk Unifarm
		John A. Cartwright Western Stock Growers' Association
		Peter Armstrong Western Stock Growers' Association
VACANCIES:	None.	
APPOINTMENT PROCEDURE:	Ministerial Order.	
TERM OF OFFICE:	At pleasure.	
REMUNERATION ARRANGEMENTS:	According to Schedule 2, Part A of O.C. 1175/80, as amended, the Committee Remuneration Order.	
RECORDS OF DELIBERATIONS:	Minutes distributed to members.	
APPEAL PROCEDURE:	N/A.	
CITIZEN PARTICIPATION:	Private citizens are members of the Council.	
FREQUENCY OF MEETINGS:	Approximately four to six times a year.	

DURATION:	Continuing.
CONTACT PERSON:	Mr. Dennis C. Surrendi - 427-6749. Assistant Deputy Minister Fish and Wildlife Division 9945-108 Street Edmonton, Alberta T5K 2C9

FOREST RESEARCH ADVISORY COUNCIL

AUTHORIZATION: The Forest Development Research Trust Fund Act.

PURPOSE:

1. To establish forest research priorities.
2. To coordinate forest research.
3. To make recommendations to the Minister concerning the allocation of research funds from the fund.

METHOD OF FINANCING: Vote 4, Department of Energy and Natural Resources; the Provincial Treasurer provided $100,000 annually to the Minister of Energy and Natural Resources.

MEMBERSHIP:

CHAIRMAN:
J. Soos
Director, Forest Research Branch
Alberta Forest Service
215 McLeod Avenue
Postal Bag 6343
Spruce Grove, Alberta
TOE 1CO

MEMBERS:
Mr. J.A. Brennan
Assistant Deputy Minister
Alberta Forest Service
Energy and Natural Resources
10th Floor, South Tower
Petroleum Plaza
9915-108 Street, Edmonton, Alberta

Mrs. Shirley Cripps, M.L.A.
503 Legislature Building
Edmonton, Alberta T5K 2B7

Mr. C.A. Dermott, Director
Reforestation and Reclamation Branch
Alberta Energy and Natural Resources
9th Floor, Bramalea Building
9920-108 Street
Edmonton, Alberta

Mr. D.H. Fregren, Director
Timber Management Branch
Alberta Energy and Natural Resources
9th Floor, Bramalea Building
9920-108 Street
Edmonton, Alberta

Dr. R. Green, Deputy President
Alberta Research Council
7th Floor, Terrace Plaza
4445 Calgary Trail
Edmonton, Alberta T6H 5R7

(Summer 1984)

MEMBERSHIP: (continued)

MEMBERS:

Mr. A.D. Kiil, Director
Northern Forest Research Centre
5320-122 Street
Edmonton, Alberta
T6H 5R7

Mr. P.J. Murphy, Associate Dean
Faculty of Agriculture and Forestry
University of Alberta
Edmonton, Alberta T6G 2G6

Mr. C.B. MacDonald
Staff Forestry Manager
Procter and Gamble Cellulose Ltd.
Grande Prairie, Alberta T8V 3A9

Mr. A. Rytz, General Manager
Alberta Forest Products Association
#204, 11710 Kingsway Avenue
Edmonton, Alberta
T5G 0X5

Dr. H.P. Sims, Director
Research Management
Alberta Environment
Standard Life Plaza
10405 Jasper Avenue
Edmonton, Alberta T5J 3N4

Mr. M.C. Summers, Woodlands Manager
Blue Ridge Lumber (1981) Ltd.
Box 1079
Whitecourt, Alberta T0E 2L0

Mr. J.C. Wright
Chief Forester
St. Regis (Alberta) Ltd.
Hinton, Alberta T0E 1B0

VACANCIES: None.

APPOINTMENT PROCEDURE. Ministerial Order.

TERM OF OFFICE: At pleasure.

REMUNERATION ARRANGEMENTS: Schedule 1- Part B of O.C. 1175/80 (Committee Remuneration Order).

RECORDS OF DELIBERATIONS: Minutes of meetings are regularly distributed to Council members.

APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	M.L.A. of Drayton Valley Constituency.
FREQUENCY OF MEETINGS:	Minimum one meeting per year.
DURATION:	Continuing.
CONTACT PERSON:	J. Soos - 962-8700.

ALBERTA INTEGRATED PLANNING ADVISORY COMMITTEE

AUTHORIZATION: Department of Energy and Natural Resources Act.

PURPOSE: To provide a continuing forum for communication between key public groups and the Government on broad policy and program matters related to integrated resource planning for Alberta's public lands and resources. The Committee acts in an advisory capacity to the Associate Minister for Public Lands and Wildlife.

METHOD OF FINANCING: Vote 2, Department of Energy and Natural Resources.

MEMBERSHIP:

CHAIRMAN: A. Stephen Stiles, M.L.A. Olds-Didsbury

MEMBERS:
John T. MacKenzie
Canadian Petroleum Association/
Independent Petroleum Association of Canada

Clay Chattaway
Western Stock Growers' Association

Cheryl Bradley
Alberta Wilderness Association

Ron Gladish
Alberta Fish and Game Association

Chris Anderson
Alberta Forest Products Association

Ken Crane
Coal Association of Canada

Walter Urquhart
Travel Industry Association of Alberta

Gordon Cameron
Alberta Chamber of Commerce

Dr. J.R. Harms
Alberta Motor Association

Hartmann Nagel
Unifarm

EXECUTIVE SECRETARY: Leslie J. Cooke

VACANCIES: None.

APPOINTMENT PROCEDURE: Ministerial Order.

TERM OF OFFICE: Two years.

REMUNERATION ARRANGEMENTS: Expenses only.

Alberta Integrated Planning Advisory Committee - Page 2

RECORDS OF DELIBERATIONS: Minutes, publicly available after committee adoption.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Through representation on the Committee.

FREQUENCY OF MEETINGS: Monthly between September and May.

DURATION: Permanent.

CONTACT PERSON: Leslie J. Cooke - 427-7730.
Assistant Deputy Minister
Resource Evaluation and Planning Division
Alberta Energy and Natural Resources

ALBERTA OIL SANDS TECHNOLOGY AND RESEARCH AUTHORITY

AUTHORIZATION: The Oil Sands Technology and Research Authority Act.

PURPOSE: To provide means whereby research into the technological methods required for the efficient and economic recovery and processing of crude bitumen and other crude oils in Alberta, and other products from oil sand deposits, may be assisted, encouraged and promoted.

METHOD OF FINANCING: Vote 9, Department of Energy and Natural Resources (administrative and personnel costs)
Alberta Heritage Savings Trust Fund (projects).

MEMBERSHIP: (All part-time except Chairman and Vice-Chairman)

CHAIRMAN: Reg Humphreys
#500 Highfield Place, 10010 - 106 Street
Edmonton, Alberta T5J 3L8

VICE-CHAIRMAN: M.A. Carrigy
#500-10010-106 Street, Edmonton

MEMBERS: H.E. Gunning, Room #E-344 Chemistry Centre, University of Alberta, Edmonton

J.A. Harvie, Box 4, Site 2, RR# 2
Okotoks, Alberta

F.A. Kidd, RR# 2, Cochrane, Alberta

J.E. Miller, M.L.A. Lloydminster
Room 714 Legislature Annex
Edmonton, Alberta

E.J. Wiggins
8208-117 Street, Edmonton, Alberta

VACANCIES: Two.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: Established in Order-in-Council of appointment (general three-year term).

REMUNERATION ARRANGEMENTS: Chairman and Vice-Chairman are salaried senior Government officials.
According to Schedule 1-Part A of O.C. 1175/80 (Committee Remunerations Order) for M.L.A.'s.
All other members- According to O.C. 903/80 ($65/hour if using facilities and secretarial staff of the Oil Sands Authority, $75/hour if using own facilities and secretarial staff).

(Summer 1984)

RECORDS OF DELIBERATIONS:	Lists of successful applicants are released periodically. All funded projects are listed in the Annual Report each year.
APPEAL PROCEDURE:	The decision of the Authority is final. However, the by-laws of the Authority permit an applicant to request an oral presentation to the Authority in support of his application, prior to the decision. The applicant is requested to meet with the Chairman five days before a meeting to fix the time and place for the oral presentation.
CITIZEN PARTICIPATION:	Booklets have been prepared describing how individuals can make application to the Authority for funding, The registrar of the Authority is available to meet with any potential applicant to elaborate on these procedures. The Authority has developed a program to meet regularly with industry associations, professional societies, and various research and academic institutions.
FREQUENCY OF MEETINGS:	Two meetings per month. The Authority meets bi-weekly on Wednesdays. Applications for funding are dealt with on a continuing basis.
DURATION:	Activities funded by the Authority will normally continue until completed. Some funds will be allocated on a year-to-year basis.
CONTACT PERSON:	G.A. Villett, Registrar - 427-7623.

ALBERTA PETROLEUM MARKETING COMMISSION

AUTHORIZATION: Petroleum Marketing Act.

PURPOSE: To administer the Petroleum Marketing Act and the Natural Gas Pricing Agreement Act and regulations thereunder requiring that the Commission:

- take delivery of, arrange transportation for, set field prices of and negotiate sale of all oil and pentanes plus produced from Alberta Crown leases;
- determine the regulated field price of Alberta natural gas production and regulate Alberta Cost of Service for natural gas leaving the province;
- distribute to Alberta producers revenues realized from natural gas exports in excess of the Alberta Border Price less Canadian Cost of Service and after providing for Market Development Incentive Payments under Federal/Provincial agreement.

To advise the Alberta Government on current matters of price, markets, legislation and regulation affecting the oil and gas industry and development of responses thereto.

To receive and distribute Federal funds under the Federal/Alberta Energy Agreement.

Buys and sells freehold oil and acts as agent in the sale of the Crown's share of Syncrude production. Maintains an oil export licence.

METHOD OF FINANCING: Vote 10, Department of Energy and Natural Resources.

MEMBERSHIP:
(All full-time)

CHAIRMAN: D. Lucas

VICE-CHAIRMAN: Mr. R. D. Hall
Mr. D.L. Willis (Alternating)

MAILING ADDRESS:
1900, 250-6th Avenue, S.W.
Calgary, Alberta T2P 3H7

VACANCIES:

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: Permanent.

REMUNERATION ARRANGEMENTS: Salaried senior Government officials.

(Summer 1984)

Alberta Petroleum Marketing Commission - Page 2

RECORDS OF DELIBERATIONS:	Meetings held weekly - minutes are circulated internally. Official minute book kept.
APPEAL PROCEDURE:	The determinations of Alberta cost of service are appealable to the Public Utilities Board.
CITIZEN PARTICIPATION:	N/A.
DURATION:	Continuing.
CONTACT PERSON:	D.L. Willis - 262-8808 (Calgary).

TRAPPERS' COMPENSATION REVIEW BOARD

AUTHORIZATION: Department of Energy and Natural Resources Act.

PURPOSE: To advise the Associate Minister of Public Lands and Wildlife on matters respecting compensation to trappers for damages and losses suffered by them as a result of industrial activity in Alberta.

METHOD OF FINANCING: Vote 6, Department of Energy and Natural Resources.

MEMBERSHIP:
(All part-time)

CHAIRMAN:
Dave Unger
Director, Trapper Services Department
Edmonton Fur Auction Sales
Dominion/Soudack Fur Auction Sales
Edmonton

MEMBERS:
August Peters
Director, Alberta Trappers'
Central Association
Worsley

Mr. John Doyle
Superintendent, Property Acquisitions
Canadian Superior Oil Ltd.
Calgary

Frank Ladouceur
Metis Trapper
Fort Chipewyan

Peter Joyce
Indian Trapper
Valleyview

Ronald Wuetherick
Senior Landman
Ocelot Industries Ltd.
Calgary

VACANCIES: None.

APPOINTMENT PROCEDURE: Ministerial Order.

TERM OF OFFICE: At pleasure.

REMUNERATION ARRANGEMENTS: According to Schedule 2, Part B of O.C. 1175/80, as amended, the Committee Remuneration Order.

RECORDS OF DELIBERATIONS: Minutes distributed to members.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Private citizens are members of the Council.

FREQUENCY OF MEETINGS: Approximately five to six times a year.

DURATION: Continuing.

CONTACT PERSON: Mr. Dennis C. Surrendi - 427-6749.
Assistant Deputy Minister
Fish and Wildlife Division
9945-108 Street
Edmonton, Alberta T5K 2C9

DEPARTMENT OF ENVIRONMENT

Environment Council of Alberta

Environmental Research Trust, Alberta

Land Conservation and Reclamation Council

Natural Resources Coordinating Council

Special Waste Management Corporation

ENVIRONMENT COUNCIL OF ALBERTA

AUTHORIZATION: The Environment Council Act.

PURPOSE: To conduct a continuing review of policies and programs of the Government and Government agencies on matters pertaining to environment conservation and report to the Minister of Environment. To hold public hearings at the request of the Lieutenant-Governor-in-Council and to the Minister of the Environment. To investigate at the request of the Minister of Environment, any matter pertaining to environment conservation and report thereon to the Minister. To use its best efforts to achieve co-ordination of policies, programs, and administrative procedures of Government and Government agencies with respect to matters relating to environment conservation. To hold appeal hearings and report to the Minister of the Environment with recommendations on stop orders issued under The Clean Air Act, The Clean Water Act, The Beverage Containers Act, The Department of Environment Act, and The Land Surface Conservation and Reclamation Act. To hold public hearings at the request of the Minister of Recreation and Parks concerning any recommendations made by the Advisory Committee or any other matter pertaining to the administration and management of wilderness areas or ecological reserves. To hold public hearings at the request of the Lieutenant - Governor-in-Council on proposals made by the Executive Council for the establishment of a new wilderness area or the addition of any land to, or the withdrawal of any land from, an existing wilderness area. To appoint public advisory committees on environment conservation, to prescribe their duties and functions, to meet jointly with them and provide for their operation.

METHOD OF FINANCING: Vote 8, Department of the Environment.

MEMBERSHIP:
(full-time)

CHIEF EXECUTIVE OFFICER:
Alistair D. Crerar
8th Floor, Webber Centre
5555 Calgary Trail Southbound, N.W.
Edmonton, Alberta
T6H 5P9

Panel members on a part-time basis are appointed by the Lieutenant-Governor-in-Council to hold public hearings or appeal hearings and report to the Minister and the Lieutenant-Governor-in-Council. The Chief Executive Officer is an ex-officio member and Vice-Chairman of all panels.

(Summer 1984)

Environment Council of Alberta - Page 2

VACANCIES:	None.
APPOINTMENT PROCEDURE:	Order-in-Council for panel members.
TERM OF OFFICE:	At pleasure.
REMUNERATION ARRANGEMENTS:	Chief Executive Officer -salaried senior Government official. Panel members- Schedule 1-Part A of O.C. 1175/80 (Committee Remuneration Order).
RECORDS OF DELIBERATIONS:	Report and recommendations to the Lieutenant-Governor-in-Council, the Minister of the Environment and any other appropriate Minister. Annual report, numerous other publications, publicly available.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Public Hearings and Public Advisory Committee.
FREQUENCY OF MEETINGS:	Occasional meetings when panels first appointed, increasing to regular daily meetings during and after public hearings when report and recommendation is being prepared.
DURATION:	Continuing.
CONTACT PERSON:	Al Giacomazzi - 427-5792.

(Summer 1984)

ALBERTA ENVIRONMENTAL RESEARCH TRUST

AUTHORIZATION: The Alberta Environmental Research Trust Act.

PURPOSE: To seek and receive property by gifts, bequests, devise, transfer or otherwise, subject to prior trust conditions imposed upon the use of the property, or the income thereof, of any of it, to hold, use and administer it for the purpose of Provincial expansion of applied and fundamental research and development relative to environmental improvement.

METHOD OF FINANCING: Vote 5, Department of the Environment.

MEMBERSHIP:
(All part-time)

CHAIRMAN: Mr. D.G. Colley
Calgary, Alberta

VICE-CHAIRMAN: Mr. D. Weidner
Lacombe, Alberta

MEMBERS: Mr. D.V. Currie
Edmonton, Alberta

Mr. K.R. Stiles
Calgary, Alberta

Dr. A.B. Jones
Edmonton, Alberta

Mrs. B. Duckett
Grande Centre, Alberta

Mr. R. Cook, M.L.A.
Edmonton, Alberta

Mr. W. Solodzuk
Edmonton, Alberta

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: Three years unless otherwise specified by the Order making the appointment.

REMUNERATION ARRANGEMENTS: According to Schedule 1-Part A of O.C. 1175/80 (Committee Remuneration Order).

RECORDS OF DELIBERATIONS: Minutes distributed to members.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Representatives of the general public are appointed to the Board. (The Board, however, holds no hearings for it is an administrative rather than adjudicating body).

(Summer 1984)

FREQUENCY OF MEETINGS:	Four times a year.
DURATION:	Continuing.
CONTACT PERSON:	John F. Russell - 297-2360.

LAND CONSERVATION AND RECLAMATION COUNCIL

AUTHORIZATION: The Land Surface Conservation and Reclamation Act.

PURPOSE: To investigate the condition of land used for wellsites, batteries, pipelines, mines, quarries, transmission lines, pits, waste disposal sites, landfill sites and other surface-disturbing activities, during the period of the operation and, where necessary, issue Orders directing the performance of anything necessary in the opinion of the Council.

1) to condition, maintain, or reclaim the land or any part thereof, and land adjacent thereto, or to destroy or prevent the growth of noxious weeds or weed seeds, or
2) to remove or remedy any hazard to human life, domestic livestock or wildlife, or to the conduct of agricultural or other operations, or
3) to install or repair any fence, gate, cattle guard, culvert or other thing.

To conduct inquiries regarding the condition of land when an operation ceases and issue Reclamation Certificates when it is found that the surface of the land involved has been reclaimed satisfactorily.

METHOD OF FINANCING: Vote 3, Department of Environment.

MEMBERSHIP:

CHAIRMAN: J.M. King, Director
Environmental Evaluation Services
Alberta Environment

MANAGER: S. Tracy, Alberta Environment

SECRETARY: S. Slipec, Alberta Environment

MEMBERS: R.J. Baert, Stony Plain, Alberta

W. Fisher, Red Deer, Alberta

J. North, Peace River, Alberta

K. Grant, Lethbridge, Alberta

C. Harrison, Calgary, Alberta

H.E. Christensen, Red Deer, Alberta

D. Beddome, Edson, Alberta

T. Johnson, Edson, Alberta

E. Cappis, Drayton Valley, Alberta

B.C. McNeely, Medicine Hat, Alberta

B. Nyhof, Lethbridge, Alberta

MEMBERSHIP:
(continued)

R.W. Onciul, St. Paul, Alberta
M. Smith, Wainwright, Alberta
M.C. Pittman, Stony Plain, Alberta
R.K. Pituka, Stony Plain, Alberta
R. Anderson, Grande Prairie, Alberta
A.E. Struik, Calgary, Alberta
F.D. Terry, Camrose, Alberta
K. Wells, Hanna, Alberta

VACANCIES: One.

APPOINTMENT PROCEDURE: The Council consists of members appointed by the Council of the county or other municipality and by the Minister of Municipal Affairs in the case of an improvement district or special area. These local members may act within the municipal jurisdiction for which they are appointed. Other members of the Council are appointed by the Lieutenant-Governor-in-Council and are called Government members. Currently there are 160 local members and 19 Government members. With respect to any inquiry that may be conducted by Council, it must be conducted by two members of the Council. In most cases, Council will consist of one local member and one Government member. In the event that a local authority does not appoint a member, or the local member is unable or declines to act, then the two members of the Council are selected from those appointed as Government members.

TERM OF OFFICE: Government members are permanent employees of the Department of Environment.

REMUNERATION ARRANGEMENTS: N/A.

RECORDS OF DELIBERATIONS: Deliberations of Council are summarized by written reports placed on the relevant Council files which are publicly available.

APPEAL PROCEDURE: When the operator does not comply with an Order, the Chairman causes the necessary work to be done and the expenses incurred are paid by the Provincial Treasurer. An operator may appeal to the Court of Queen's Bench whether or not he must

APPEAL PROCEDURE: (continued) reimburse the Provincial Treasurer for the whole or any part of the expenses incurred. An owner or occupant of the surface of the land with respect to which a Reclamation Certificate has been issued may appeal to the Court of Queen's Bench as to whether or not additional work must be performed.

CITIZEN PARTICIPATION: Prior to holding of an inquiry, the Council members contact the surface owner or occupant and give him the opportunity to be in attendance at the time the inspection of the land is made. Where at any inquiry Council determines that additional work is necessary, an Order is issued and mailed to the surface owner or occupant and to the operator. Copies of Reclamation Certificates are mailed to the surface owner, the occupant and the operator.

FREQUENCY OF MEETINGS: As requested by the operators or surface owners or occupants.

DURATION: Continuing.

CONTACT PERSON: S. Tracy - 427-6212.

NATURAL RESOURCES COORDINATING COUNCIL

AUTHORIZATION: The Department of Environment Act.

PURPOSE: To advise the Minister of the Environment on the coordination of Government policies and programs in matters pertaining to the Environment and to make recommendations to the Minister of the Environment and other members of Executive Council.

METHOD OF FINANCING: N/A.

MEMBERSHIP:

CHAIRMAN: W. Solodzuk, Deputy Minister
Alberta Environment

ACTING SECRETARY: C. Primus, Director
Planning Division, Alberta Environment

MEMBERS:

H.M. Alton, Deputy Minister
Alberta Transportation

Clarence J. Roth, Deputy Minister
Economic Development

A.R. Grover, Deputy Minister
Municipal Affairs

Dr. Sheila Durkin, Deputy Minister of
Health Services, Social Services and
Community Health

H.B. McEwen, Deputy Minister
Alberta Agriculture

Al G. McDonald, Deputy Minister
Tourism and Small Business

F.W. McDougall, Deputy Minister of
Renewable Resources, Energy and
Natural Resources

V. Millard, Chairman E.R.C.B.

E. Barry Mitchelson, Deputy Minister
Recreation and Parks

A.F. Collins, Deputy Provincial Treasurer
Alberta Treasury

VACANCIES: None.

APPOINTMENT PROCEDURE: Ministerial Order.

TERM OF OFFICE: Unspecified.

REMUNERATION ARRANGEMENTS: N/A.

(Summer 1984)

Natural Resources Coordinating Council - Page 2

RECORDS OF DELIBERATIONS:	Recorded in the form of minutes, and decisions published in Deputy Minister directives.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	Call of Chair.
DURATION:	Continuing.
CONTACT PERSON:	W. Solodzuk - 427-6236.

ALBERTA SPECIAL WASTE MANAGEMENT CORPORATION

AUTHORIZATION: Special Waste Management Corporation Act Chapter S-21.5, 1982.

PURPOSE: The Alberta Special Waste Management Corporation was created with the specific responsibility of implementing an overall special waste management system in Alberta.

METHOD OF FINANCING: Vote 7, Department of Environment.

MEMBERSHIP:

CHAIRMAN & CHIEF EXECUTIVE OFFICER:	Mr. John P.C. Elson
VICE-CHAIRMAN:	Mr. Lorne Mick
MEMBERS:	Mr. Fred Feduniak Dr. Walter Harris Mr. Bertrum Huffman Mr. William Mooney Mr. William Ross

VACANCIES: None.

APPOINTMENT PROCEDURE: The members are appointed by O.C.

TERM OF OFFICE:

Mr. Lorne Mick	June 1, 1987
Mr. Fred Feduniak	June 1, 1987
Dr. Walter Harris	June 1, 1985
Mr. Bertrum Huffman	June 1, 1986
Mr. William Mooney	June 1, 1986
Mr. William Ross	June 1, 1985

REMUNERATION ARRANGEMENTS: Schedule 1, Part A of the Committee Remuneration Order, being Order in Council, O.C. 1175/80.

RECORDS OF DELIBERATIONS: A minute book recording all deliberations of the Corporation is retained by the secretary at 9th Floor, 10909 Jasper Avenue, Edmonton, Alberta, T5J 3L9. Access to minute book is restricted to internal use.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: N/A at present.

FREQUENCY OF MEETINGS: Monthly.

DURATION: Continuing.

CONTACT PERSON: Brenda P. Nelson - 422-5029.

EXECUTIVE COUNCIL

Educational Communications Corporation, Alberta (ACCESS Alberta)-
Board of Directors

Energy Resources Conservation Board

Health Professions and Occupations
- Board of Examiners for Certified Dental Mechanics
- Board of Examiners in Optometry
- Board of Examiners in Podiatry
- Chiropractic Appraisal Board
- Dental Technicians Board
- Health Occupations Board
- Naturopathy Appraisal Board
- Nursing Assistants Registration Board
- Opthalmic Dispensers Examining Board
- Advisory Committee to the Psychiatric Nursing Training Act

Public Service Employee Relations Board

Research Council, Alberta

Water Resources Commission, Alberta

Workers' Health, Safety and Compensation
- Occupational Health and Safety Council
- Workers' Compensation Board

ALBERTA EDUCATIONAL COMMUNICATIONS CORPORATION (ACCESS)

BOARD OF DIRECTORS

AUTHORIZATION:	Alberta Educational Communications Act, as amended June 2, 1981.	
PURPOSE:	To approve bylaws and to set policy relating to the operation of the Alberta Educational Communications Corporation, which may operate one or more broadcasting undertakings primarily devoted to the field of educational broadcasting;produce, acquire, sell, lease, distribute, exhibit or otherwise deal in programs and materials of an educational nature whether for use in broadcasting or otherwise, in accordance with directions made by the provincial authority; and acquire, prepare, publish, distribute and preserve, whether for a consideration or otherwise, any audiovisual materials, papers, periodicals and other literary matter of the Corporation.	
METHOD OF FINANCING:	Vote 9, Executive Council.	
MEMBERSHIP: (All part-time)	CHAIRMAN:	Dr. Jack Snedden
	VICE-CHAIRMAN:	Mrs. Donna Fraser
	MEMBERS:	Mr. Don Bahnuik Dr. Desmond Berghofer Mr. Glen Buick Mr. Clem Collins Dr. Mel Fenske Mr. Jack Kane Mr. John Keast Mr. Robert Labelle Mr. John McKay Mr. Ken Murricane Mrs. Eleanor Thomson Mr. Jim Woronuik
VACANCIES:	One.	
APPOINTMENT PROCEDURE:	Order-in-Council.	
TERM OF OFFICE:	The Lieutenant-Governor-in-Council, in making appointments, prescribes the term of office, not to exceed three years. A director is eligible for reappointment for a second term of office, but not for a further term until the expiration of a period of three years after his second term has ended.	

Alberta Educational Communications Corporation - Page 2
(ACCESS)- Board of Directors

TERM OF OFFICE: (continued)	The exceptions are the Chairman and any director who is an employee of the goverment (of which there will be not less than three and not more than four) who are eligible for reappointment for further terms of office, each not exceeding three years.
REMUNERATION ARRANGEMENTS:	Prescribed by Board By-law: Chairman - $250 per diem Members - $200 per diem.
RECORDS OF DELIBERATIONS:	Minutes of meetings are recorded and an anuual report is submitted to the provincial authority each year. The Authority then requests that it be laid before the Legislative Assembly, after which it becomes available to the general public.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Through public representation on the Board.
FREQUENCY OF MEETINGS:	About ten times per year.
DURATION:	Permanent.
CONTACT PERSON:	Mrs. Roberta Gamble - 451-3160 (Local 292). Secretary to the Board

(Summer 1984)

ENERGY RESOURCES CONSERVATION BOARD

AUTHORIZATION: The Energy Resources Conservation Act.

PURPOSE: Regulatory authority over the energy resource industries. Administers:

The Energy Resources Conservation Act
The Oil and Gas Conservation Act
The Oil Sands Conservation Act
The Hydro and Electric Energy Act
The Coal Conservation Act
The Turner Valley Unit Operations Act
The Pipeline Act (1975)
The Gas Resources Preservation Act

METHOD OF FINANCING: Approximately half of cost is provided through a tax of oil and gas producing properties administered by the Board, and the balance is provided through Vote 7, Executive Council.

MEMBERSHIP:
(All full-time)

CHAIRMAN: V. Millard

VICE-CHAIRMAN: G.J. DeSorcy

MEMBERS:
L.A. Bellows
V.E. Bohme
C.J. Goodman
N.A. Strom

ADDRESS OF MEMBERS: 640-5th Avenue, S.W., Calgary, Alberta

VACANCIES: One.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: Five years, and thereafter at pleasure of the Lieutenant-Governor-in-Council.

REMUNERATION ARRANGEMENTS: Order-in-Council 907/83.

RECORDS OF DELIBERATIONS: Minutes of meetings, Board reports and decisions, examiners reports.
Deliberations published: Board reports and decisions, examiners reports, interim directives, informational letters.

APPEAL PROCEDURE: An application may be made to the Board for review of a decision it has made and a rehearing requested. Upon a question of law or jurisdiction, an appeal may be made to the Court of Appeal.

Energy Resources Conservation Board - Page 2

CITIZEN PARTICIPATION: Submissions to public hearings; questioning at public hearings; meetings with Board personnel.

FREQUENCY OF MEETINGS: A full time regulatory agency.

DURATION: Continuing.

CONTACT PERSON: G.A. Warne - 261-8277.
Technical Assistant to the Chairman
Calgary, Alberta

BOARD OF EXAMINERS FOR CERTIFIED DENTAL MECHANICS

AUTHORIZATION:	The Dental Mechanics Act.	
PURPOSE:	To prescribe a program of studies and training for student dental mechanics; to evaluate the credentials of candidates for admission to practice; to exempt from examination a candidate who in the opinion of the Board qualifies by reason of his training and experience and possesses the qualifications required under this Act; to set examinations or tests for and conduct the examinations of all persons who have not been granted exemption from examination by the Board and to recommend to the Minister the issuance of certificates of proficiency to successful candidates.	
METHOD OF FINANCING:	Vote 15, Executive Council.	
MEMBERSHIP: (All part-time)	CHAIRMAN:	Mr. Elmar Abele 9312-147 Street, Edmonton, Alberta
	MEMBERS:	Mr. R. Richardson Certified Dental Mechanic
		Mr. C. Styles Certified Dental Mechanic
		Mrs. M. Rajotte Secretary to the Board
VACANCIES:	One.	
APPOINTMENT PROCEDURE:	Order-in-Council.	
TERM OF OFFICE:	At pleasure.	
REMUNERATION ARRANGEMENTS:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).	
RECORDS OF DELIBERATIONS	Minutes are kept of meetings and distributed to Board members.	
APPEAL PROCEDURE:	None.	
CITIZEN PARTICIPATION:	Through public representation on Board.	
FREQUENCY OF MEETINGS:	As required (approximately twelve times per year).	
DURATION:	Continuing.	
CONTACT PERSON:	Mrs. Mary Ellen Rajotte - 427-2664.	

BOARD OF EXAMINERS IN OPTOMETRY

AUTHORIZATION:	The Optometry Act.
PURPOSE:	To designate the schools and colleges which satisfy the Board that graduation from these qualifies a person to practice optometry; to provide the subject or content or examinations and conduct these for persons where, in the Board's opinion, the academic achievement is marginal or graduation is from a non-approved school or college; to provide a certificate of approval to those qualified to practice optometry.
METHOD OF FINANCING:	Vote 15, Executive Council.
MEMBERSHIP: (All part-time)	CHAIRMAN: Mr. A.D. Cairns SECRETARY: Mr. D. Gartner MEMBERS: Dr. A.A. Starko, Optometrist Dr. R.C. Linberg, Optometrist Dr. D.M. Holyk, Optometrist Mrs. Marjorie McLeod, R.N.
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	One of three years for professional members, unspecified for non-professional members.
REMUNERATION ARRANGEMENTS:	According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order).
RECORDS OF DELIBERATIONS:	Minutes of Board meetings are recorded. These are publicly available except when containing information about individuals.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	A lay member of the public has historically served on the Board.
FREQUENCY OF MEETINGS:	At the call of the Chairman as required; approximately four times a year.
DURATION:	Continuing.
CONTACT PERSON:	Mr. Dennis Gartner - 427-2655.

(Summer 1984)

BOARD OF EXAMINERS IN PODIATRY

AUTHORIZATION:	The Podiatry Act.
PURPOSE:	To evaluate credentials of all candidates for admission to practice; to classify and accredit approved schools, colleges or universities whose graduates may be accepted as fully qualified; to set and conduct examination for those persons who are not exempted by reason of other conceded qualifications to practice Podiatry, to issue certificates of approval to practice to those persons who satisfy the Board that they are qualified.
METHOD OF FINANCING:	Vote 15, Executive Council.
MEMBERSHIP: (All part-time)	CHAIRMAN: Mr. A.D. Cairns MEMBERS: Dr. H. Kocil, Podiatrist Dr. Robert J. Gorman, Podiatrist
VACANCIES:	One.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	At pleasure.
REMUNERATION ARRANGEMENTS:	According to Schedule 2, Part A of O.C. 1175/80.
RECORDS OF DELIBERATIONS:	Minutes of Board meetings are recorded. These are publicly available except when containing information about individuals.
APPEAL PROCEDURE:	No statutory provision, but opportunity for review is provided upon submission of additional evidence or information.
CITIZEN PARTICIPATION:	A lay person has historically served on the Board.
FREQUENCY OF MEETINGS:	At the call of the Chairman; approximately once a year.
DURATION:	Continuing.
CONTACT PERSON:	Dennis Gartner - 427-2655. Secretary to the Board

CHIROPRACTIC APPRAISAL BOARD

AUTHORIZATION:	The Chiropractic Profession Act.	
PURPOSE:	To establish and maintain a current list of chiropractic schools and colleges, graduation from which qualifies a person to practice chiropractic, to provide for the examination of those persons who in the Board's opinion, require such before otherwise qualifying for practice.	
METHOD OF FINANCING:	Vote 15, Executive Council.	
MEMBERSHIP: (All part-time)	CHAIRMAN:	Mr. A.D. Cairns
	SECRETARY:	Mr. Dennis Gartner
	MEMBERS:	Dr. J.R. Carter, Chiropractor Dr. C.A. McLeod, Chiropractor Miss D.A. Wild
VACANCIES:	None.	
APPOINTMENT PROCEDURE:	Order-in-Council.	
TERM OF OFFICE:	At pleasure.	
REMUNERATION ARRANGEMENTS:	According to Schedule 2, Part A of O.C. 1175/80.	
RECORDS OF DELIBERATIONS:	Minutes of Board meetings are recorded. These are publicly available except when containing information about individuals.	
APPEAL PROCEDURE:	No statutory provision, but opportunity is provided for review upon submission of new evidence or information.	
CITIZEN PARTICIPATION:	A lay member of the public has historically been appointed to the Board.	
FREQUENCY OF MEETINGS:	As required at the call of the Chairman, approximately four times per year.	
DURATION:	Continuing.	
CONTACT PERSON:	Mr. Dennis Gartner - 427-2655.	

DENTAL TECHNICIANS BOARD

AUTHORIZATION:	The Dental Technicians Act.
PURPOSE:	Prescribe the qualifications of persons to be registered as dental technicians set and conduct written and practical examinations; provide for the establishment of training programs; issue certificates of competency to those persons meeting the Board's requirements; maintain a register of initial and annual certification.
METHOD OF FINANCING:	Vote 15, Executive Council.
MEMBERSHIP: (All part-time)	CHAIRMAN: Dr. Tom Curry, Director, Dental Services SECRETARY: Mrs. Mary Ellen Rajotte MEMBERS: Mr. Norman Hope, Registered Dental Technician Dr. D.A. Sneazwell, Dentist Mr. M. Riedmuller, Registered Dental Technician
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Ministerial Order.
TERM OF OFFICE:	Three years- members eligible for reappointment.
REMUNERATION ARRANGEMENTS:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).
RECORDS OF DELIBERATIONS:	Minutes are recorded and distributed to Board members.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	Approximately eight times per year.
DURATION:	Continuing.
CONTACT PERSON:	Mrs. Mary Ellen Rajotte - 427-2664.

HEALTH OCCUPATIONS BOARD

AUTHORIZATION:	The Health Occupations Act.
PURPOSE:	To investigate unregulated health occupations and recommend to the Minister whether or not they should be designated health occupations under the Health Occupations Act; to make regulations for health occupations that are designated under the Health Occupations Act; to be an appeal body for disputes between a Health Occupations Committee and a registered member of the occupation governed by the committees.
METHOD OF FINANCING:	Vote 15, Executive Council.
MEMBERSHIP:	CHAIRMAN: Mr. E. Christenson, Chartered Accountant MEMBERS: Ms. M. Carruthers, Former R.N. Dr. W. Donald, Medical Practitioner Dr. C.J. Fairbanks, Medical Practitioner Mr. D. Jones, Lawyer Mrs. L. Lisowski, Figure Skating Teacher Mr. J. Low, Businessman Mr. Murray Ross, Former Executive Director Alberta Hospital Association Mr. D. Gartner, Registrar of Health Occupations Secretary to the Health Occupations Board
VACANCIES:	One.
APPOINTMENT PROCEDURE:	The Board consists of not more than nine members of whom at least one, but not more than three, are members of the College of Physicians and Surgeons. Members are appointed by Order-in-Council.
TERM OF OFFICE:	Members serve for a term of not more than three years and for no more than two consecutive terms. All other Board members are members of the lay public.
REMUNERATION ARRANGEMENTS:	According to Schedule 1, Part A of O.C. 1175/80.
RECORDS OF DELIBERATIONS:	Minutes are recorded and are restricted to internal use.
APPEAL PROCEDURE:	Board is appeal body for decisions of committee concerning matters of registration and discipline.
CITIZEN PARTICIPATION:	Through public representation on the Board.

(Summer 1984)

FREQUENCY OF MEETINGS:	Meetings are held at call of the Chairman, generally once a month.
DURATION:	Continuing.
CONTACT PERSON:	Mr. D. Gartner - 427-2655. Secretary to the Health Occupations Board

NATUROPATHY APPRAISAL BOARD

AUTHORIZATION: The Naturopathy Act.

PURPOSE: To establish and maintain a list of schools and colleges, which satisfies the Board that graduates from these qualifies a person to practice Naturopathy.

METHOD OF FINANCING: Vote 15, Executive Council.

MEMBERSHIP:
(All part-time)

CHAIRMAN: Mr. A.D. Cairns
8007-119 Street, Edmonton, Alberta

SECRETARY: Mr. Dennis Gartner
Registrar of Health Occupations
Alberta Social Services and Community Health

MEMBER: Dr. R. Skaken
Naturopath
708-8th Avenue, S.W., Calgary, Alberta

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: At pleasure.

REMUNERATION ARRANGEMENTS: According to Schedule 2, Part A of O.C. 1175/80.

RECORDS OF DELIBERATIONS: Minutes of Board meetings are recorded. These are publicly available except when containing information about individuals.

APPEAL PROCEDURE: No statutory provision, but opportunity is provided for further review upon submission of additional evidence or information.

CITIZEN PARTICIPATION: N/A.

FREQUENCY OF MEETINGS: As required, at the call of the Chairman.

DURATION: Continuing.

CONTACT PERSON: Mr. Dennis Gartner - 427-2655.
Registrar of Health Occupations
Alberta Social Services and Community Health

NURSING ASSISTANTS REGISTRATION BOARD

AUTHORIZATION:	Nursing Assistants Registration Act.
PURPOSE:	To evaluate educational programs offered by agencies outside Alberta; to advise the Minister of Education with regard to training programs for nursing assistants; to prescribe examinations to be taken by applicants, subject to the approval of the Minister; to prescribe the form of application for registration, the form of registration, registration fees, and the times at which fees are payable; to establish and maintain a register called the "Nursing Assistants Register".
METHOD OF FINANCING:	Vote 15, Executive Council.
MEMBERSHIP: (All part-time)	CHAIRMAN: Mr. James W. Briggs MEMBERS: Ms. P. Frederickson, RNA Ms. E. Waege, RNA Mr. P. Wolff, RNA Mr. F. Dietrickson, RNA F. Lazarowich, RN Ms. D. Proulx, RN Dr. Marian Taylor, Physician Mr. Jim Dunne, Provincial Government Employee Mr. Allen Toomey, Provincial Government Employee Mrs. Mary Ellen Rajotte, Secretary to the Board
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Order-in-Council (Department representatives appointed by their respective Ministers).
TERM OF OFFICE:	Not more than three years and for no more than two consecutive terms.
REMUNERATION ARRANGEMENTS:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).
RECORDS OF DELIBERATIONS:	Minutes are recorded.
APPEAL PROCEDURE:	Review Panel (appointed by the Minister) in cases where registration is refused; the Court of Queen's Bench in cases of disciplinary proceedings.

Nursing Assistants Registration Board - Page 2

CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	Not less than twice a year.
DURATION:	Continuing.
CONTACT PERSON:	Mrs. Mary Ellen Rajotte - 427-2664.

OPTHALMIC DISPENSERS EXAMINING BOARD

AUTHORIZATION: The Opthalmic Dispensers Act.

PURPOSE: To prescribe a program of studies and training for student opthalmic dispensers and applicants for certificates of competence in contact lens dispensing; to evaluate the credentials of applicants for certificates; to set and conduct practical examinations; to set written examinations; to issue certificates of competency to those meeting the Board's qualification requirements.

METHOD OF FINANCING: Vote 15, Executive Council.

MEMBERSHIP:
(All part-time)

CHAIRMAN: Dr. H. Wyatt, Opthamologist

SECRETARY: Mr. D. Gartner

MEMBERS:
- Dr. G. Edworthy, Optometrist
- Dr. H. Wyatt, Ophthalmologist
- Mr. J.H. Sims, Opthalmic Dispenser
- Mr. E.J. Van Eeken, Opthalmic Dispenser
- Mrs. Marjory McLeod, R.N.

VACANCIES: One.

APPOINTMENT PROCEDURE: Ministerial Order.

TERM OF OFFICE: At pleasure.

REMUNERATION ARRANGEMENTS: According to Schedule 2, Part A of O.C. 1175/80 (Committee Remuneration Order).

RECORDS OF DELIBERATIONS: Minutes of Board meetings are recorded. These are available publicly, except when containing information about individuals.

APPEAL PROCEDURE: Where the Board refuses to permit the examination of an applicant on the grounds of not qualifying, the applicant may apply through a notice of motion to the Court of Queen's Bench for an order directing the Board to permit the applicant to be examined.

CITIZEN PARTICIPATION: Statutory requirement that two members of the Board be appointed from the public-at-large.

DURATION: Continuing.

CONTACT PERSON: Mr. Dennis Gartner - 427-2655.

(Summer 1984)

ADVISORY COMMITTEE TO THE PSYCHIATRIC NURSING TRAINING ACT

AUTHORIZATION:	The Psychiatric Nursing Training Act.	
PURPOSE:	To prescribe the qualifications of persons to be certified as psychiatric nurses and nurses for the mentally deficient; to provide for examinations; to provide for the establishment of training programs; to issue certificates of qualification to those persons meeting the Committee's requirements.	
METHOD OF FINANCING:	Vote 15, Executive Council.	
MEMBERSHIP: (All part-time)	CHAIRMAN:	Dr. R. Bland Acting Director Mental Health Services
	MEMBERS:	Mrs. Maureen Allen, Administrator Dr. Vernon Fanning Extended Care Centre
		Dr. Cornish, Clinical Director Mental Health Services, Alberta Hospital
		Mrs. Joy Pebbles, Director of Nursing Michener Centre
		Mrs. Eleanor Grant Alberta Mental Health Services
		Dr. G.L. Higgins Royal Alexandra Hospital
		Dr. Lindsay Alberta Hospital
		Mr. Dennis Barr Mental Health Services
		Mrs. R. Sinclair, Director of Nursing Alberta Hospital, Edmonton
		Mr. Robert Reid, Director of Nursing Alberta Hospital, Ponoka
		Dr. Russell Michener Centre, Red Deer
		Mr. Eldon Neufeld, Registered Psychiatric Nurse
VACANCIES:	One.	
APPOINTMENT PROCEDURE:	As prescribed in the Act.	
TERM OF OFFICE:	As prescribed in the Act.	
REMUNERATION ARRANGEMENTS:	According to Schedule 1, Part B of O.C. 1175/80 (Committee Remuneration Order).	

(Summer 1984)

Advisory Committee to the Psychiatric Nursing Training Act - Page 2

RECORDS OF DELIBERATIONS: Minutes are recorded and distributed.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: N/A.

FREQUENCY OF MEETINGS: Approximately eight times per year.

DURATION: Continuing.

CONTACT PERSON: Mrs. Mary Ellen Rajotte - 427-2664.

THE PUBLIC SERVICE EMPLOYEE RELATIONS BOARD

AUTHORIZATION: The Public Service Employee Relations Act.

PURPOSE: The Board's primary responsibilities include: the determination of appropriate bargaining units, the certification of bargaining agents, and the investigation of unfair labour practices and other complaints and breaches of specific sections of the Act. Its duties also include the appointment of mediators when necessary, as well as the establishment and appointment of arbitration boards as may be required. The Board is given broad regulatory authority to make and issue orders, notices, directives, declarations, certificates and other decisions as it may consider necessary, with or without conditions, in order to effect the purposes of the Act.

METHOD OF FINANCING: Budgets as a department under the Financial Administration Act.

MEMBERSHIP:
(All part-time)

CHAIRMAN:
C.A. Fraser
Lucas, Edwards & Bishop
1501 Toronto Dominion Tower
Edmonton Centre
Edmonton, Alberta
T5J 2Z1

ALTERNATE CHAIRMAN:
T.W. Wakeling
Milner & Steer
1501 Toronto Dominion Tower
Edmonton Centre
Edmonton, Alberta
T5J 3V5

MEMBERS:
T.K. Biggs
c/o T.K. Ranch Company
Coronation, Alberta
TOC 1CO

J. Dyck
8616-157 Street
Edmonton, Alberta
T5R 2J5

L. Miller
Box 2, Site 8
RR# 1
Spruce Grove, Alberta
TOE 2CO

A.R. Turpin
Technical Services Counsel
207, 10709 Jasper Avenue
Edmonton, Alberta

VACANCIES: None.

(Summer 1984)

APPOINTMENT PROCEDURE: Lieutenant-Governor-in-Council.

TERM OF OFFICE: Not more than five years. Current members appointed for a term of two years.

REMUNERATION ARRANGEMENTS: O.C. 1175/80, Schedule 1, Part A. O.C. 266/84-Chairman and Alternate Chairman.

RECORDS OF DELIBERATIONS: Annual Report made to the Minister who lays a copy of it before the Legislative Assembly. The majority of Board records are publicly available while others are restricted to internal use.

APPEAL PROCEDURE: Section 11 of the Act specifies that the Board has exclusive jurisdiction to exercise the powers conferred upon it and the actions or decisions of the Board are final and conclusive for all purposes.

CITIZEN PARTICIPATION: All Board hearings are open to any member of the public wishing to attend, but the right to make representations at hearings is reserved only for parties affected by the matter before the Board.

FREQUENCY OF MEETINGS: At the direction of the Chairman.

DURATION: Continuing.

CONTACT PERSON: J.F. Elsinga - 427-7001.
Executive Director

ALBERTA RESEARCH COUNCIL

AUTHORIZATION: The Alberta Research Council Act.

PURPOSE: The Alberta Research Council may conduct, on a scientific or engineering basis:

a) research related to the utilization and upgrading of the natural resources of Alberta,
b) research on new and improved technical processes and methods that are or might be used in Alberta industries,
c) research on behalf or pursuant to agreements with persons, firms or organizations that wish to avail themselves of the expertise and facilities of the Alberta Research Council,
d) basic and applied research in the natural sciences with the objective of improving the welfare and progress of urban and rural life in Alberta,
e) research to ensure that effective application of technology developed by the Alberta Research Council in both the public and private sectors of Alberta.

METHOD OF FINANCING: Grant support through Vote 6, Executive Council; additional funding through research contracts performed for Alberta government departments and agencies, private industry and Federal Government agencies. One-half (approximately) of the revenue is through the grant; the remaining through contracts.

MEMBERSHIP:
(All part-time)

CHAIRMAN: *Mr. E.C. Musgreave
M.L.A. Calgary/McKnight

MEMBERS: Hon. H. Planche
Minister of Economic Development

Hon. D. Johnston
Minister of Advanced Education

Dr. C.W. Bowman, Chairman
Alberta Oil Sands Technology and Research Authority

*Mr. B.W. Brooker, President
B.W. Brooker Engineering Ltd.

Dr. K.E. Cooper, Vice-President (Research)
University of Calgary

Dr. R.M. Hardy, Chairman, Board of Directors
Hardy Associates (1978) Ltd.

Dr. J.G. Kaplan, Vice-President (Research)
University of Alberta

MEMBERSHIP: (continued)	*Mr. J.H. Nodwell, President Canadian Foremost Ltd. *Mr. J.E. Pike Businessman Dr. D.R. Stanley, President Stanley Associates Engineering Ltd. *Mr. A.F. Tottrup, President Oil Recovery Engineering Ltd. Mr. M.M. Williams, President Trans Alta Utilities Corporation *Dr. R.W. Stewart, President Alberta Research Council *Executive Committee
VACANCIES:	One. There are four terms which have expired according to the Act; however, the individuals continue to sit on the Board until replaced.
APPOINTMENT PROCEDURE:	Order-in-council.
TERM OF OFFICE:	Members from the universities and the private sector are appointed for a period of three years, and are eligible for one three-year reappointment. Cabinet Ministers and Members of the Legislative Assembly usually hold office for the term of the Government. The President of the Alberta Research Council is a continuing member of the Board.
REMUNERATION ARRANGEMENTS:	According to Schedule 1-Part A of O.C. 1175/80 (Committee Remuneration Order) for members. For Chairman-O.C. 675/83 Remuneration rate $1155; plus travelling and living expenses.
RECORDS OF DELIBERATIONS:	Minutes of Board of Directors' meetings are recorded and distributed to the Board of Directors.
APPEAL PROCEDURE:	N/A.
FREQUENCY OF MEETINGS:	There are four regular meetings of the Board of Directors per year; special meetings are held as required. The Executive Committee meets in each of the months the full Board does not meet.
DURATION:	Continuing.
CONTACT PERSON:	Mrs. Dorothy M. Hollands - 438-1666. Corporate Secretary and Director of Public Relations

(Summer 1984)

ALBERTA WATER RESOURCES COMMISSION

AUTHORIZATION: Order-in-Council(s) 1260/82 and 1261/82.

Water Resources Commission Act (1983)
Expires December, 1987.

PURPOSE: To assess and review long-term water resources planning by the Government of Alberta in relation to agricultural, economic, community and environmental factors in Alberta;

To undertake evaluations of specific short-term and long-term projects affecting the water resources of Alberta;

To monitor intergovernmental negotiations affecting the water resources of Alberta; and

To advise the Lieutenant-Governor-in-Council respecting the exercise of any of his powers under legislation of the Province and, generally. to advise on the policy of the Government respecting water resources.

METHOD OF FINANCING: Administration funding by Executive Council 1983/84: $ 255,000.00.

MEMBERSHIP:

CHAIRMAN: Henry Kroeger, M.L.A.
#910 Harley Court
10045-111th Street
Edmonton, Alberta

MEMBERS: Dr. R. Elliott, M.L.A.
Room 202, Legislative Building
Edmonton, Alberta

Justice M.M. Porter
# 5, 222 Eagle Ridge Drive, S.W.
Calgary, Alberta

M. (Margaret) Lounds
2608 Granville Street, S.W.
Calgary, Alberta

K. (Kenneth) Mackenzie
12415 Jasper Avenue
Edmonton, Alberta

P. Melnychuk
Assistant Deputy Minister
Water Resources Management Services
Alberta Environment
14th Floor, Oxbridge Place
9820-106 Street
Edmonton, Alberta

(Summer 1984)

MEMBERSHIP:
(continued)

Dr. A. (Art) Olson
Assistant Deputy Minister
Research and Operations Division
Alberta Agriculture
7000-113 Street
Edmonton, Alberta

R. (Robin) Ford
Assistant Deputy Minister
Improvement Districts-Operations Division
Alberta Municipal Affairs
Room 624, Jasper Building
9925-107 Street
Edmonton, Alberta

Dr. [illegible] (Brian) Sullivan
Assistant Deputy Minister
Planning and Services Division
Economic Development
12th Floor, Pacific Plaza
10909 Jasper Avenue
Edmonton, Alberta

SECRETARIAT:

R.H. Cronkhite
Executive Director

R.J. Mills
Research (Eng.)

Bernice Healy
Secretary

# 910 Harley Court
10045-111th Street
Edmonton, Alberta

VACANCIES:	None.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	At pleasure.
REMUNERATION ARRANGEMENTS:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order) for private citizen members.
RECORDS OF DELIBERATIONS:	Minutes for internal information and distribution; Annual Report required.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Through representation on Commission. Lieutenant-Governor-in-Council may require that public hearings be held by Commission.

(Summer 1984)

FREQUENCY OF MEETINGS: Monthly.

DURATION: To December, 1987.

CONTACT PERSON: R.H. Cronkhite - 422-4232.

THE OCCUPATIONAL HEALTH AND SAFETY COUNCIL

AUTHORIZATION:	The Occupational Health and Safety Act.	
PURPOSE:	Advise the Minister on matters concerning The Occupational Health and Safety Act and the regulations and on matters concerning the health and safety of workers. Hear appeals in accordance with The Occupational Health and Safety Act.	
METHOD OF FINANCING:	Vote 2, Executive Council.	
MEMBERSHIP:	CHAIRMAN:	Mr. A. Little 1111-15th Street, N.W., Calgary T2N 2B5
	MEMBERS:	Mr. C.E. Dunford, C.E.D. Consulting Ltd. 44 Cambridge Road Lethbridge T1K 4V9
		Mr. A. Ewaskiw 3607-105 Avenue Edmonton T5W 0B8
		Mr. R.W. Jones, Oland Construction Co. Ltd. 6939 Farrell Road, S.E., Calgary T2H 0T3
		Mr. C.J. Lazlock 4143 Varsity Road, N.W., Calgary T3B 2Y5
		Mr. S. Lee, Alberta and NWT Building Trades Council 201, 10611 Kingsway Ave, Edmonton T5G 3C8
		Mr. J. Magnin 9736-87 Avenue, Edmonton T6E 2N4
		Mr. G.F. May 118-2nd Street S.W., Medicine Hat T1A 4A8
		Mr. A.R. Mead Apt. E314, 3805 Marlborough Drive, N.E. Calgary T2A 5M5
		Mr. R.A. Moore, M.L.A. (Lacombe) 513 Legislature Building, Edmonton
		Mrs. R.N. Nyback P.O. Box 1596, Camrose T4V 1X6
		Mr. P.R. Oakes, United Steelworkers of America Box 120, Grande Cache T0E 0Y0
VACANCIES:	None.	
APPOINTMENT PROCEDURE:	Order-in-Council.	
TERM OF OFFICE:	One, two or three years.	

(Summer 1984)

The Occupational Health and Safety Council - Page 2

REMUNERATION ARRANGEMENTS: According to Schedule 1-Part A of O.C. 1175/80 (Committee Remuneration Order).

RECORDS OF DELIBERATIONS: Minutes and Annual Report- not published.

APPEAL PROCEDURE: Limited. Any person to whom an order is issued under Section 7, 8, 9, 10, 20 or 26 of The Occupational Health and Safety Act may appeal the order to the Council. Upon considering the matter being appealed, the Council may by order, confirm, revoke or vary the order being appealed.

CITIZEN PARTICIPATION: The Council will receive presentations from employers and/or workers.

FREQUENCY OF MEETINGS: Six meetings per year (approximately).

DURATION: Continuing.

CONTACT PERSON: Mr. A. Little - 284-2844.
Chairman
1111-15th St, N.W., Calgary T2N 2B5

THE WORKERS' COMPENSATION BOARD

AUTHORIZATION: The Workers' Compensation Act.

PURPOSE: Appointed to administer The Workers' Compensation Act. This involves adjudication and administration of claims for compensation made by injured workers or by dependants of fatally injured workers. The provision of medical and vocational rehabilitation and the levying and collecting of assessments on employers to whom the Act applies.

METHOD OF FINANCING: The funds which are required by the Board are obtained from assessment on employers to whom The Workers' Compensation Act applies. Pensions to workers and dependants in respect to accidents occurring prior to January 1, 1974 are supplemented by grants through Vote 3, Executive Council.

MEMBERSHIP:

CHAIRMAN AND CHIEF EXECUTIVE OFFICER:	Kenneth C. Pals
VICE-CHAIRMAN:	Dr. Bert Hohol
MEMBERS:	Peter Kolba Morris E. Bahry Roy H. Jamha
OFFICE ADDRESS OF ALL MEMBERS:	9912-107 Street Edmonton, Alberta T5J 2S5

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: The period designated by the member's appointment, not exceeding ten years from the effective date of that appointment. Upon expiration of his term of office, a member may be reappointed.

REMUNERATION ARRANGEMENTS: Salaried senior Government officials.

RECORDS OF DELIBERATIONS:

1. General Administration:
   Decisions reached relating to Board administrative policies, authorities and general approvals are recorded by way of a Board Minute and/or Board Memorandum. Such documents are restricted to internal use.
2. Claims, Assessment and Rehabilitation Decisions:
   Decisions reached in the Claims, Assessment and Rehabilitation Departments are normally conveyed to the individual in writing. Some decisions, notably in the Rehabilitation field, may be discussed verbally in a counselling situation

RECORDS OF DELIBERATIONS: (continued)

but the results are recorded in the individual's confidential file.

Access to the file is restricted as far as medical matters are concerned although these may be discussed with the claimant, the employer or their authorized representatives in the event of an appeal.

APPEAL PROCEDURE:

Claims:
When a claimant is dissatisified with the disposition of his claim by the Claims Department, he may appeal his case to the Claims Services Review Committee.

This may be done by way of a simple written statement indicating the reason for the appeal, or by recording the information on a WCB form provided for that purpose.

In the event of an adverse decision from the Claims Services Review Committee, the claimant may appeal to the Board itself. This is done by indicating to the Assistant to the Board, in writing, that the claimant wishes the Board to review his claim. The Board's decision is final and there is no recourse to the courts.

Assessments:
Where an employer is dissatisfied with an assessment, or the cost of charges made to his account in respect to a claim, he may appeal the decision to the Assessment Review Committee.

In the event of an adverse decision from the Assessment Review Committee. he may appeal to the Board itself.

CITIZEN PARTICIPATION:

When a worker and/or an employer meets with the members of the Board, they may bring a representative with them if they so desire, such as a Union representative or a lawyer. The Board has the same powers of the Court of Queen's Bench to investigate cases and can, accordingly compel attendance of witnesses and the inspection of books, papers, documents and other such evidence as may be required in making a decision.

FREQUENCY OF MEETINGS: As required.

DURATION: Permanent.

CONTACT PERSON: Kenneth C. Pals - 422-5175.
Chairman and Chief Executive Officer

DEPARTMENT OF FEDERAL AND INTERGOVERNMENTAL AFFAIRS

No Agencies, Boards or Commissions

DEPARTMENT OF HOSPITALS AND MEDICAL CARE

Alberta Cancer Board

Children's Provincial General Hospital Board - Calgary, Alberta

Foothills Provincial General Hospital Board - Calgary, Alberta

Glenrose Provincial General Hospital Board - Edmonton, Alberta

Health Facilities Review Committee, Alberta

Hospital Planning Council - Calgary Area

Hospital Planning Council - Edmonton Area

Hospital Privileges Appeal Board

Hospitals and Medical Care Policy Advisory Committee

Mental Health Hospital Board, Edmonton

Mental Health Hospital Board, Ponoka

Review Panels - Mental Health Act

University of Alberta Hospitals Board- Edmonton

ALBERTA CANCER BOARD

AUTHORIZATION: Cancer Programs Act.

PURPOSE: To establish and operate provincial cancer hospitals and outpatient facilities for the diagnosis of cancer, the treatment and care of cancer patients and cancer research. This extends to diseases that are non-cancerous but are capable of being diagnosed or treated by similar methods as those used for the diagnosis or treatment of cancer.

METHOD OF FINANCING: Vote 3, Department of Hospitals and Medical Care.

MEMBERSHIP:

CHAIRMAN: Mr. R.E. Pottinger (to Oct. 84)
Calgary, Alberta

MEMBERS: Dr. John E. Anselmo (to Mar. 86)
Medical Staff Representative
Edmonton, Alberta

Dr. D.D. Chesney (to Oct. 84)
Ponoka, Alberta

Mr. Arthur D. Davis (to Oct. 85)
Calgary, Alberta

Mr. Victor P. Douglas (to Apr. 87)
Red Deer, Alberta

Mrs. Ruby J. Holmes (to Oct. 84)
Edmonton, Alberta

Mrs. Kay MacKenzie (to Oct. 85)
Vegreville, Alberta

Mr. T.E. Poppitt (to Apr. 87)
Edmonton, Alberta

Mr. V.G. Sundstrom (to Oct. 84)
Calgary, Alberta

Mrs. Vera Thom (to Oct. 86)
Calgary, Alberta

Mrs. Marguerite Trussler (to July 85)
Edmonton, Alberta

VACANCIES: None.

APPOINTMENT PROCEDURE: Ministerial Order.

TERM OF OFFICE: Varied (See Membership).

REMUNERATION ARRANGEMENTS: According to Ministerial Order #40/80.

RECORDS OF DELIBERATIONS:	Minutes are recorded and distributed to each board member, to each administrative officer attending board meetings and to the Department of Hospitals and Medical Care.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Through public representation on Board.
FREQUENCY OF MEETINGS:	One per month.
DURATION:	Continuing.
CONTACT PERSON:	Dr. James Pearson - 432-8501. Executive Director Alberta Cancer Board 2nd Floor, 11044-82 Avenue Edmonton, Alberta

ALBERTA CHILDREN'S PROVINCIAL GENERAL HOSPITAL BOARD- CALGARY

AUTHORIZATION: Provincial General Hospitals Act.

PURPOSE: To administer and manage property and assets, provide equipment and facilites for active and chronic treatment in the hospital.

METHOD OF FINANCING: Vote 3, Department of Hospitals and Medical Care.

MEMBERSHIP:

CHAIRMAN: Mr. F.W. Fitzpatrick (to Sept. 84)
Calgary, Alberta

MEMBERS: Mr. H. Neil Bowker (to May 86)
Edmonton, Alberta

Mr. Robert A. Hall (to March 85)
Calgary, Alberta

Mrs. Audrey Higgin (to March 85)
Calgary, Alberta

Mr. Larry Ryder (to March 87)
Calgary, Alberta

Mrs. Dorothy Shalom (to Sept. 84)
Calgary, Alberta

Mr. Stewart Thomson (to Feb. 86)
Calgary, Alberta

Mr. Patrick A. Toth (to March 87)
Calgary, Alberta

Mrs. Patricia Weatherup (to July 87)
Lethbridge, Alberta

VACANCIES: None.

APPOINTMENT PROCEDURE: Ministerial Order.

TERM OF OFFICE: Varied (See Membership).

REMUNERATION ARRANGEMENTS: According to O.C. 293/79.

RECORDS OF DELIBERATIONS: Minutes are recorded and distributed to Board members, to each administrative officer attending Board meetings and to the Department of Hospitals and Medical Care.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Through public representation on the Board.

FREQUENCY OF MEETINGS:	One per month, except July and August.
DURATION:	Continuing.
CONTACT PERSON:	Mr. R.L. Innes - 245-7211. Executive Director Alberta Children's Provincial General Hospital Calgary, Alberta

FOOTHILLS PROVINCIAL GENERAL HOSPITAL BOARD- CALGARY

AUTHORIZATION: Provincial General Hospitals Act and Hospitals Act.

PURPOSE: To administer and manage property assets, provide equipment and facilities for active and chronic treatment in the hospital.

METHOD OF FINANCING: Vote 3, Department of Hospitals and Medical Care.

MEMBERSHIP:

CHAIRMAN: Mr. A. Libin (to July 86)
Calgary, Alberta

MEMBERS: Mr. Fay Anderson (to March 85)
Calgary, Alberta

Mr. J.K. Maitland (to July 87)
Calgary, Alberta

Mrs. Donna Marshall (to July 86)
Calgary, Alberta

Mr. John T. McCarthy (to Oct. 86)
Calgary, Alberta

Mrs. Lucille Moyer (to March 85)
Medicine Hat, Alberta

Mr. Robert G. Peters (to July 86)
Millarville, Alberta

Mr. Ross F. Phillips (to March 86)
Calgary, Alberta

Mrs. Joyce Waddell (to March 85)
Calgary, Alberta

VACANCIES: None.

APPOINTMENT PROCEDURE: Ministerial Order.

TERM OF OFFICE: Varied (See Membership).

REMUNERATION ARRANGEMENTS: According to Ministerial Order #25/81.

RECORDS OF DELIBERATIONS: Minutes are recorded and distributed to each Board Member, each administrative officer attending board meetings and to the Department of Hospitals and Medical Care.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Through public representation on the Board.

FREQUENCY OF MEETINGS: One per month.

(Summer 1984)

Foothills Provincial General Hospital Board- Calgary- Page 2

DURATION:	Continuing.
CONTACT PERSON:	Mr. R. Coombs - 270-1110. President Foothills Provincial General Hospital Calgary, Alberta

GLENROSE PROVINCIAL GENERAL HOSPITAL BOARD- EDMONTON

AUTHORIZATION: Provincial General Hospitals Act and Hospitals Act.

PURPOSE: To administer and manage property and assets, provide equipment and facilities for active and chronic treatment in the hospital.

METHOD OF FINANCING: Vote 3, Department of Hospitals and Medical Care.

MEMBERSHIP:

CHAIRMAN: Mr. Walter Braul (to Oct. 86)
Edmonton, Alberta

MEMBERS: Mr. C. Andrew Barnes (to March 85)
Edmonton, Alberta

Mrs. Kathleen Bonderove (to May 86)
Edmonton, Alberta

Mr. Gordon Butte (to Jan. 85)
Edmonton, Alberta

Mr. Joseph L. Filewych (to Jan. 87)
Edmonton, Alberta

Mr. James C. Hartley (to Jan. 85)
Edmonton, Alberta

Mr. Rudy Koop (to Jan. 87)
Sherwood Park, Alberta

Mr. Michael A. Strembitsky (to Dec. 86)
Edmonton, Alberta

Mrs. Irene T. Warenycia (to Jan. 85)
Edmonton, Alberta

Medical Staff Representative:
Dr. E.W. Gauk (to May 87)
Edmonton, Alberta

EX-OFFICIO: Dr. Myer Horowitz, President
University of Alberta
Edmonton, Alberta

Dr. D.R. Wilson, Dean of Medicine
University of Alberta
Edmonton, Alberta

VACANCIES: None.

APPOINTMENT PROCEDURE: Ministerial Order.

TERM OF OFFICE: Varied (See Membership).

REMUNERATION ARRANGEMENTS: According to Ministerial Order 42/81.

(Summer 1984)

RECORDS OF DELIBERATIONS: Minutes are recorded and distributed to each Board member, to each administrative officer attending board meetings and to the Department of Hospitals and Medical Care.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Through public representation on Board.

FREQUENCY OF MEETINGS: One per month except June and July.

DURATION: Continuing.

CONTACT PERSON: Dr. W.G. McPahil - 471-2262.
Executive Director
Glenrose Provincial General Hospital
Edmonton, Alberta

ALBERTA HEALTH FACILITIES REVIEW COMMITTEE

AUTHORIZATION: Health Facilities Review Committee Act.

PURPOSE: To visit all hospitals, auxiliary hospitals, nursing homes and senior citizens' lodges for the purpose of reviewing and inspecting them and the manner in which they are operated. The Committee may, upon receipt of a complaint made by or on behalf of a patient in an institution under their mandate, investigate the care and treatment and standard of accommodation received by that patient or any other patient.

METHOD OF FINANCING: Vote 1, Department of Hospitals and Medical Care.

MEMBERSHIP:

CHAIRMAN: Mr. Dennis Anderson (from Dec. 82)
MLA Calgary Currie
Calgary, Alberta

VICE-CHAIRMAN: Mrs. Colleen Wood (to March 85)
Edmonton, Alberta

MEMBERS: Mr. Carl Paproski (from Nov. 83)
MLA Edmonton Kingsway
Edmonton, Alberta

Mr. Edwin Anderson (to Oct. 85)
Marwayne, Alberta

Mrs. Mollie Basaraba (to Mar. 87)
Edmonton, Alberta

Mrs. Betty Biddell (to Mar. 87)
Medicine Hat, Alberta

Mr. William Edgar (to Mar. 86)
Olds, Alberta

Mr. Brian Elliott (to Oct. 85)
Grande Prairie, Alberta

Mrs. Carol Losie (to Aug. 86)
Edmonton, Alberta

Mrs. Bernice McManus (to Aug. 86)
Calgary, Alberta

Mr. Brian Wik (to May 86)
Calgary, Alberta

Mr. Robert Worden (to Oct. 85)
Midnapore, Alberta

VACANCIES: None.

APPOINTMENT PROCEDURE: Ministerial Order.

Alberta Health Facilities Review Committee - Page 2

TERM OF OFFICE:	An order under Section 2(3) of the Act may provide for term of office but in the absence of such a provision, the term of office of a member is one year from the effective date of his appointment and thereafter until his successor is appointed.
REMUNERATION ARRANGEMENTS:	Chairman is remunerated according to O.C. 672/83 according to Schedule 1, Part B of O.C. 1175/80.
RECORDS OF DELIBERATIONS:	Minutes are recorded and distributed to all members of the Committee.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Submission of complaints to the Committee and public representation on the Committee.
FREQUENCY OF MEETINGS:	Eleven meetings per year.
DURATION:	Continuing.
CONTACT PERSON:	Millie Griffin - 427-4924. Administrative Assistant

CALGARY AREA HOSPITAL PLANNING COUNCIL

AUTHORIZATION:	Ministerial Order # 14/78.	
PURPOSE:	Advisory body to the Minister. To review proposals for construction, new programs, and changes in present programs submitted to the Government by hospitals, facilities and agencies in the Calgary area and to make recommendations to the Minister.	
METHOD OF FINANCING:	Vote 1, Department of Hospitals and Medical Care.	
MEMBERSHIP:	CHAIRMAN:	Dr. D.R. Anderson representing the Calgary Medical Society
	VICE-CHAIRMAN:	Mr. Joseph Richardson representing the public-at-large
	MEMBERS:	Mrs. Audrey Higgin representing Alberta Children's Provincial General Hospital
		Mr. G.W. Braum Bethany Auxiliary Hospital representing the non-district Auxiliary Hospitals and Nursing Homes
		Mr. Jack Halpin representing Calgary General Hospital
		Mr. J.T. McCarthy representing Foothills Provincial General Hospital
		Mr. W. Copithorne representing Metro-Calgary and Rural General Hospital District No. 93
		Mrs. D. Mirosh representing Calgary Auxiliary Hospital and Nursing Home District No. 7
		Dr. M. Watanabe representing University of Calgary Health Sciences Centre
		Mrs. Vera Thom representing Alberta Cancer Board
		Mayor, City of Calgary (or designate) representing the public-at-large
		Chief Commissioner, City of Calgary (or designate) representing the public-at-large
		Director of Planning, City of Calgary (or designate) representing public-at-large
		Mr. Ronald Davidson representing public-at-large

(Summer 1984)

Calgary Area Hospital Planning Council - Page 2

MEMBERSHIP: (continued) Mr. E. Crowther
representing Salvation Army Grace Hospital

VACANCIES: None.

APPOINTMENT PROCEDURE: Members are appointed by the Minister of Hospitals and Medical Care. Members representing hospitals and other organizations are nominated by the Council.

TERM OF OFFICE: At pleasure.

REMUNERATION ARRANGEMENTS: Reimbursement of expenses only.

RECORDS OF DELIBERATIONS: Recorded as minutes and distributed to each member and to the Department of Hospitals and Medical Care.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Through public representation on Council.

FREQUENCY OF MEETINGS: Once a month except July and August.

DURATION: Continuing.

CONTACT PERSON: Mr. S.V. Pryce - 244-4584.
Secretary-Treasurer
3011-8th Street, S.W.
Calgary, Alberta T2T 3A5

(Summer 1984)

EDMONTON AREA HOSPITAL PLANNING COUNCIL

AUTHORIZATION: Ministerial Order #15/78

PURPOSE: Advisory body to the Minister. To review proposals for construction, new programs, and changes in present programs submitted to Government by hospitals, facilities and agencies in the Edmonton area and to make recommendations to the Minister.

METHOD OF FINANCING: Vote 1, Department of Hospitals and Medical Care.

MEMBERSHIP:

CHAIRMAN: Dr. D.F. Cameron
representing University of Alberta Health Sciences Centre

VICE-CHAIRMAN: Mr. Walter Braul
representing Glenrose Provincial General Hospital

MEMBERS:

Mr. C.F. Barth
representing Misericordia Hospital

Mr. Ivan Finlay
representing University of Alberta Hospitals

Mr. J.E. MacDonald
representing Edmonton General Hospital

Mr. M.D. MacDonald
representing Royal Alexandra Hospital

Mr. T.E. Poppitt
representing Alberta Cancer Board

Mr. Rodney Throndson
representing Sturgeon General Hospital

Mr. Ihor Bayduza - representing Metro-Edmonton Hospital District No. 106

Mr. L. McDannold - representing Auxiliary Hospital and Nursing Home District No. 24

Mrs. Marion Johnston - representing Non-District Auxiliary Hospitals & Nursing Homes

Dr. Larry Mix
representing Edmonton Academy of Medicine

Mrs. Nell Jackshaw
representing Alberta Hospital, Edmonton

(Summer 1984)

MEMBERSHIP: (continued)

Ms. J. Fleming - representing the Administration of the City of Edmonton

Mr. Clif W. Tait representing the Public-at-large

Mr. William Lobay representing the Public-at-large

Mr. G.S. Hughes representing the Public-at-large

VACANCIES: None.

APPOINTMENT PROCEDURE: Members are appointed by the Minister of Hospitals and Medical Care. Members representing hospitals and other organizations are nominated by the Council.

TERM OF OFFICE: At pleasure.

REMUNERATION ARRANGEMENTS: Honorarium of $40/meeting.

RECORDS OF DELIBERATIONS: Recorded as minutes and distributed to each member and to the Department of Hospitals and Medical Care.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Through public representation on Council.

FREQUENCY OF MEETINGS: Eight to ten meetings per year.

DURATION: Continuing.

CONTACT PERSON: Mrs. Doreen McGonigle - 432-8501.

HOSPITAL PRIVILEGES APPEAL BOARD

AUTHORIZATION:	Hospitals Act.
PURPOSE:	To hear appeals from members or former members of the medical staff of approved hospitals who consider themselves aggrieved by a decision of a Board of an approved hospital. The Appeal Board has the power to confirm the decision of the Board, direct the reappointment of a former member, direct the reinstatement of a former member, remove or vary the suspension of a former member.
METHOD OF FINANCING:	Vote 1, Department of Hospitals and Medical Care.
MEMBERSHIP:	CHAIRMAN: Frank D. Jones, Q.C. Member of Law Society of Alberta Edmonton, Alberta MEMBERS: George Whitehead Member of public-at-large Lethbridge, Alberta Theodore A. Bodnar Member of a Board of an approved hospital Bonnyville, Alberta Dr. Lorne B. Collins Physician - Pincher Creek, Alberta Dr. William O. Rothwell Physician - Calgary, Alberta Audrey Thompson Member of Alberta Association of Registered Nurses Red Deer, Alberta Virginia Clarke Member of public-at-large Calgary, Alberta
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Ministerial Order.
TERM OF OFFICE:	Not more than three years; reappointment for additional term is possible.
REMUNERATION ARRANGEMENTS:	According to Schedule 1, Part A of O.C. 1175/80.
RECORDS OF DELIBERATIONS:	Decisions are recorded.
APPEAL PROCEDURE:	A further appeal from the Hospital Privileges Appeal Board lies to the Court of Queen's Bench.

Hospital Privileges Appeal Board - Page 2

CITIZEN PARTICIPATION: Through public representation on the board.

FREQUENCY OF MEETINGS: As required.

DURATION: Continuing.

CONTACT PERSON: Frank Jones - 432-3115.
Dean-Faculty of Law
University of Alberta

HOSPITALS AND MEDICAL CARE POLICY ADVISORY COMMITTEE

AUTHORIZATION: Department of Hospitals and Medical Care Act.

PURPOSE: Advisory body to the Minister. Concerned with any of the polcies, programs, services or other matters under the administration of the Minister.

METHOD OF FINANCING: Vote 1, Department of Hospitals and Medical Care.

MEMBERSHIP:

CHAIRMAN: Mrs. Myrna Fyfe (from April 83)
MLA, St. Albert, Alberta

MEMBERS: Mrs. Carol Snedden (to Aug. 84)
Medicine Hat, Alberta

Mr. Harvey Atkinson (to Aug. 85)
Morinville, Alberta

Dr. Frank Christie (to Aug. 86)
College of Physicians & Surgeons Delegate
Lethbridge, Alberta

Dr. Paul O. Crossfield (to July 86)
Calgary, Alberta

Mr. Gordon Hilker (to Aug. 84)
Killam, Alberta

Mr. Lawrence M. Kelly (to Aug. 85)
Edmonton, Alberta

Dr. Janet Kerr (to Oct. 86)
Alberta Association of Registered Nurses
Delegate, Edmonton, Alberta

Mrs. Doris McFarlane (to Aug. 85)
Beaverlodge, Alberta

Dr. Bernard Snell (to Aug. 86)
Alberta Hospital Association Delegate

Dr. C.J. Varvis (to July 86)
Edmonton, Alberta

VACANCIES: None.

APPOINTMENT PROCEDURE: Ministerial Order.

TERM OF OFFICE: Varied- See Membership.

REMUNERATION ARRANGEMENTS: According to Schedule 1-Part A of O.C. 1175/80 (Committee Remuneration Order) with provision for payments to two members according to M.O. 5/80.

RECORDS OF DELIBERATIONS: Recorded as minutes and distributed to each member and to the Department of Hospitals and Medical Care.

APPEAL PROCEDURE: N/A.

(Summer 1984)

Hospitals and Medical Care Policy Advisory Committee - Page 2

CITIZEN PARTICIPATION: Through public representation.

FREQUENCY OF MEETINGS: Ten meetings per year.

DURATION: Continuing.

CONTACT PERSON: Mrs. Carol Snedden - 527-1529.
Secretary
345-2nd Street, S.W.
Medicine Hat, Alberta

THE MENTAL HEALTH HOSPITAL BOARD, EDMONTON

AUTHORIZATION:	The Mental Health Act.
PURPOSE:	The purpose and duties of the Board are listed under Section 51 of the Mental Health Act. In summary, the overall purpose is to operate The Alberta Hospital, Edmonton.
METHOD OF FINANCING:	Vote 3, Department of Hospitals and Medical Care.
MEMBERSHIP:	CHAIRMAN: Neli Jackshaw (to Sept. 84) Edmonton, Alberta MEMBERS: Harold Gibson (to Sept. 84) Calgary, Alberta Alan D. Castle (to Sept. 85) Calgary, Alberta Edward Poznansky (to Sept. 84) Edmonton, Alberta Don E. Sieben (to Sept. 84) Athabasca, Alberta Rita Thompson (to Sept. 85) Olds, Alberta
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	Varied (a term of not more than three years).
REMUNERATION ARRANGEMENTS:	Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
RECORDS OF DELIBERATIONS:	Recorded as minutes and distributed to each member and to the Minister.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Through public membership on the Board.
FREQUENCY OF MEETINGS:	Minimum of ten per year.
DURATION:	Continuing.
CONTACT PERSON:	Mr. G.R. McLeod - 973-2361. Executive Director Alberta Hospital, Edmonton P.O. Box 307 Edmonton, Alberta T5J 2J7

(Summer 1984)

THE MENTAL HEALTH HOSPITAL BOARD, PONOKA

AUTHORIZATION: The Mental Health Act.

PURPOSE: The purpose and duties of the Board are listed under Section 51 of the Mental Health Act. In summary, the overall purpose is to operate The Alberta Hospital, Ponoka.

METHOD OF FINANCING: Vote 3, Department of Hospitals and Medical Care.

MEMBERSHIP:

CHAIRMAN:
Frederick W. Lamb (to Sept. 86)
Calgary, Alberta

MEMBERS:
Kaye Brock (to Sept. 86)
Calgary, Alberta

Frances J. Craigie (to Sept. 86)
Red Deer, Alberta

Betty Elofson (to Sept. 84)
Ponoka, Alberta

Douglas J. Evans (to Sept. 86)
Lethbridge, Alberta

Norm Nelson (to Sept. 85)
Ponoka, Alberta

Neil Russell (to Sept. 86)
Medicine Hat, Alberta

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: Varied (a term of not more than three years).

REMUNERATION ARRANGEMENTS: Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).

RECORDS OF DELIBERATIONS: Recorded as minutes and distributed to each member and to the Minister.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Through public membership on the Board.

FREQUENCY OF MEETINGS: Minimum of ten per year.

DURATION: Continuing.

CONTACT PERSON:

Mr. K. Sheehan - 783-3351.
Executive Director
Alberta Hospital, Ponoka
Box 1000
Ponoka, Alberta TOC 2HO

(Summer 1984)

REVIEW PANELS - MENTAL HEALTH ACT

AUTHORIZATION: The Mental Health Act.

PURPOSE: To hear and consider applications from formal patients concerning the cancellation of admission certificates or renewal certificates.

METHOD OF FINANCING: Vote 1, Departmental Support Services.

MEMBERSHIP:

Alberta Hospital, Edmonton

CHAIRMAN: Mr. Edward Molstad (solicitor)

ALTERNATE CHAIRMEN:
Mr. Gary Romanchuk (solicitor)
Mr. Alexander Andrekson (solicitor)

MEMBERS:
Dr. Frank J. Edwards (psychiatrist)
Dr. Pat B. Rose (physician)
Mr. P.H. Hodgins (lay member)
Mr. C. Robert Dickey (lay member)

ALTERNATE MEMBERS:
Dr. H.M. Wojcicki (psychiatrist)
Dr. J.M. Byers (psychiatrist)
Dr. D.L. Philips (psychiatrist)
Dr. Gerald Higgins (physician)
Dr. M.M. Sereda (physician)
Dr. J.A. O'Brien (physician)
Dr. Z.R. Thompson (physician)
Dr. John Hopkins (physician)

Alberta Hospital, Ponoka

CHAIRMAN: Mr. E. Frank Murphy (solicitor)

MEMBERS:
Dr. Morris Carnat (psychiatrist)
Dr. Frank Edwards (psychiatrist)
Mr. K.J. Wolstenholm (lay member)
Dr. McNeil (physician)

VACANCIES: None.

APPOINTMENT PROCEDURE: Each Review Panel is appointed by the Minister and composed of a psychiatrist, a therapist, or physician, a solicitor (who shall be Chairman), and a person representative of the general public. The Minister may designate a vice-chairman and may appoint one or more alternate members in accordance with the above mentioned, and where for any reason a member of the review panel cannot act, he is replaced by an appropriate alternate member who shall act until the hearing is complete, and when so acting, an alternate member is a member for all purposes.

APPOINTMENT PROCEDURE:	A quorum is the four members or alternate members appointed pursuant to the above-noted section. The Minister may periodically review the appointments and make changes as considered advisable. Persons prohibited as members are those who are actively serving as a member of the staff of a facility with which the applicant is connected. No person related to an applicant by blood or marriage may serve on a review panel. A psychiatrist, physician, or therapist who is treating or has treated an applicant is ineligible. A solicitor who is acting or who has acted for an applicant is ineligible for appointment to a review panel.
TERM OF OFFICE:	At pleasure.
REMUNERATION ARRANGEMENTS:	According to O.C. 590/81. Chairman) Physician) Psychiatrist) $ 200 first 4 hours of a given day $ 400 over 4 hours and less than 8 Member) $ 100 first 4 hours of a given day $ 200 over 4 hours and less than 8.
RECORDS OF DELIBERATIONS:	Record of decision for each case forwarded to the Department of Hospitals and Medical Care.
APPEAL PROCEDURE:	Review of case file; public meeting with client or representative in attendance.
CITIZEN PARTICIPATION:	Through public representation on Panel.
FREQUENCY OF MEETINGS:	As required.
DURATION:	Permanent.
CONTACT PERSON:	Mr. W.A. Fletcher - 427-7128. Manager, Institutional Mental Health Services Program Planning Branch Department of Hospitals and Medical Care

UNIVERSITY OF ALBERTA HOSPITALS BOARD - EDMONTON

AUTHORIZATION: University of Alberta Hospitals Act.

PURPOSE: The purpose of duties of the Board are listed under Section 4 of the University of Alberta Hospitals Act. In summary, the overall purpose is to operate the institutions and facilities under its jurisdiction.

METHOD OF FINANCING: Vote 3, Department of Hospitals and Medical Care.

MEMBERSHIP:

CHAIRMAN: Mr. E.W. King (to May 87)
Edmonton, Alberta

MEMBERS: Mrs. Margaret Andrekson (to Sept. 84)
Edmonton, Alberta

Mr. James B. Bell (to March 87)
Edmonton, Alberta

Mr. Ivan G. Finlay (to Aug. 85)
Edmonton, Alberta

Mr. Ross Harris (to March 87)
Edmonton, Alberta

Mrs. Dorothy Horton (to March 86)
Sherwood Park, Alberta

Mrs. Nancy Lieberman (to Oct. 84)
Edmonton, Alberta

Mr. Leslie Mabbott (to Aug. 85)
Edmonton, Alberta

Mr. Donald H. Sprague (to Oct. 84)
Edmonton, Alberta

Dr. Myer Horowitz, Ex-Officio
President, University of Alberta
Edmonton, Alberta

Dr. Douglas R. Wilson, Ex-Officio
Dean of Medicine, University of Alberta
Edmonton, Alberta

Dr. Roger Bland (to Jan. 86)
Medical Staff Representative
University of Alberta
Edmonton, Alberta

VACANCIES: None.

APPOINTMENT PROCEDURE: The President and Dean of Medicine of the University of Alberta and Ex-Officio members; all other members are appointed by Ministerial Order (specific order).

(Summer 1984)

TERM OF OFFICE:	As specified in appointment order.
REMUNERATION ARRANGEMENTS:	According to Ministerial Order # 37/80.
RECORDS OF DELIBERATIONS:	Minutes are recorded and distributed to each board member, to each administrative officer attending the Board meeting, and to the Department of Hospitals and Medical Care.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Through public representation on the Board.
FREQUENCY OF MEETINGS:	Once a month.
DURATION:	Continuing.
CONTACT PERSON:	President - 432-8822. University of Alberta Hospital 83 Avenue and 112 Street Edmonton, Alberta

DEPARTMENT OF HOUSING

Alberta Mortgage and Housing Corporation

(Summer 1984)

ALBERTA MORTGAGE AND HOUSING CORPORATION

AUTHORIZATION: The Alberta Mortgage and Housing Corporation Act.

PURPOSE: To carry out the duties and functions provided for by the Act and particularly to provide money by way of direct loans or insured loans which assist in the acquisition, construction, provision, development, maintenance and management of housing. To provide accommodation for low and medium income families at Government subsidized rates and for Provincial civil servants in isolated areas.

METHOD OF FINANCING: Capital funds are provided by way of debenture borrowings from the Alberta Heritage Savings Trust Fund. Operating funds provided through Vote 7 and 8, Department of Housing.

MEMBERSHIP:

CHAIRMAN:
Hon. L.R. Shaben
Minister, Housing
403 Legislature Building
Edmonton, Alberta

VICE-CHAIRMAN:
J.M. Engelman, President
Alberta Mortgage and Housing
Corporation
9405 - 50 Street
Edmonton, Alberta

MEMBERS:
M.D. Rasmusson
Deputy Minister of Housing
Department of Housing
3rd Floor, 10050 - 112 Street
Edmonton, Alberta

A.F. Collins
Deputy Provincial Treasurer
434, 9515 - 107 Street
Edmonton, Alberta

VACANCIES: It is anticipated that there will be ten members, therefore it can be assumed there are presently six vacancies.

APPOINTMENT PROCEDURE: The Minister of Housing, the Deputy Minister of Housing, the Deputy Provincial Treasurer, and the President of the Corporation as members are statutory appointments.

Other Members are appointed by Order-In-Council. The President is appointed to the Executive as a Senior Government Official by Order-In-Council. Other Executive Officers are appointed by the Corporation.

(Summer 1984)

TERM OF OFFICE:	Members other than those appointed by the statute are at the pleasure of the Lieutenant Governor in Council. Normal term - 3 years.
REMUNERATION ARRANGEMENTS:	According to Schedue 1 - Part A of O.C. 1175-80 (Committee Remuneration Order) for members. President is salaried Senior Government Official.
RECORDS OF DELIBERATION:	Minutes of meetings-decisions are recorded in the Minutes and are conveyed by letter under the signature of the President to Administrative Officials.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	Usually one meeting per month.
DURATION:	Permanent.
CONTACT PERSONS:	J.M. Engelman, President and Vice-Chairman; 468-3568. L.W. Kublik, Vice President, Finance and Administration; 468-3738.

DEPARTMENT OF LABOUR

Building Standards Council, Alberta

Electrical Protection Branch - Board of Examiners

Fire Prevention Council

Human Rights Commission, Alberta

Labour Relations Board

- -

(For information on Workers' Health, Safety and Compensation, please see Executive Council.)

ALBERTA BUILDING STANDARDS COUNCIL

AUTHORIZATION: The Alberta Uniform Building Standards Act.

PURPOSE: The Alberta Uniform Building Standards Act provides for the establishment of the Alberta Building Standards Council to:

- hear and consider appeals against the order of an inspector and by order confirm, revoke or vary the order of the inspector;
- advise the Minister on matters concerning the Act and regulations and any other matter concerning the use, construction or demolition of buildings;
- provide a liaison between the Minister and the Associate Committee on the National Building Code of the National Research Council, or any other persons or bodies interested in construction standards;
- perform any duties and function assigned to it by the Minister.

METHOD OF FINANCING: Vote 3, Department of Labour.

MEMBERSHIP:
(All part-time)

CHAIRMAN: Mr. C.A. Skakun
14727-87 Avenue, Edmonton, Alberta

MEMBERS: Mr. D.J. Martin
4708-99 Street, Edmonton, Alberta

Mr. A.J. Finlayson
1928-10 A Street, S.W., Calgary, Alberta

Mr. L. Day
10351-96 Street, Edmonton, Alberta

Mr. R. Zimmel
Genstar Cement Ltd.
P.O. Box 3961, Station D, Edmonton, Alberta

Mr. E.B. Jacobsen
306, 10328-81 Avenue, Edmonton, Alberta

Mr. L.N. Davies
#11, 7812-106 Avenue, Edmonton, Alberta

Mr. L. Wilson
P.O. Box 5633, Station L, Edmonton, Alberta

Mr. A. Brooks
10952-72 Avenue, Edmonton, Alberta

Mr. C. Nelson
c/o City Hall
910-4th Avenue, South
Lethbridge, Alberta

Alberta Building Standards Council - Page 2

MEMBERSHIP:
(continued)

Mr. R. Logan
c/o Hammerson Canada Inc.
4050, 205-5th Avenue, S.W., Calgary, Alberta

Mr. T. Priddle
P.O. Box 575, Bon Accord, Alberta

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: Up to three years. For continuity, the appointments have been staggered and approximately one-third of the Council has to be reappointed or new appointments made each year.

REMUNERATION ARRANGEMENTS: According to Schedule 2- Part A of O.C. 1175/80 (Committee Remuneration Order).

RECORDS OF DELIBERATIONS: Minutes are distributed to the members and the Assistant Deputy Minister of General Safety Services Division. Recommendations go to the Minister. Appeal decisions are public.

APPEAL PROCEDURE: Appeals are heard on the appropriateness of orders issued by Municipal or Provincial Building Inspectors. These appeals are initiated by writing to the Director of Building Standards in the Department of Labour and giving him notice of the intention to appeal. The notice must be given within fifteen days of the issuance of the order. The Council, upon hearing an appeal, may decide to confirm, vary or revoke the order under appeal.

CITIZEN PARTICIPATION: Submissions from the Public are welcome, but due to the technical nature of Building Codes and Standards there has been very little response or input from those not involved in construction. Notable exceptions are members or organizations representing the handicapped who have provided excellent input that has been well received and acted upon.

DURATION: Permanent.

CONTACT PERSON: D.O. Monsen - 427-8265.
Director of Building Standards

BOARD OF EXAMINERS - ELECTRICAL PROTECTION BRANCH

AUTHORIZATION: The Electrical Protection Act.

PURPOSE: Establish certification policy guidelines. Prepare examinations for Master and Restricted Master Electricians and mark same following the exams. Hear evidence of violations of the Regulations Governing the Certification of Electrical Workers and recommend to the Minister regarding the suspension of certificates when deemed necessary.

METHOD OF FINANCING: Vote 3, Department of Labour.

MEMBERSHIP:
(All part-time)

CHAIRMAN: Mr. K.N. Fennessey
3809-110 Avenue, Edmonton, Alberta
(Electrical Protection Branch)

VICE-CHAIRMAN: Mr. W.D. Degaust
16523-79 A Avenue, Edmonton, Alberta
(Electrical Protection Branch)

SECRETARY: Mr. J.J. Brouwer
10916-43 Avenue, Edmonton, Alberta
(Electrical Protection Branch)

MEMBERS: Mr. N.S. Butlin (Employees)
529-55th Avenue, S.W., Calgary, Alberta

Mr. H.M. Christie
1815-8th Avenue North, Lethbridge, Alberta
(Municipal Inspection Authority)

Mr. B.I. Clarke (Employers)
9315-130 Avenue, Edmonton, Alberta

Mr. R.S. Codd (Employers)
3811 Edmonton Trail, N.E., Calgary, Alberta

Mr. D.M. Grotkowski (Employers)
Box 1300, Fairview, Alberta

Mr. D.G. Harley
3343 Caribou Drive, N.W., Calgary, Alberta
(Municipal Inspection Authority)

Mr. R.A. Hutton (Employees)
2707-6th Avenue North, Lethbridge, Alberta

Mr. D.W. McKay
8408-135 A Avenue, Edmonton, Alberta
(Municipal Inspection Authority)

MEMBERSHIP:
(continued)

Mr. M.J. Rotzinger (Employees)
9231-62 Street, Edmonton, Alberta

Mr. A.J. Sheehan (Employees)
179 Southwood Park, Red Deer, Alberta

Mr. R.H. Steele (Employers)
522-26th Street South, Lethbridge, Alberta

Mr. D.R. Steward
13528-60 Street, Edmonton, Alberta
(Apprenticeship & Trade Certification)

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council. Three months before the completion of the term of membership each representative group is asked for a new appointment to the committee. Upon receipt of the nominations they are presented to the Minister for submission to the Cabinet.

TERM OF OFFICE: Three years.

REMUNERATION ARRANGEMENTS: Schedule 2-Part A of O.C. 1175/80 (Committee Remuneration Order).

RECORDS OF DELIBERATIONS: Minutes are taken of all meetings and are distributed to each member for adoption at the next general meeting. Copies are forwarded to the Minister, Deputy Minister, Assistant Deputy Minister and Electrical Protection Branch Regional Offices.

APPEAL PROCEDURE: No formal appeal structure is in place. A form of appeal procedure has been in practice, however, in that a special regional group meeting may be called to hear an appeal regarding suspension of a certificate. Requests for remarking of exams are given consideration and have been carried out.

CITIZEN PARTICIPATION: Trade representation through their respective Board members. Many of the members are public employees whose responsibility it is to protect the interests of the general public at large.

FREQUENCY OF MEETINGS: General Meeting each spring. Regional Group Meetings each fall in Edmonton, Calgary and Lethbridge. Special Regional Group Meetings when deemed necessary.

DURATION: Continuing.

CONTACT PERSON: Mr. K.N. Fennessey - 427-8260.
Chairman of the Board

(Summer 1984)

FIRE PREVENTION COUNCIL

AUTHORIZATION: The Fire Prevention Act.

PURPOSE: The Fire Prevention Act establishes the Fire Prevention Council who are responsible for

- advising the Minister on matters concerning the Fire Prevention Act and regulations;
- hearing appeals from orders issued by the Fire Commissioner, a Deputy Fire Commissioner, an Inspector or a Local Assistant;
- performing other duties assigned to it by the Minister.

METHOD OF FINANCING: Vote 3, Department of Labour.

MEMBERSHIP:
(All part-time)

CHAIRMAN:
Mr. R.G. Hurlburt
628 Royal Trust Tower
Edmonton Centre, Edmonton, Alberta

VICE-CHAIRMAN:
Mr. J.R. Morrison
#204-112-28th Street, S.E., Calgary, Alberta

MEMBERS:
Mr. R.H. Banks
10214-112 Street, Edmonton, Alberta

Mr. W. Beattie
4124-11th Street, S.E., Calgary, Alberta

Mr. M. Chapman
2268-10025 Jasper Avenue, Edmonton, Alberta

Mr. J. Edworthy
4504-101 Street, Edmonton, Alberta

Mr. M. Faille
Box 10000, Canmore, Alberta

Mr. R.J. Field
500-9835-101 Avenue, Grande Prairie, Alberta

Mr. A. Wagner
23 Graham Road, Sherwood Park, Alberta

Mr. D. Goedbloed
320-10325-123 Street, Edmonton, Alberta

Mr. L.L. Wolfer
830A-2nd Street, S.E., Medicine Hat, Alberta

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE:	Up to three years. For continuity, the appointments have been staggered and approximately one-third of the Council have to be reappointed or new appointments made each year.
REMUNERATION ARRANGEMENTS:	According to Schedule 2-Part A of O.C. 1175/80 (Committee Remuneration Order).
RECORDS OF DELIBERATIONS:	Minutes are distributed to the members. Recommendations go to the Minister. Appeal decisions are public.
APPEAL PROCEDURE:	Any order issued by a local assistant (municipal fire chiefs or other so designated) provincial fire inspectors, a deputy fire commissioner or the fire commissioner are subject to appeal to the Fire Prevention Council. Copies of all orders are forwarded to the Fire Commissioner who may, by order, revoke or vary the original order. Appeals must be submitted in writing to the Fire Commissioner within 15 days. The Council, upon hearing an appeal, may confirm, vary or revoke the order under appeal.
CITIZEN PARTICIPATION:	Submissions from the Public are encouraged. Generally, comments and concerns are raised by specific interest groups such as building owners, fire departments, fire related service industries, petroleum related manufacturing, distribution and sales organizations, board agencies and other groups with a specific responsibility or interest in fire safety matters.
DURATION:	Permanent.
CONTACT PERSON:	W.D. MacKay - 427-8392. Fire Commissioner Fire Prevention Branch

ALBERTA HUMAN RIGHTS COMMISSION

AUTHORIZATION:	Individuals' Rights Protection Act.
PURPOSE:	The Act provides for protection against discrimination, broadly speaking, in the areas of employment, accommodation, and services on grounds of race, religious beliefs, colour, physical characteristics, sex, age, ancestry or place of origin. The Act further envisages a broadly based educational program designed to further the intent of the legislation.
METHOD OF FINANCING:	Vote 5, Department of Labour.
MEMBERSHIP: (All part-time)	CHAIRMAN: Marlene Antonio, Calgary, Alberta COMMISSIONERS: Gerri Ehli, Cardston, Alberta Sheryl Wowk, Edmonton, Alberta Ken McNeill, Calgary, Alberta Stanley Scudder, Edmonton, Alberta Roland Miles, Edmonton, Alberta Alice Haxton, Fort McMurray, Alberta
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	Appointments are for two, three or four-year terms.
REMUNERATION ARRANGEMENTS:	According to Schedule 1-Part A of O.C. 1175/80 (Committee Remuneration Order).
RECORDS OF DELIBERATIONS:	Summary minutes of meetings are available to the public for "public" agenda items only. All other minutes are for internal use of Commissioners and staff members only.
APPEAL PROCEDURE:	If, in the opinion of the Commission, a complaint alleging discrimination is without merit, the Commission may dismiss the complaint at any stage of the proceedings. Where the Commission dismisses a complaint, the complainant may, within ten days of the date of dismissal, file an appeal, in writing to the Commission. When a case goes to a Board of Inquiry, the party against whom the Board's findings are made has the right of appeal to the Court of Queen's Bench.

CITIZEN PARTICIPATION:	The members of the Commission are citizens at large. The Commission also hears submissions from interested citizens or groups.
FREQUENCY OF MEETINGS:	One meeting per month.
DURATION:	Permanent.
CONTACT PERSON:	Jack Tutty - 427-3116. Executive Director

LABOUR RELATIONS BOARD

AUTHORIZATION: The Labour Relations Act.

PURPOSE: A quasi-judicial and autonomous tribunal created to regulate the relationship of employer and employees within the jurisdiction and authority established by The Labour Relations Act.

-labour regulations, including appointment of bargaining agents-certification and registration, revocation of bargaining agents, successor rights, jurisdictional disputes, unfair labour practices, illegal strikes and lockouts, etc.

METHOD OF FINANCING: Vote 4, Department of Labour.

MEMBERSHIP:

CHAIRMAN: A. Dubensky, Q.C.
Site 302, Box 9, RR# 3
Onoway, Alberta

VICE-CHAIRMAN: W.T. Canning
10561-26th Avenue, Edmonton, Alberta

Vacant

MEMBERS: L. Chikinda- Acting Chairman
40 Sinclair Crescent, S.W., Calgary, Alberta

A.K. Aldridge
11111 Barlow Trail, S.E., Calgary, Alberta

F. Kuzemski
11716-39 A Avenue, Edmonton, Alberta

E. Lochanski
c/o City of Grande Prairie
9902-101 Street, Grande Prairie, Alberta

R. Drisdelle
10425 Princess Elizabeth Avenue
Edmonton, Alberta

J. Murray
#2, 2830 Second Avenue South
Lethbridge, Alberta

D. Mitchell
Canadian Utilities
10040-104 Street, Edmonton, Alberta

A. MacDonald
200 Edgedale Drive, N.W., Calgary, Alberta

O. Fletcher
1907-62 Street, Calgary, Alberta

MEMBERSHIP: (continued)	W.F. Goetz Burns Foods Ltd. P.O. Box 2520, Calgary, Alberta L.P. Schell I.B.E.W. Local 424 4232-93 Street, Edmonton, Alberta K. Thompson 10107-155 Avenue, Edmonton, Alberta C. Williams Williams Plumbing & Heating Co. Ltd. Box 8708, Station "L", Edmonton, Alberta M. Tamtom #401, 224-9th Avenue, S.W., Calgary, Alberta * resigning effective June 30, 1984
VACANCIES:	Vice-Chairman - Competition out to fill this vacancy.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	Chairman and Vice-Chairman are permanent Government employees. Members-not exceeding four years.
REMUNERATION ARRANGEMENTS:	According to Schedule 2-Part A of O.C. 1175/80 (Committee Remuneration Order) for members. Chairman and Vice-Chairman are salaried senior Government officials.
RECORDS OF DELIBERATIONS:	Each decision is recorded on internal files and selected decisions are published in labour law journals. All decisions are public documents.
APPEAL PROCEDURE:	To the Court of Queen's Bench on law and jurisdiction by way of application for certiorari or mandamus within thirty days of issuance of decision.
CITIZEN PARTICIPATION:	Through public hearings in development of Board policy.
FREQUENCY OF MEETINGS:	Board hearings are scheduled as required. In 1983/84 the Board held a total of 147 hearings.
DURATION:	Permanent.
CONTACT PERSON:	Bob Bronson - 427-8547. Secretary

DEPARTMENT OF MANPOWER

Apprenticeship and Trade Certification Board

Manpower Advisory Council

APPRENTICESHIP AND TRADE CERTIFICATION BOARD

AUTHORIZATION:	The Manpower Development Act.
PURPOSE:	The Board shall advise the Minister of all matters affecting the general conditions governing trade training and certification of workers in designated trades.
METHOD OF FINANCING:	Vote 3, Department of Manpower.
MEMBERSHIP: (All part-time)	CHAIRMAN: W. Gordon Alexander MEMBERS: F. D. Conboy D. R. Rasmusson R. H. Bannister A. G. Bruckner J. C. Plouffe B. J. Smyth J. H. Tims N. M. Meroniuk (Mrs.) E. Haas J. D. Ritter W. A. Marlowe M. E. Stanley-Venne (Mrs.) D. W. Bell, Executive Director
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Order-in-Council (except for representatives of general public, nominations are raised through employer and employee organizations).
TERM OF OFFICE:	As specified in the order of appointment (Chairman- not more than a five-year term and may be reappointed; employee/employer members- three-year term and no reappointments; general public- unspecified term).
REMUNERATION ARRANGEMENTS:	According to Schedule 1- Part B of O.C. 1175/80 (Committee Remuneration Order).
RECORDS OF DELIBERATIONS:	Formal minutes, with distribution to members and internal Departmental officers.
APPEAL PROCEDURE:	The Board hears appeals against decision of the Director, or with respect to examination results, and it is the final authority.
CITIZEN PARTICIPATION:	Through Board members who are representative of the general public.

(Summer 1984)

Apprenticeship and Trade Certification Board - Page 2

FREQUENCY OF MEETINGS:	Normally ten meetings per year.
DURATION:	Continuing.
CONTACT PERSON:	T. Semeniuk, Executive Secretary - 422-4756.

MANPOWER ADVISORY COUNCIL

AUTHORIZATION:	The Manpower Development Act.
PURPOSE:	To advise and make policy recommendations to the Minister on the basis of the manpower goals and needs of the Province.
METHOD OF FINANCING:	Vote 1, Department of Manpower.
MEMBERSHIP: (All part-time)	CHAIRMAN: Tom Donnelly MEMBERS: Clinton Dunford David H. Fagan Dr. Gerald Locke Durward Lukenbill Sandra Scott Clayton Spence
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	Members are usually appointed for a three-year period which may be varied depending on circumstances existing at the time of the appointment.
REMUNERATION ARRANGEMENTS:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
RECORDS OF DELIBERATIONS:	Minutes are recorded and are restricted to internal use.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Provisions are made for public hearings. In addition, six members represent the general public.
FREQUENCY OF MEETINGS:	Not less than five times a year.
DURATION:	Continuing.
CONTACT PERSON:	Gordon Armstrong, Executive Secretary - 427-3659.

DEPARTMENT OF MUNICIPAL AFFAIRS

Agricultural Relief Adjustment Board
Assessment Appeal Board, Alberta
Assessment Equalization Board, Alberta
Local Authorities Board
Planning Board, Alberta
Special Areas Board

- -

AGRICULTURAL RELIEF ADJUSTMENT BOARD

AUTHORIZATION: The Agricultural Relief Advances Act.

PURPOSE: To authorize cancellation of Agricultural Relief Advances accounts when same are considered uncollectable and in cases where circumstances warrant, authorize the settlement of these accounts on a compromise basis.

METHOD OF FINANCING: N/A.

MEMBERSHIP: CHAIRMAN: A. R. Grover (He is the only member).

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: Until the Order-in-Council making the appointment is replaced or rescinded.

REMUNERATION ARRANGEMENTS: N/A.

RECORDS OF DELIBERATIONS: No meetings held, so no minutes recorded. The records of this Board are in the form of reports and Board Orders.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: N/A.

FREQUENCY OF MEETINGS: N/A.

DURATION: Continuing.

CONTACT PERSON:
A. R. Grover - 427-4826.
Deputy Minister of Municipal Affairs
915, 9925-107 Street
Edmonton, Alberta T5K 2H9

ALBERTA ASSESSMENT APPEAL BOARD

AUTHORIZATION: The Assessment Appeal Board Act.

PURPOSE: To hear and determine assessment appeals from:

- Decisions of Courts of Revision throughout the Province of Alberta in respect of assessments of real property, business and local improvements made under authority of Municipal Taxation Act and the Municipal and Provincial Properties Valuation Act.
- Decisions of Courts of Revision throughout the Province in respect of mobile home licensing valuations made under authority of the Municipal Government Act.
- Assessments made by the Chief Provincial Assessor under authority of the Electric Power and Pipe Line Assessment Act.
- Assessments made by the Alberta Assessment Commissioner under authority of Municipalities Assessment and Equalization Act.
- Decisions of Courts of Revision of irrigation districts in respect of all assessment roll entries.
- Orders of the Alberta Assessment Equalization Board under authority of the Municipalities Assessment Equalization Act.

METHOD OF FINANCING: Vote 6, Department of Municipal Affairs.

MEMBERSHIP:

CHAIRMAN:	Peter Klompas,	9719-143 A Street Edmonton, Alberta T5N 2S8
SECRETARY MEMBER:	A.E. Lymburner,	6927-101 A Avenue Edmonton, Alberta T6A 0M3
MEMBERS:	J.W. Chaney,	15212-88 Street Edmonton, Alberta T5E 5T5
	J.M. Swelin,	11902-74 Avenue Edmonton, Alberta T6G 0G7

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

Alberta Assessment Appeal Board - Page 2

TERM OF OFFICE:	At pleasure.
REMUNERATION ARRANGEMENTS:	N/A. Salaried employees of the Department of Municipal Affairs.
RECORDS OF DELIBERATIONS:	Under the existing legislation the Board is permitted to operate as a Board or as divisions of the Board with two members forming a quorum of a division. Numerous Board decisions are oral and confirmed in writing, while other decisions are written orders setting forth the grounds of appeal, the facts, the arguments, the relevant statutory provisions, and the reasons for decision. The Board's orders are not published, but copies are directed to the respondent, the appellant, the Alberta Assessment Commissioner, Chief Provincial Assessor, and the law library of the University of Alberta. Copies of each written decision are also supplied by the Department of Municipal Affairs to each district assessor's office throughout the Province and are available to the public.
APPEAL PROCEDURE:	There is no appeal as of right from decisions of the Assessment Appeal Board but remedial action is available through review at common law for illegality or error of law apparent on the face of the record.
CITIZEN PARTICIPATION:	Board hearings are open to the public.
FREQUENCY OF MEETINGS:	As required.
DURATION:	Permanent.
CONTACT PERSON:	Peter Klompas - 427-7658. Chairman #201, 10109-106 Street Edmonton, Alberta T5J 1H3

ALBERTA ASSESSMENT EQUALIZATION BOARD

AUTHORIZATION:	The Municipalities Assessment and Equalization Act.
PURPOSE:	The Board establishes equalized assessments for municipalities for purposes of determining contributions to the School Foundation Fund. The Board also apportions equalized assessments of municipalities amongst school divisions, school districts, and hospital districts in order that such levels of government may requisition contributing municipalities for additional revenues required over the above contributions received from Alberta Education and the Alberta Hospitals Benefits Plan. The determination of equalized assessments is also a factor in the allocation of costs covering the operation of senior citizens' homes, nursing homes, recreation areas, Alberta Planning Fund and is also a factor in the calculation of the unconditional municipal assistance grant.
METHOD OF FINANCING:	Vote 1, Department of Municipal Affairs.
MEMBERSHIP: (All part-time except Chairman and Vice-Chairman)	CHAIRMAN: R. Gagne, Alberta Municipal Affairs VICE-CHAIRMAN: A.A. Waters, Alberta Municipal Affairs MEMBERS: W.R. Weber, Alberta Education Glen Clegg, Reeve, Municipal District of Fairview #136, Alberta Association of Municipal Districts and Counties Lucille Dougherty, Mayor Town of High River Alberta Urban Municipalities Association
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	At pleasure.
REMUNERATION ARRANGEMENTS:	According to Schedule 1-Part A of O.C. 1175/80 (Committee Remuneration Order).
RECORDS OF DELIBERATIONS:	Minutes of deliberations and decisions. The decisions of the Board as to the quantum of the equalization assessment is given in an Order of the Board. Copies of Board Orders are available on request.

Alberta Assessment Equalization Board - Page 2

APPEAL PROCEDURE: An appeal from a decision of this Board may be taken to the Alberta Assessment Appeal Board.

CITIZEN PARTICIPATION: N/A.

FREQUENCY OF MEETINGS: As required.

DURATION: Continuing.

CONTACT PERSON: R. Gagne, Chairman - 427-8940.
#201, 9925-107 Street
Edmonton, Alberta T5K 2H9

LOCAL AUTHORITIES BOARD

AUTHORIZATION: The Local Authorities Board Act.

PURPOSE: To consider and make recommendations/decisions upon:

1. Applications or petitions for annexation of lands to municipalities, including the fixing of terms and conditions of such annexation orders (The Municipal Government Act; The Local Authorities Board Act; The County Act). Annexations are subject to confirmation by the Lieutenant-Governor-in-Council. Separation of lands can be ordered by the Board itself.
2. Applications by local authorities for authorization of debenture borrowings. (The Local Authorities Board Act; The Municipal Government Act; The School Act).
3. Applications for inquiry into affairs of local authorities where financial difficulties are involved, including the fixing by order of the terms and conditions of any resultant financial control of the authority by the Board (The Local Authorities Board Act).
4. Applications by local authorities for use of surplus debenture funds. (The Municipal Government Act; The Local Authorities Board Act-Re: controlled local authorities).
5. Authorization of financial program for controlled local authorities including new towns. (The Local Authorities Board Act; The New Towns Act).
6. Applications for approval to acquire lands lying without own municipality where consent of site municipality cannot be obtained. (The Municipal Government Act).
7. Applications for municipalities for validation certificates respecting debenture borrowing bylaws. (The Municipal Government Act).
8. Applications by local authorities for countersigning of debentures to validate same. (The Municipal Government Act; The School Act).
9. Recommendations to Lieutenant-Governor-in-Council respecting applications by non-profit organizations for exemption from assessment and taxation of properties owned and used by the organization. (The Municipal Tax Exemption Act).

PURPOSE:
(continued)

10. Applications by municipalities to undertake local improvement works without petition of landowners. (The Municipal Taxation Act).
11. Referrals by the irrigation council of petitions for formation, change of area, amalgamation or dissolution of irrigation districts, including the fixing of terms of orders granting such petitions. (The Irrigation Act).
12. Recommendations to the Lieutenant-Governor-in-Council in respect to matters referred to the board members by him. (The Local Authorities Board Act).
13. Applications to authorize the amendement or rescinding of municipal tax sharing agreements when mutual agreement cannot be reached by the parties to such agreement. (The Municipal Government Act)1.
14. Applications by ratepayers for examination of procedures followed by the assessor or municipal secretary in determining the sufficiency of a petition for or against a local improvement, and if the procedures are found to be incorrect, so advising the assessor secretary. (The Municipal Taxation Act; The Municipal Government Act).
15. Applications by municipalities for establishment and maintenance of plans of insurance to cover municipal property losses and municipal legal liability to others arising out of accidents and occurrences. (The Municipal Government Act).

METHOD OF FINANCING: Vote 6, Department of Municipal Affairs.

MEMBERSHIP:
(All full-time except
Board Secretary)

CHAIRMAN:
Charles I. Shelley, Prof. Eng. & Architect
6th Floor, 10909 Jasper Avenue
Edmonton, Alberta T5J 3L9

MEMBERS:
John A. Hammond, Solicitor
6th Floor, 10909 Jasper Avenue
Edmonton, Alberta T5J 3L9

Bryan T. Clark, Board Secretary
6th Floor, 10909 Jasper Avenue
Edmonton, Alberta T5J 3L9

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: At pleasure.

REMUNERATION ARRANGEMENTS: Salaried senior Government officials.

RECORDS OF DELIBERATIONS: Decisions of the Board are recorded in either minutes as regarding internal procedural matters, or orders as regarding public business and affairs. The Board is occupied in an adjudicative process, and generally any power which is governmental in nature and which is exercised by a local authority is subject to restriction and authorization by the Local Authorities Board. Thus, the Board's output is in the form of authorizations, validations, approvals, certifications, controls, and recommendations.

APPEAL PROCEDURE: The Board may rehear an application prior to its decision, or review, rescind or vary any order/decision made by it. Furthermore, an appeal on a question of jurisdiction or law lies from the Board to the Court of Appeal.

CITIZEN PARTICIPATION: All Board hearings are public and informal. Any person claiming an interest in the matter before the Board is allowed to make a representation, either in writing, orally, or both. Parties whose rights might be affected are invited, by notices published in area newspapers by the Board prior to the hearings, to participate in such hearings.

FREQUENCY OF MEETINGS: As required.

DURATION: Continuing.

CONTACT PERSON: Bryan T. Clark - 427-4278.
Director of Administration and Board Secretary

ALBERTA PLANNING BOARD

AUTHORIZATION:	The Planning Act, 1980.
PURPOSE:	a. To advise the Lieutenant-Governor-in-Council with respect to regulations to be made pursuant to The Planning Act and to administer the Act and the subdivision regulation and The New Towns Act and any other relevant Acts and regulations within its purview; b. To advise the Minister of Municipal Affairs on the establishment and operation of the regional planning commissions; c. To assist the regional planning commissions in the coordination of their activities; d. To administer the Alberta Planning Fund and to approve expenditures from the Fund for the operation of the regional planning commissions, to enable the preparation of plans referred to in the Act, and to enable special planning studies to be conducted; e. To approve regional plans and amendments thereto; f. To consider relaxations of the provisions of the subdivision regulation; g. To act as a quasi-judicial body to hear appeals on the subdivision of land, amendments to regional plans and on Airport Vicinity Protection Area regulations; h. To consider the cancellation of plans of subdivision; i. To consider the location of more than one residence on parcels of land of less than 80 acres; j. To make an anuual report to the Minister of its activities; k. To perform such duties or functions as may be conferred or imposed upon it by the Lieutenant-Governor-in-Council; l. Hears and decides on referrals on inter-municipal disputes and regional planning commission/municipal disputes.

METHOD OF FINANCING:

a) The operation of the Board is financed through Vote 6, Department of Municipal Affairs.
b) The Alberta Planning Fund is financed by means of Government grant and requisitions on the municipalities in the Province.

MEMBERSHIP:
(All part-time except Director of Administration)

ACTING CHAIRMAN: A. R. Grover, Deputy Minister
Alberta Municipal Affairs

VICE-CHAIRMAN: Dr. S. N. Odynak, Associate Deputy Minister
Alberta Education

B. M. Stecyk (Citizen)

J. G. Thomas, Assistant Deputy Minister
Alberta Municipal Affairs

EXECUTIVE MEMBER: A. J. Suelzle, Director of Administration

MEMBERS: W. C. Boyd, Citizen

R. N. Briggs, Director Pollution Control
Alberta Environment

R. W. Clement, Citizen

D. H. Cole, Citizen

T. J. Cole, Director of Business Locations
and Rural Business Projects
Alberta Tourism and Small Business

B. L. Colgan, Director Resources Planning
Division, Alberta Agriculture

L. M. Forbes, Assistant Deputy Minister
Public Lands Division
Alberta Energy and Natural Resources

L. A. Kluthe, Citizen

L. N. Miller, Citizen

K. G. Newman, Citizen

P. Polischuk, Citizen

B. Quickfall, Assistant Deputy Minister
Policy and Planning Division
Alberta Housing and Public Works

T. E. Rippon, Citizen

VACANCIES: None.

APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	Members serve at pleasure.
REMUNERATION ARRANGEMENTS:	a) For citizens,according to Schedule 1, Part A of O.C. 1175/80. b) For all other part-time members, travel expenses. c) For Director of Administration only, salaried member.
RECORDS OF DELIBERATIONS:	a) Minutes of all Board and Committee meetings, publicly available on request. b) Board orders on appeal and referral decisions distributed to all interested parties.
APPEAL PROCEDURE:	To the Court of Appeal on matters of law and jurisdiction.
CITIZEN PARTICIPATION:	Appellants, their representatives, adjacent landowners and all local authorities and agencies as well as Provincial authorities and local municipalities are notifed and may attend appeal hearings.
FREQUENCY OF MEETINGS:	a) The Board as a whole, monthly. b) Board Committees, once monthly or more frequently, as required, c) Hearings 8 to 10 days per month, as required.
DURATION:	Permanent.
CONTACT PERSON:	A. J. Suelzle - 427-4864.

SPECIAL AREAS BOARD

AUTHORIZATION:	The Special Areas Act (Chapter S-20).
PURPOSE:	To achieve the rehabilitation of three million acres of public land in the Special Areas through the control of its use under a leasing system that includes grazing, cultivation and mineral surface leases and to provide a high standard of municipal service and administration.
METHOD OF FINANCING:	Vote 5, Department of Municipal Affairs (Special Districts Trust Account).
MEMBERSHIP: (Chairman, full-time; Members, part-time)	CHAIRMAN: A. G. Grover, Hanna, Alberta MEMBERS: Benjamin Lockhart, Youngstown, Alberta Thomas Osadczuk, Iddesleigh, Alberta
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	At pleasure.
REMUNERATION ARRANGEMENTS:	Chairman is salaried member of public service. Board members per diem remuneration and reimbursement for travel expenses.
RECORDS OF DELIBERATIONS:	Board meeting minutes, Board orders and directives. Advisory Council minutes published for the annual report to taxpayers.
APPEAL PROCEDURE:	Representations to Minister of Municipal Affairs.
CITIZEN PARTICIPATION:	Elected Advisory Council and road committees, citizen participation of various boards and organizations.
FREQUENCY OF MEETINGS:	Bi-monthly board meetings.
DURATION:	Continuing.
CONTACT PERSON:	A. G. Grover, Hanna, Alberta - 854-4451.

DEPARTMENT OF PUBLIC WORKS, SUPPLY AND SERVICES

Public Records Committee

PUBLIC RECORDS COMMITTEE

AUTHORIZATION:	Department of Public Works, Supply & Services Act.
PURPOSE:	To establish disposition schedules and authorize the destruction of public records.
METHOD OF FINANCING:	N/A.
MEMBERSHIP: (All part-time)	CHAIRMAN: S.A. Pepper, Assistant Deputy Minister Supply Division, Alberta Government VICE-CHAIRMAN: D. Costigan, Assistant Director Civil Law, Attorney General MEMBERS: H.A. Brinton, Manager Administrative Services, Attorney General R.A. Lowen, Manager Accounting Policy and Reporting Alberta Treasury M. Roy, Director Records Management Branch, Supply Division Alberta Government SECRETARY: A.D. Ridge, Provincial Archivist Alberta Culture
VACANCIES:	One.
APPOINTMENT PROCEDURE:	Chairman, Vice-Chairman, Secretary and representative of the Provincial Treasurer are statutory appointments. Other members appointed by Order-in-Council.
TERM OF OFFICE:	Unspecified.
REMUNERATION ARRANGEMENTS:	N/A.
RECORDS OF DELIBERATIONS:	Typed minutes, not published.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	One per month.
DURATION:	Continuing
CONTACT PERSON:	Mr. A.D. Ridge - 427-1750 Mr. S.A. Pepper - 427-8894 .

DEPARTMENT OF RECREATION AND PARKS

Alberta Sport Council

Kananaskis Country Citizens' Advisory Committee

Recreation, Parks and Wildlife Foundation

ALBERTA SPORT COUNCIL

AUTHORIZATION: Alberta Sport Council Act.

PURPOSE: To encourage the development of technical programs and services for coaches, officials and developing athletes in Alberta; to organize periodic games and athletic events for developing athletes in Alberta; and, to solicit financial contributions, services and other resources from individuals, organizations, businesses and corporations to assist in the operation of the programs of the Council.

METHOD OF FINANCING: Vote 2, Department of Recreation and Parks (Administrative Grant) and a percentage of lottery revenue assigned to sport and recreation.

MEMBERSHIP: (All part-time except Managing Director)

CHAIRMAN: Donald G. Skagen

MEMBERS:
J. Sherrold Moore
R. Gerald Glassford
Donald L. Moore
Donald H. Sprague
Arthur L. Batty
Robert C. Clark
Ronald M. Elliott
Victor O. Juba
Gwen Smith
Roger A. Bernatzki
Roger L. Jewitt
Thomas T. Humphrey
Philip T. Kueber
Maury L. Van Vliet
E. Barry Mitchelson

MANAGING DIRECTOR: Max G. Gibb

VACANCIES: None.

APPOINTMENT PROCEDURE: Ministerial Order.

TERM OF OFFICE: As prescribed by the Minister.

REMUNERATION ARRANGEMENTS: According to Schedule 1- Part A of O.S. 1175/80 (Committee Remuneration Order).

RECORDS OF DELIBERATIONS: Minutes recorded for internal use.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: No direct citizen participation although geographical representation is a consideration in the selection of members.

FREQUENCY OF MEETINGS: At least four times per year with special meetings as required.

DURATION: Permanent.

CONTACT PERSON: Max G. Gibb - 261-6700.

KANANASKIS COUNTRY CITIZENS' ADVISORY COMMITTEE

AUTHORIZATION:	Kananaskis Country Cabinet Committee.
PURPOSE:	To act as a liaison between the general public and the Minister, to receive from the public suggestions, recommendations and concerns regarding the development of Kananaskis Country and make recommendations to the Minister with respect to those concerns.
METHOD OF FINANCING:	Funded through the Kananaskis Country AHSTF Budget.
MEMBERSHIP: (All part-time)	CHAIRMAN: Bryan Targett MEMBERS: William Milne Sanford T. Fitch Margaret Hess T. McDonough Richard Wambeke Dr. Glen Edwards Brian T. Evans Harry Alger, M.L.A.
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Ministerial Order under the Department of Recreation and Parks Act.
TERM OF OFFICE:	March 31, 1985.
REMUNERATION ARRANGEMENTS:	According to Schedule 1-Part B of O.C. 1175/80 (Committee Remuneration Order).
RECORDS OF DELIBERATIONS:	Recorded minutes which are restricted to internal use.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Presentations to the Advisory Committee.
FREQUENCY OF MEETINGS:	Every second Tuesday.
DURATION:	March 31, 1985.
CONTACT PERSON:	Bryan Targett, Chairman, Calgary - 297-3362.

RECREATION, PARKS AND WILDLIFE FOUNDATION

AUTHORIZATION: The Recreation, Parks and Wildlife Foundation Act.

PURPOSE: To initiate, support and encourage the development and maintenance of recreational programs and services; to encourage the development and maintenance of parks, to encourage the management, conservation and preservation of fish and wildlife; and, to actively solicit financial contributions, services and other resources from individuals, organizations, businesses and corporations to assist in the operation of the programs and services of the Foundation.

METHOD OF FINANCING: Vote 2, Department of Recreation and Parks (Administrative Grant) and a percentage of lottery revenue assigned to sport and recreation.

MEMBERSHIP:

CHAIRMAN: J. Sherrold Moore

MEMBERS: David Gould
Ernest Lindholm
Glen Semenchuk
John Thorpe
Maury Van Vliet Jr.
Ralph Pinder
Jerry Howls
Robert Stewart
Hugh Gillard

EXECUTIVE DIRECTOR: Chuck Moser

VACANCIES: Four.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: As prescribed by the Minister- varies from one to three years.

REMUNERATION ARRANGEMENTS: According to Schedule 1- Part A of O.C. 1175/80 (Committee Remuneration Order).

RECORDS OF DELIBERATIONS: Minutes are recorded and distributed to related Government Departments.

APPEAL PROCEDURE: N/A.

(Summer 1984)

Recreation, Parks and Wildlife Foundation - Page 2

CITIZEN PARTICIPATION: No direct citizen participation although geographical representation is a consideration in the selection of members.

FREQUENCY OF MEETINGS: At least four times per year as a whole.

DURATION: Permanent.

CONTACT PERSON: Chuck Moser - 427-1976.

DEPARTMENT OF SOCIAL SERVICES AND COMMUNITY HEALTH

Alcoholism and Drug Abuse Commission, Alberta

Board of Examiners for Embalmers

Dependent Adults Act - Appeal Panels

Provincial Board of Health

Provincial Mental Health Advisory Council

Provincial Senior Citizens' Advisory Council

Public Guardians Advisory Committee

Social Care Facilities - Review Committee

ALBERTA ALCOHOLISM AND DRUG ABUSE COMMISSION

AUTHORIZATION:	Alcoholism and Drug Abuse Act.
PURPOSE:	To encourage the development of health attitudes and behaviours which preclude the abusive use of drugs, including alcohol, by coordinating, promoting and providing comprehensive education, prevention and rehabilitation programs.
METHOD OF FINANCING:	Vote 11, Department of Social Services and Community Health.
MEMBERSHIP: (All part-time)	CHAIRMAN: Mr. John Gogo, M.L.A. Lethbridge West VICE-CHAIRMAN: Dr. Pat Eglinski MEMBERS: Mrs. Aris Coventry Rev. D. G. MacDonald Dr. Tom Mellinger Mrs. Lynn Pitt Mr. Richard Ramsay Kim Schumacher Mr. Leonard Thom Mr. Dan Vandermeulen Mr. Douglas White Mrs. Helen Windle
VACANCIES:	The Act provides for a maximum of twelve Commission members.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	One to three years (has been established by precedent with the exception of Chairman).
REMUNERATION ARRANGEMENTS:	Chairman is remunerated according to O.C. 298/81. Members according to Ministerial Order 41/81 (Schedule 1, Part A of the Committee Remuneration Order O.C. 1175/80).
RECORDS OF DELIBERATIONS:	Minutes are recorded and distributed for internal use.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	Every six to eight weeks.
DURATION:	Permanent.
CONTACT PERSON:	Sia Poth - 427-2837. Executive Assistant Chairman's Office

(Summer 1984)

BOARD OF EXAMINERS FOR EMBALMERS

AUTHORIZATION:	The Public Health Act.
PURPOSE:	To prescribe standards for the licensing of embalmers; to examine qualifications of apprentices prior to registration; to conduct examinations; to evaluate and record the annual progress of apprentices; and to license embalmers on an annual basis.
METHOD OF FINANCING:	Vote 9, Department of Social Services and Community Health.
MEMBERSHIP: (All part-time)	CHAIRMAN: Mr. Sam Hanson, Director Department of Laboratory Medicine Edmonton General Hospital MEMBERS: Mr. Bob Greschuk Park Memorial Funeral Home 9709-111 Avenue Edmonton, Alberta (representing Alberta Funeral Services Assoc.). Mr. Peter Patrick Pathologist Edmonton General Hospital Mr. William Gilroy Director of Vital Statistics Social Services and Community Health
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Appointment by the Provincial Board of Health.
TERM OF OFFICE:	At the pleasure of the Board.
REMUNERATION ARRANGEMENTS:	According to Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
RECORDS OF DELIBERATIONS:	Minutes are recorded and distributed to members and Provincial Board of Health. Apprentices are informed of the results of examinations taken.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	At least once a year; more frequently at the call of the Chairman.
DURATION:	Continuing.
CONTACT PERSON:	Mr. William Gilroy - 427-5857.

(Summer 1984)

APPEAL PANELS - DEPENDENT ADULTS ACT

AUTHORIZATION: The Dependent Adults Act.

PURPOSE: To hear appeals; bi-annual review of Certificates of incapacity and annual review of Compulsory Care Orders.

METHOD OF FINANCING: Vote 1, Department of Social Services and Community Health.

MEMBERSHIP:

Edmonton Appeal Panel
Mr. Edward Molstad
Dr. Frank Edwards
Dr. Patrick Rose
Mr. C. Robert Dickey

Grande Prairie Appeal Panel
Mr. Ian B. Kay
Dr. Margaret F. Kirwan
Dr. Jack Wynters
Myrna O'Sullivan

Calgary Appeal Panel
Joan Metz
Dr. Morris Carnot
Dr. James G. Mills
Mr. Kenneth Wolstenholme

Red Deer Appeal Panel
Mr. John Lee
Dr. George R. Hancock
Rev. Albert Collier

Alternate Members:

Mr. Raymond P. Heard
Mr. Robert Scammel
Dr. J.A. Waddell
Dr. C.G. Craig
Mrs. Laura Porter
Dr. James Letts
Dr. A.H. Gretton
Dr. Gerald M. McDougall
Dr. David Johnston
Mr. John Faulkner

Mr. Gary Romanchuk
Dr. J.M. Byers
Dr. Henry Wojcicki
Dr. G.I. Higgins
Dr. J.A. O'Brien
Dr. John C. Hopkyns
Dr. M.M. Sereda
Mr. Ben L. Robinson
Mr. P.M. Hodgins

VACANCIES: None.

APPOINTMENT PROCEDURE: Ministerial Order.

TERM OF OFFICE: Unspecified.

REMUNERATION ARRANGEMENTS: As specified in Order-in-Council 718/81.

RECORDS OF DELIBERATIONS: The Chairman records the decisions of the Appeal Panel and must notify the relevant people within seven days of the date of the Appeal Panel's decision. All proceedings of an Appeal Panel will be conducted in private and no person has the right to be present without prior consent of the Chairman. The Act further stipulates that except as permitted by the Chairman and except where the report is published by the applicant or his representative, no person shall publish any report of a hearing, investigation or deliberation by an Appeal Panel or the names of any persons concerned therewith.

APPEAL PROCEDURE:	After the Appeal Panel makes a decision, the dependent adult may not make any further appeal for the termination of the Certificate of Incapacity for another six months. The individual can, however, appeal the Appeal Panel's decision within twenty-one days to the Court of Queen's Bench.
CITIZEN PARTICIPATION:	Through representation on Panel.
FREQUENCY OF MEETINGS:	The Appeal Panel must meet within twenty-eight days of the receipt of any appeal by the Chairman of the Appeal Panel. Also, the Public Trustee shall, at least once every two years, apply to an Appeal Panel to have each certificate of incapacity reviewed by the Appeal Panel.
DURATION:	Permanent.
CONTACT PERSON:	Joel R. Christie, Public Guardian, Red Deer- 343-5165. Mickey Casavant, Director - 427-2709. Advisory Committee Secretariat Edmonton

PROVINCIAL BOARD OF HEALTH

AUTHORIZATION:		The Public Health Act.
PURPOSE:		The Provincial Board of Health shall take cognizance of the interests of health and life among the peoples of the Province, particularly by the use of statistics, by investigations and by making suggestions and taking other steps deemed to be most effective and proper.
METHOD OF FINANCING:		Vote 10, Department of Social Services and Community Health.
MEMBERSHIP: (All part-time)	CHAIRMAN:	Deputy Minister Health Services Division Social Services and Community Health
	MEMBERS:	Dr. J.M.S. Dixon, Director Provincial Laboratory of Public Health
		Dr. R.R. Orford, Executive Director Occupational Health Services Workers' Health, Safety & Compensation
		Mr. E. E. Kupchanko Assistant Deputy Minister Environmental Protection Services Alberta Environment
		Mr. John M. O'Laney, Director Environmental Health Services Social Services and Community Health
		Dr. J. Waters, Director Communicable Disease Control & Epidemiology Social Services & Community Health
		Dr. B. Romanowski, Director Social Hygiene Services Social Services & Community Health
		Dr. R. Christian, Director Animal Health Division Alberta Agriculture
		Dr. T. J. Walker, Physician
		Dr. S. S. Causing, Physician

VACANCIES:	None.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	Unspecified.
REMUNERATION ARRANGEMENTS:	According to O.C. 1440/73 for non-government members, $175/diem.
RECORDS OF DELIBERATIONS:	Board minutes are maintained and are confidential. Regulations and Board Orders are published in the Alberta Gazette.
APPEAL PROCEDURE:	The Board receives and considers submissions from any person or organization questioning any order or decision of the local boards of health. The Administrative Officer must receive a written letter from the applicant. Arrangements are then made for the applicant and the local board of health in question to attend a Board meeting.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	Monthly or at the call of the Chairman.
DURATION:	Continuing.
CONTACT PERSON:	Sylvia Massey - 427-2653. Administrative Officer Provincial Board of Health

PROVINCIAL MENTAL HEALTH ADVISORY COUNCIL

AUTHORIZATION:	Mental Health Act.
PURPOSE:	The Council, in addition to its other duties and functions specified in the Mental Health Act; -shall inquire into any matter referred to it by the Minister; -may inquire into and consider any matter pertaining to mental health; -may review any policies, programs, services or administrative procedures of departments of the Government or of Government agencies in matters pertaining to mental health; -may advise on the planning, development, standards, coordination and evaluation of mental health services in Alberta, report, and where appropriate, make recommendations to the Lieutenant-Governor-in-Council.
METHOD OF FINANCING:	Vote 8, Department of Social Services and Community Health.
MEMBERSHIP: (All part-time)	CHAIRMAN: Helen Hunley MEMBERS: Dr. Anthony G. Blunden Mrs. Irene Myrah Dr. John Settle Dr. Charles G. Costello Mr. William A. Fletcher Dr. Larry E. Anderson Mr. Albert J. Maiani Dr. Brian G. Howarth Dr. Sebastian K. Lithmann Mr. Garry Anderson Mr. Claude Campbell Dr. Ken Clementi Mr. G. Draper Mrs. Shirley Forbes Mr. Tom Kelsall Mr. Alan Knowles Dr. Roland A. Lambert Mr. Eldon S. Neufeldt Mr. Jack McDonald Mrs. Margaret Shone Mr. Terry Morris
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	One to three years.

Provincial Mental Health Advisory Council - Page 2

REMUNERATION ARRANGEMENTS:	Schedule 1, Part B of O.C. 1175/80.
RECORDS OF DELIBERATIONS:	Monthly meetings are recorded by minutes and distributed. Reports of studies are released for public use.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	Approximately once per month.
DURATION:	Permanent.
CONTACT PERSON:	Mr. M. Casavant - 427-2813. Director Appeal and Advisory Secretariat

PROVINCIAL SENIOR CITIZENS ADVISORY COUNCIL

AUTHORIZATION:	Department of Social Services and Community Health Act.	
PURPOSE:	To review the views and concerns of older persons in Alberta; to foster positive attitudes towards aging and a better understanding of old people, to provide advice to the Government on specific policies and programs for senior citizens and to advise in regard to priorities and the coordination of programs; to make any other observations to the Government deemed to be relevant to the development of programs for older people; to review and advise on educational and special projects grants for programs for senior citizens, subject to the availability of funds, to carry out other responsibilities at the request of the Government from time to time.	
METHOD OF FINANCING:	Vote 4, Department of Social Services and Community Health.	
MEMBERSHIP: (All part-time)	CHAIRMAN:	Mr. Raymond Clark, Bow Island
	MEMBERS:	Mr. John P. Donahue, Calgary Area Mrs. Marguerite Garrett, Red Deer Area Mrs. Erna Goertzen, Lethbridge Area Sister Jean Golden, Calgary Area Mrs. Arta Juneau, Grande Prairie Area Mr. Milton McInnis, Edmonton Area Mrs. Muriel Oslie, Peace River Mrs. Donna Rose, Bassano Mrs. Grace Smith, Edmonton Area Mr. Harry Alger, M.L.A. Highwood Mr. Edward F. Fee, Killam (representing the Alberta Hospital Association) Dr. Rodney M. Chadwick, Red Deer (representing the Alberta Medical Association) Dr. A.E. David Schonfield, University of Calgary (representing the Universities of Alberta)
VACANCIES:	One.	
APPOINTMENT PROCEDURE:	Ministerial Order.	
TERM OF OFFICE:	No particular stated length of time; varies from one to three years.	

REMUNERATION ARRANGEMENTS:	According to Schedule 2, Part A of O.C. 1175/80, as amended (Committee Remuneration Order).
RECORDS OF DELIBERATIONS:	Minutes are recorded at all regular meetings and an annual report is submitted to the Minister, with recommendations directed to him and other Ministers. These reports have been made available to the public.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Through public representatives on the Council.
FREQUENCY OF MEETINGS:	Four times a year; working sub-committees meet more frequently.
DURATION:	Continuing.
CONTACT PERSON:	Mrs. Mary Engelmann - 427-6437. Director Senior Citizens Bureau

PUBLIC GUARDIAN'S ADVISORY COMMITTEE

AUTHORIZATION:	Ministerial Order.
PURPOSE:	To provide advice to the Public Guardian on ethical issues, guidelines and standards relating to case decisions.
METHOD OF FINANCING:	Vote 1, Department of Social Services and Community Health.
MEMBERSHIP: (All part-time)	Dr. Wilbur Bowker) Dr. Roy le Riche) appointed for two years. Dr. Leo Klug) appointed for three years.
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Ministerial Order.
TERM OF OFFICE:	See membership above.
REMUNERATION ARRANGEMENTS:	As specified in Schedule 1, Part A of O.C. 1175/80 (Committee Remuneration Order).
RECORDS OF DELIBERATIONS:	Minutes are recorded and distributed to Committee members and the Public Guardian.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Through appointment.
FREQUENCY OF MEETINGS:	As requested by the Public Guardian.
DURATION:	Permanent.
CONTACT PERSON:	Sherry Melrose - 343-5165. Office of the Public Guardian Red Deer, Alberta

(Summer 1984)

SOCIAL CARE FACILITIES REVIEW COMMITTEE

AUTHORIZATION:	The Social Care Facilities Review Act.
PURPOSE:	To review levels of care provided in Government-operated and/or funded institutions. To review both adult and child care facilities and to make recommendations to the Legislative Assembly. (The term institution is broadly defined and encompasses primarily but not exclusively those facilities which are licensed under The Social Care Facilities Licensing Act).
METHOD OF FINANCING:	Vote 10, Department of Social Services and Community Health.
MEMBERSHIP: (All part-time)	CHAIRMAN: *David J. Carter, M.L.A. Calgary-Millican VICE-CHAIRMAN: *Jim Falconer, Edmonton MEMBERS: *George Wolstenholme, retired M.L.A. *Rita Nyback, Camrose *Carol Wilmot, Calgary *Esther Rankin, St. Albert -Doreen Orman, Calgary -Glenna Bell, St. Albert -Susan Zukiwsky, St. Albert -Allen Hyland, M.L.A. Bow Island.
VACANCIES:	Two.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	*Members have been appointed for three-year term commencing June 9,1982. -Members have been appointed for two-year term effective until August 11,1984.
REMUNERATION ARRANGEMENTS:	The remuneration payable to the members of the Committee shall be as specified in Schedule 1, Part B of the Committee Remuneration Order O.C. 1175/80. Remuneration payable to the Chairman shall be $780/month O.C. 615/82.
RECORDS OF DELIBERATIONS:	Minutes will be recorded and annual report will be submitted to the Legislative Assembly.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	Submissions from citizens will be welcomed.

FREQUENCY OF MEETINGS: Generally monthly.

DURATION: Continuing.

CONTACT PERSON: Dr. D.J. Carter - 427-1851
Jim Falconer - 427-3010.

DEPARTMENT OF THE SOLICITOR GENERAL

Driver Control Board

Law Enforcement Appeal Board

Liquor Control Board, The Alberta

Liquor Licensing Review Council

Racing Commission, Alberta

DRIVER CONTROL BOARD

AUTHORIZATION:	Motor Vehicle Administration Act.
PURPOSE:	To order remedial education for drivers with poor driving records. Board inquiry determines whether an individual should be permitted to hold an operator's licence and if so, under what conditions. The Board also suspends and endorses operator's licences.
METHOD OF FINANCING:	Vote 4, Department of Solicitor General.
MEMBERSHIP: *Full-time +Part-time	CHAIRMAN: *Mr. T.M. Drummond VICE-CHAIRMEN: *Mr. L. Anderson, Edmonton *Mr. R.A. Sales, Calgary MEMBERS: *Mr. G.J. Macdonald, Calgary *Mr. J. Glockler, Edmonton *Vacant *Ms. M. Maruska, Calgary +Mr. A. Meroniuk, Edmonton +Mr. D. Campbell, Edmonton +Mr. E. Roberts, Edmonton +Mr. J. O'Connor, Edmonton +Mr. A. Cartwright, Calgary +Mr. W. Campbell, Calgary +Mr. J. Jackson, Calgary *Mr. H. Palmer, Grande Prairie *Mr. D. Churchill, Lethbridge
VACANCIES:	Three.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	Unspecified.
REMUNERATION ARRANGEMENTS:	According to O.C. 1175/80 (Committee Remuneration Order) for part-time members. Full-time members are salaried provincial employees.
RECORDS OF DELIBERATIONS:	By letter to each individual after appearance. Copy of file-restricted to internal use only.
APPEAL PROCEDURE:	To the Court of Queen's Bench.
CITIZEN PARTICIPATION:	Must be personal appearance by individuals. Probationary drivers may have parent or legal counsel present, and adult driver may be represented by legal counsel.
FREQUENCY OF MEETINGS:	Four times weekly in Edmonton and Calgary. As and when required in rural areas.
DURATION:	Continuing.

(Summer 1984)

CONTACT PERSON: Mr. T. M. Drummond, Chairman - 427-7178.
10th Floor, 10001 Bellamy Hill
Edmonton, Alberta

LAW ENFORCEMENT APPEAL BOARD

AUTHORIZATION:	The Police Act.	
PURPOSE:	To provide an independent avenue of appeal for the public or any members of the police force who may find himself/herself aggrieved by the actions taken by a police department.	
METHOD OF FINANCING:	Vote 3, Department of the Solicitor General.	
MEMBERSHIP:	CHAIRMAN:	Hon. Justice S.V. Legg 6th Floor, Law Courts Building 1-A Sir Winston Churchill Square Edmonton, Alberta
	MEMBERS:	Mr. J.L. Thirlwell 1127 Beverley Boulevard, S.W. Calgary, Alberta
		Mr. James F. Falconer 11309-115 Street Edmonton, Alberta
VACANCIES:	None.	
APPOINTMENT PROCEDURE:	Order-in-Council.	
TERM OF OFFICE:	A member of the Board shall be appointed for a term of up to three years and any member is eligible for reappointment.	
REMUNERATION ARRANGEMENTS:	According to Schedule 1- Part A of O.C. 1175/80 (Committee Remuneration Order).	
RECORDS OF DELIBERATIONS:	All decisions are recorded and are available to the public. An annual report is also presented to the Solicitor General.	
APPEAL PROCEDURE:	None (can pursue independent criminal or civil court action).	
CITIZEN PARTICIPATION:	By means of an appeal hearing to air a grievance. Hearings are public or in camera, at the discretion of the Board.	
FREQUENCY OF MEETINGS:	Appeal hearings are held for four weeks each year.	
DURATION:	Continuing.	
CONTACT PERSON:	Ron Smitten, Secretary - 427-3457.	

THE ALBERTA LIQUOR CONTROL BOARD

AUTHORIZATION: The Liquor Control Act.

PURPOSE: To buy, import, have in its possession for sale and sell liquor; to control the possession, sale, transportation and delivery of liquor, to determine the places liquor stores shall be established and to operate these stores; to issue, refuse, cancel or suspend permits and licenses for purchase and sale of liquor; through the powers set down in the Liquor Control Act, Section 13.

METHOD OF FINANCING: Board operating costs are paid from the monies received by the Board under the administration of the Act.

MEMBERSHIP:
(All full-time)

CHAIRMAN: W.M. Skoreyko
14 Willoughby Drive
St. Albert, Alberta
T8N 3R3

MEMBERS: Joe J. Hutton
6308-128 Street
Edmonton, Alberta

W.L. Mack
7850 Jasper Avenue
Edmonton, Alberta
T5H 3R9

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: At pleasure.

REMUNERATION ARRANGEMENTS: Salaried senior Government officials.

RECORDS OF DELIBERATIONS: An annual report must be presented to the Lieutenant-Governor-in-Council and the Board shall from time to time make reports to the Solicitor General with respect to the administration or enforcement of the Acts as he may require. The Board is not required to make public notice of the outcome of hearings or regular Board meetings which are held as required; however minutes are kept.

The Alberta Liquor Control Board - Page 2

APPEAL PROCEDURE: A person who has been refused a license or whose license has been suspended or cancelled or who is not satisfied with a condition of a license or a requirement set by the Board may within 30 days request a review by the Liquor Licensing Review Council. This body will conduct a review and make a recommendation to the Board.

CITIZEN PARTICIPATION: Applicants are allowed to appear at public hearings of the Board and may request a hearing before the Board.

FREQUENCY OF MEETINGS: Weekly.

DURATION: Continuing.

CONTACT PERSON: Norma Wintringham - 458-4361.
Administrative Officer

LIQUOR LICENSING REVIEW COUNCIL

AUTHORIZATION: The Liquor Control Act 1980.

PURPOSE: To act as a citizens' review council and through recommendations to the Alberta Liquor Control Board and to the Solicitor General, have a distinct influence on decisions and policies of liquor licensing in Alberta.

METHOD OF FINANCING: Separate funding through the Alberta Liquor Control Board

MEMBERSHIP:
(All part-time)

CHAIRMAN: George Ernest Sillito

VICE-CHAIRMAN: John Elvin McLean

MEMBERS: (for a term expiring February 28, 1985)
Gerhard Albert Blum, Calgary
Hugh Catherwood Craig, Fort McLeod
Lloyd Erwin Dickson, Red Deer
Jacqueline Louise Eddy, Edmonton
Albert Rudy Hober, Lethbridge
Henry Mah, Edmonton
John Elvin McLean, Edmonton
Walter James Powell, Calgary
George Ernest Sillito, High Prairie
Sam Wong, Jasper

VACANCIES: Nine.

APPOINTMENT PROCEDURE: O.C. 209/82.

TERM OF OFFICE: Varied - Membership List plus vacancies comprise split term system.

REMUNERATION ARRANGEMENT: Schedule 2 Part A of O.C. 1175/80 (Committee Remuneration Order).

RECORDS OF DELIBERATIONS: Transcripts of Panel Hearings; minutes of meetings and files, kept by the Council's Executive Secretary "Restricted to internal use".

APPEAL PROCEDURE: Through s. 53-57 Liquor Control Act.

CITIZEN PARTICIPATION: N/A.

FREQUENCY OF MEETINGS: Average - one to four monthly.

DURATION: Continuing.

CONTACT PERSONS: G. Ernie Sillito, Chairman, High Prairie - 523-4554;
Kenn Clark, Secretary to the Council, Edmonton - 422-1937.

(Summer 1984)

ALBERTA RACING COMMISSION

AUTHORIZATION:	The Racing Commission Act.
PURPOSE:	To administer The Racing Commission Act which concerns itself with the regulation and control of horse racing and racing tracks.
METHOD OF FINANCING:	Primary source is Vote 5, Department of the Solicitor General (grant based on 2% of pari mutuel wagering). Secondary source is revenue received from track assessments, license fees and fines.
MEMBERSHIP: (All part-time except Chairman)	CHAIRMAN: Roy A. Farran 507-5920-1A Street, S.W., Calgary, Alberta COMMISSIONERS: Irven W. Parsons 735-53rd Avenue, S.W., Calgary, Alberta Vic W. Abercrombie 6A- 133-25th Avenue, S.W., Calgary, Alberta Kenneth C. Amthor P.O. Box 185, Crossfield, Alberta W. Gordon Pritchett #1504, 10011-116 Street, Edmonton, Alberta James C. LeLacheur P.O. Box 639, M.P.O. Edmonton, Alberta
VACANCIES:	One.
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	Unspecified.
REMUNERATION ARRANGEMENTS:	Approved by Management Policy Cabinet Committee, August 1, 1983. (Members $10,310.04/annum). Chairman is salaried senior Government official.
RECORDS OF DELIBERATIONS	Records of hearings are kept on tapes. Annual report made to Legislature.
APPEAL PROCEDURE:	Second appeal to Commission for review of decision taken on appeal from decision of Stewards/Judges.
CITIZEN PARTICIPATION:	Parties involved in a decision of the Commission may request a hearing and be present at the hearing.
FREQUENCY OF MEETINGS:	Regularly once a month and more frequently as circumstances require. (Usually two or three times monthly, and attendance at race meets is required).

(Summer 1984)

DURATION:	Continuing.
CONTACT PERSON:	Norma J. Froelick - 297-6552. Commission Secretary Calgary, Alberta

DEPARTMENT OF TOURISM AND SMALL BUSINESS

Alberta Opportunity Company - Board of Directors
Northern Alberta Development Council

ALBERTA OPPORTUNITY COMPANY - BOARD OF DIRECTORS

AUTHORIZATION: The Alberta Opportunity Fund Act.

PURPOSE: There is hereby established a fund under the name of the Alberta Opportunity Fund the total amount of which shall not exceed $300,000,000, and which shall be held and administered by the Company with the object of promoting the development of resources and the general growth and diversification of the economy of Alberta.

PRIORITIES:
-Commercial enterprises offering a high degree of job opportunity in relation to capital investment,
-Commercial enterprises owned and operated by Canadian citizens residing in Alberta,
-The encouragement, strengthening and expansion of small businesses,
-Programs and projects which create increased economic opportunities for residents of smaller population centres, particularly where there is extensive community involvement,
-The encouragement of research and development directed toward increased productivity and improved technology,
-The promotion of Alberta services and products to enhance their marketing and export potential,
-The provision of employment and business experience to Alberta students through loans for creation, expansion or operation of student business enterprises,
-Companies, association and groups formed for the purpose of attracting industrial development and expansion within their communities, and
-Industries involved in pollution control including recycling of products.

METHOD OF FINANCING: Capital is provided by the Alberta Heritage Savings Trust Fund. In addition, an annual grant in support of small business is provided by the government amounting to 5% of the previous year's outstanding loans balance.

MEMBERSHIP:
(All part-time except Managing Director)

CHAIRMAN: R. W. Chapman
Edmonton Travel Agency Co. Ltd.
1780 Standard Life Centre
10405 Jasper Avenue
Edmonton, Alberta T5J 3N4

MANAGING DIRECTOR: R. W. Parker
Alberta Opportunity Company
Box 1860
Ponoka, Alberta TOC 2HO

MEMBERSHIP:
(continued)

MEMBERS:

Mr. J. D. Fletcher
Campbell Sharpe Nash and Field
#400-9835-101 Avenue
Grande Prairie, Alberta T8V 0V5

Mrs. Berdie Fowler
4925-48 Street
Camrose, Alberta T4V 1L7

Mr. D.E. (Ed) Lewis, C.D., Q.C.
#700-999-8th Street, S.W.
Calgary, Alberta T2R 1J5

Mr. R. J. Jensen
Box 310
Edson, Alberta T0E 0P0

Mr. Ron Blake, ADM
Small Business Division
15th Floor, Capitol Square Building
10065 Jasper Avenue
Edmonton, Alberta T5J 0H4

Mr. Robert M. Parkyn
Young Parkyn McNabb and Company
1003-4th Avenue, South
Lethbridge, Alberta T1J 0P7

Mr. Lawrence H. Baisley
121 Fourth Street, S.E.
Medicine Hat, Alberta T1A 0J7

Mr. Jack D. Donald
Parkland Industries Ltd.
Suite 236, Riverside Office Plaza
4919-59 Street
Red Deer, Alberta T4N 3N7

Mr. Rowland R. Johnson
Box 419
High Prairie, Alberta T0G 1E0

Mr. Norman A. Lawrence
8907-140 Street
Edmonton, Alberta T5R 0J1

Mr. Paul W. Lefaivre
1524 Royal Bank Building
10117 Jasper Avenue
Edmonton, Alberta T5J 1W8

Mr. James L. Smith
Suite 200A, 2411-4th Street, N.W.
Calgary, Alberta T2M 2Z8

(Summer 1984)

MEMBERSHIP: (continued)

MEMBERS:
Mr. Wayne Taylor
N.P.R. Industries Ltd.
230 MacAlpine Crescent
Fort McMurray, Alberta T9H 4A6

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: At pleasure.

REMUNERATION ARRANGEMENTS: Director is salaried senior Government official. Members ($250/day) and Chairman ($300/day) as per Ministerial Order.

RECORDS OF DELIBERATIONS: Minutes are kept and decisions are published in the Gazette.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Through public representation on Board.

FREQUENCY OF MEETINGS: At call of Chairman (Usually twice monthly).

DURATION: Continuing.

CONTACT PERSON:
Roy Parker, Managing Director - 421-7979.
Alberta Opportunity Company
Ponoka

NORTHERN ALBERTA DEVELOPMENT COUNCIL

AUTHORIZATION: The Northern Alberta Development Council Act.

PURPOSE: To investigate, monitor, evaluate, plan and promote practical measures to foster and advance general development in northern Alberta, and to advise Government thereon.

METHOD OF FINANCING: Vote 2, Department of Tourism and Small Business.

MEMBERSHIP:

CHAIRMAN: Norm A. Weiss
M.L.A. Lac La Biche/McMurray

MEMBERS: Dr. C. R. Elliott
M.L.A. Grande Prairie

Dick Upham
Box 4, Spedden, Alberta

Joanne Mitchell
Box 34, High Level, Alberta

Joe Molho
Box 898, Swan Hills, Alberta

Rod Todd
Box 701, Cold Lake, Alberta

Verna Block
Box 608, Spirit River, Alberta

Ernest Howse
General Delivery, Caslan, Alberta

Cecil Jardine
Box 1500, Valleyview, Alberta

Vincent Rice
Box 66, Kinuso, Alberta

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council

TERM OF OFFICE: Yearly appointment April 1-March 31.

REMUNERATION ARRANGEMENTS: According to Schedule 2-Part A of O.C. 1175/80 (Committee Remuneration Order) for members. According to O.C. 674/83 for Chairman.

RECORDS OF DELIBERATIONS: Minutes of meetings are available to the public.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION:	Meetings held for receipt of briefs from the public.
FREQUENCY OF MEETINGS:	Monthly.
DURATION:	Continuing.
CONTACT PERSON:	R. M. Finnerty, Executive Director - 624-6274. Northern Development Branch Peace River

DEPARTMENT OF TRANSPORTATION

Motor Transport Board, Alberta

Resources Railway Corporation, The Alberta

ALBERTA MOTOR TRANSPORT BOARD

AUTHORIZATION:	The Motor Transport Act (Alberta) Motor Vehicle Transport Act (Canada) National Transportation Act (Canada).
PURPOSE:	Broadly, to regulate the activities of public vehicles providing passenger and freight transportation services on Alberta Highways.
METHOD OF FINANCING:	Vote 5, Department of Transportation.

MEMBERS:

CHAIRMAN:	Vacant at April 1/84 (Acting Chairman, G. I. Bellingham) (f/t)	
VICE-CHAIRMAN:	Mr. G. I. Bellingham	(f/t)
	Mr. H. K. Walker	(f/t)*
MEMBERS:	R. N. McGregor	(f/t)
	A. C. Smythe	(f/t)*
	J. Rempel	(p/t)*
	L. Hollinger	(p/t)*
	J. Soulsby	(p/t)*
	R. M. West	(f/t)*
	R. E. Bothwell	(p/t)*

* will be replaced on Board with new part-time members.

NOTE: During the 1984-85 fiscal year a new chairman and new part-time members will be appointed. G. I. Bellingham will remain as Vice-Chairman, full-time, and R. N. McGregor will remain as a full-time Board Member.

VACANCIES:	The Motor Transport Act does not limit membership. (see preceeding comment).
APPOINTMENT PROCEDURE:	Order-in-Council.
TERM OF OFFICE:	At pleasure.
REMUNERATION ARRANGEMENTS:	Chairman, Vice-chairman and full-time member are salaried senior Government officials. Part-time members are paid according to Schedule 1-Part A of O.C. 1175/80 (Committee Remuneration Order).

RECORDS OF DELIBERATIONS: Weekly Board minutes are distributed to: Alberta Truck Association; Motor Vehicle Division; Solicitor General; Highway Patrol Division; J. P. Holden, Alberta Manager, Labour Canada; Director, Public Communications, Transportation; Board members; senior staff of Motor Transport Board and Motor Transport Branch.

Decisions of public hearings are given in writing with the same distribution and interested parties to the hearing.

APPEAL PROCEDURE: An appeal lies from the Board to the Court of Appeal upon a question of jurisdiction or law.

CITIZEN PARTICIPATION: Any members of the public may attend any Stage 1 or Stage 2 hearing. Anyone, other than the parties concerned, who wishes to be heard must file as an intervenor.

FREQUENCY OF MEETINGS:
Stage 1 (evidence not under oath) - weekly.
Stage 2 (quasi-court process, sworn evidence) - approximately 20 per year, of from one day to 2 week duration.
"Show Cause" hearings under section 24, The Motor Transport Act (sworn testimony)- approximately 20-25 per year.
Disciplinary Review Meetings- approximately every 6 weeks. (These are internal meetings to determine level of Board action to be taken for alleged contraventions of the Act).
Board Policy Meetings (internal)- approximately every 6 weeks.

DURATION: Continuing.

CONTACT PERSON:
G. I. Bellingham - 340-5430.
Red Deer,Alberta

THE ALBERTA RESOURCES RAILWAY CORPORATION

AUTHORIZATION: The Alberta Resources Railway Corporation Act.

PURPOSE: Generally, to construct, maintain and operate one or more railways within the province.

METHOD OF FINANCING: Vote 3, Department of Transportation.

MEMBERSHIP: (All part-time except Managing Director)

CHAIRMAN: Honourable Marvin E. Moore

VICE-CHAIRMAN: Honourable Lou D. Hyndman

SECRETARY TREASURER: A. F. Collins

DIRECTORS: Honourable Dr. Ian C. Reid
Tom Mayson, Q.C.
Harvey M. Alton
Dr. C. Robert Elliott

MANAGING DIRECTOR: C. Anderson

VACANCIES: One.

APPOINTMENT PROCEDURE: Chairman, Vice-Chairman and Secretary Treasurer are statutory appointments. Other members are appointed by Order-in-Council.

TERM OF OFFICE: At pleasure.

REMUNERATION ARRANGEMENTS: The Managing Director is a salaried employee of the Corporation, whose remuneration is set by the Board. Directors are remunerated according to Schedule 1-Part A. of O.C. 1175/80 (Committee Remuneration Order).

RECORDS OF DELIBERATIONS: Minutes are distributed to the Board of Directors and copies sent to the Premier when considered necessary by the Chairman of the Board.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: Through public representation on Board.

FREQUENCY OF MEETINGS: As required.

DURATION: Continuing.

CONTACT PERSON: Mr. C. Anderson - 427-3165.

DEPARTMENT OF TREASURY

Local Authorities Pension Board

Municipal Financing Corporation, Alberta

Public Service Management Pension Board

Public Service Pension Board

Special Forces Pension Board

Universities Academic Pension Board

- -

LOCAL AUTHORITIES PENSION BOARD

AUTHORIZATION: The Local Authorities Pension Act.

PURPOSE: Responsible for the administration of The Local Authorities Pension Act, covering employees of participating local authorities within the Province of Alberta.

METHOD OF FINANCING: Vote 6, Treasury Department.

MEMBERSHIP:
(All part-time)

CHAIRMAN: J. E. Faries
Alberta Treasury

VICE-CHAIRMAN: B. J. Burgess
Alberta Municipal Affairs

MEMBERS: K. Balkwill
Business Agent
Canadian Union of Public Employees

H. J. Elliott
Assistant Executive Director
Alberta Hospital Association

A. G. Heisler
Assistant Controller
Alberta Treasury

B. Orieux
Representative
Alberta Association of Registered Nurses

A. Womack
Commissioner of Finance
City of Calgary

A. G. Bruckner
Representative
Alberta Federation of Labour

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council. (One or more of the members shall represent employees and one or more shall represent the employers).

TERM OF OFFICE: Unspecified.

REMUNERATION ARRANGEMENTS: The Lieutenant -Governor-in-Council may make an order fixing or governing the remuneration and expenses that shall be paid to members of the Board.

RECORDS OF DELIBERATIONS:	Minutes recorded but not published.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	Monthly.
DURATION:	Continuing.
CONTACT PERSON:	J. E. Faries - 427-7103.

ALBERTA MUNICIPAL FINANCING CORPORATION

AUTHORIZATION:		Alberta Municipal Financing Corporation Act.
PURPOSE:		To assist municipal jurisdictions within the province to obtain capital funds at the lowest possible cost through access to capital markets which would not be available to them on an independent basis.
METHOD OF FINANCING:		By sale of debentures.
MEMBERSHIP:	PRESIDENT & CHAIRMAN:	F.G. Stewart (Retired) Edmonton
	HONORARY CHAIRMAN:	C. P. Hayes (Retired) Strome
	VICE-PRESIDENT:	M. R. Parker (Retired) Ardrossan
	MEMBERS:	A. F. Collins Deputy Provincial Treasurer, Treasury
		Dr. E. Hanson Economist, Edmonton
		R. A. Splane, President Bank of Alberta, Edmonton
		E. E. Borstad Businessman, Grande Prairie
		A. F. Womack Commissioner of Finance and Administration City of Calgary
		M. J. Schmitke Municipal Administrator Town of Cochrane
		E. Murray, Associate Superintendent-Business Medicine Hat School District No. 76
VACANCIES:		None.
APPOINTMENT PROCEDURE:		Five members are appointed by Order-in-Council, while four others are elected at the Corporation's annual meeting (Messrs. Womack, Parker, Schmitke and Murray).

APPOINTMENT PROCEDURE:	No person shall be elected or appointed to the Board unless he is a Canadian citizen domiciled in Alberta and has been a resident of Alberta for at least one year. No member of the Government of Alberta and not more than one member of the public service of Alberta shall be appointed or elected to the Board.
TERM OF OFFICE:	For the five members appointed by Order-in-Council there is no set term of office. The remaining four members are elected on a staggered basis for a term of three years to ensure that no more than two of them are up for election in any one year.
REMUNERATION ARRANGEMENTS:	The President and Chairman receives $3,600 per annum. All other members (directors) are remunerated for each meeting on the basis of the commuting distance to the meeting and the duration of each meeting, as follows: 1. Where the commuting distance to a meeting is not more than 100 km one way a) $100 per meeting of up to and including four hours; or b) $165 per meeting over four hours and up to and including eight hours; or c) $260 per meeting over eight hours. 2. Where the commuting distance to a meeting is over 100 km but not more than 400 km one way a) $165 per meeting of up to and including eight hours; or b) $260 per meeting over eight hours. 3. Where the commuting distance to a meeting is over 400 km one way a) $260 per meeting of up to 24 hours.
RECORDS OF DELIBERATIONS:	Minutes recorded but not published. Annual meeting for shareholders. Annual Report distributed to those on mailing list and available upon request to general public.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	Generally five to seven per year.
DURATION:	Continuing.
CONTACT PERSON:	H. H. Strohbach, General Manager - 427-3052.

PUBLIC SERVICE MANAGEMENT PENSION BOARD

AUTHORIZATION:	The Public Service Management Pension Act: The M.L.A. Pension Act.	
PURPOSE:	Responsible for the administration of The Public Service Management Pension Act and The M.L.A. Pension Act. The Management Pension Act covers employees of the Government whose positions are classified as management. The M.L.A. Pension Act covers Members of the Legislative Assembly.	
METHOD OF FINANCING:	Vote 6. Treasury Department.	
MEMBERSHIP: (All part-time)	CHAIRMAN:	J. E. Faries Alberta Treasury
	VICE-CHAIRMAN:	A. G. Heisler Alberta Treasury
	MEMBERS:	D. Harford, Director Management Services Division Personnel Administration Office
		A. O. Olson Assistant Deputy Minister Research and Operations Alberta Agriculture
		C. J. Roth Deputy Minister Planning and Services Alberta Economic Development
VACANCIES:	None.	
APPOINTMENT PROCEDURE:	Order-in-Council. (At least one member shall represent employees).	
TERM OF OFFICE:	Unspecified.	
REMUNERATION ARRANGEMENTS:	The Lieutenant-Governor-in-Council may make an order fixing or governing the remuneration and expenses that shall be paid to members of the Board.	
RECORDS OF DELIBERATIONS:	Minutes recorded but not published.	
APPEAL PROCEDURE:	N/A.	
CITIZEN PARTICIPATION:	N/A.	

(Summer 1984)

Public Service Management Pension Board - Page 2

FREQUENCY OF MEETINGS: Monthly.

DURATION: Continuing.

CONTACT PERSON: J. E. Faries - 427-7103.

PUBLIC SERVICE PENSION BOARD

AUTHORIZATION:	The Public Service Pension Act.
PURPOSE:	Responsible for the administration of The Public Service Pension Act, which covers employees of the Government and Legislative Assembly, including Government boards, commissions, agencies, Crown Corporations, etc.
METHOD OF FINANCING:	Vote 6, Treasury Department.
MEMBERSHIP: (All part-time)	CHAIRMAN: J. E. Faries Alberta Treasury VICE-CHAIRMAN: L. R. Morin Alberta Treasury MEMBERS: C. A. Craig, Representative Alberta Union of Provincial Employees G. A. Heise, Manager Benefits and Salary Administration Personnel Administration Office P. L. Morgan, Representative Alberta Union of Provincial Employees
VACANCIES:	None.
APPOINTMENT PROCEDURE:	Order-in-Council. (One member shall be nominated by the Alberta Union of Provincial Employees).
TERM OF OFFICE:	Unspecified.
REMUNERATION ARRANGEMENTS:	The Lieutenant-Governor-in-Council may make an order fixing or governing the remuneration and expenses that shall be paid to members of the Board.
RECORDS OF DELIBERATIONS:	Minutes recorded but not published.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	Monthly.
DURATION:	Continuing.
CONTACT PERSON:	J. E. Faries - 427-7103.

SPECIAL FORCES PENSION BOARD

AUTHORIZATION: The Special Forces Pension Act.

PURPOSE: Responsible for the administration of The Special Forces Pension Act, covering police officers employed by local authorities within the Province of Alberta.

METHOD OF FINANCING: Vote 6, Treasury Department.

MEMBERSHIP:

CHAIRMAN: J. E. Faries
Alberta Treasury

VICE-CHAIRMAN: G. E. Witherden
Alberta Solicitor General

MEMBERS: D. Attridge
Alberta Urban Municipalities Association

A. G. Heisler
Assistant Controller
Alberta Treasury

N. E. Kosh
Alberta Federation of Police Associations

S. Shields
Alberta Federation of Police Associations

VACANCIES: One.

APPOINTMENT PROCEDURE: Order-in-Council. (One or more of the members shall represent the police, one or more shall represent local authorities and one or more shall represent the Government).

TERM OF OFFICE: Unspecified.

REMUNERATION ARRANGEMENTS: The Lieutenant-Governor-in-Council may make an order fixing or governing the remuneration and expenses that shall be paid to members of the Board.

RECORDS OF DELIBERATIONS: Minutes recorded but not published.

APPEAL PROCEDURE: N/A.

CITIZEN PARTICIPATION: N/A.

FREQUENCY OF MEETINGS: Monthly.

DURATION: Continuing.

CONTACT PERSON: J. E. Faries - 427-7103.

UNIVERSITIES ACADEMIC PENSION BOARD

AUTHORIZATION: The Universities Academic Pension Act.

PURPOSE: Responsible for the administration of The Universities Academic Pension Act, covering the academic staffs of universities in the Province of Alberta.

METHOD OF FINANCING: Vote 6, Treasury Department.

MEMBERSHIP:
(All part-time)

CHAIRMAN: J. E. Faries
Alberta Treasury

VICE-CHAIRMAN: H. N. Anderson
Alberta Advanced Education

MEMBERS: H. A. Buckmaster, Representative
University of Calgary Faculty Association

L. Eberlein, Representative
Association of Academic Staff
University of Calgary

E. E. Falkenberg, Representative
University of Lethbridge Faculty Association

C. A. MacKenzie
Assistant Deputy Provincial Treasurer
Budget and Management, Treasury

M. G. McGinley
Board of Governors
University of Calgary

J. A. Rae
Board of Governors
University of Lethbridge

W. D. Usher
Board of Governors
University of Alberta

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council. (There shall be equal representation from the governors of the Universities and the academic staff associations of the Universities, and one or more persons shall represent the Government).

TERM OF OFFICE: Unspecified.

REMUNERATION ARRANGEMENTS: The Lieutenant-Governor-in-Council may make an order fixing or governing the remuneration and expenses that shall be paid to members of the Board.

RECORDS OF DELIBERATIONS:	Minutes recorded but not published.
APPEAL PROCEDURE:	N/A.
CITIZEN PARTICIPATION:	N/A.
FREQUENCY OF MEETINGS:	Monthly.
DURATION:	Continuing.
CONTACT PERSON:	J. E. Faries - 427-7103.

DEPARTMENT OF UTILITIES AND TELECOMMUNICATIONS

Alberta Electric Energy Marketing Agency

Alberta Government Telephones Commission

ALBERTA ELECTRIC ENERGY MARKETING AGENCY

AUTHORIZATION: Electric Energy Marketing Act, 1981.

PURPOSE: To act as the principle, agent or broker in connection with the averaging of electric energy costs at the interfaces of transmission and distribution in Alberta, with the objectives of achieving essential equality of electric energy costs entering distribution systems throughout Alberta and achieving the minimum practicable level of such energy costs.

METHOD OF FINANCING: Appropriation under the Department of Utilities and Telecommunications.

MEMBERSHIP: (Full-time) CHAIRMAN: James R. Dunstan

VACANCIES: None.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: Set by the Lieutenant-Governor-in-Council.

REMUNERATION ARRANGEMENTS: The Chairman is a salaried senior Government official.

RECORDS OF DELIBERATIONS: No formal requirements.

APPEAL PROCEDURE: None.

CITIZEN PARTICIPATION: N/A.

FREQUENCY OF MEETINGS: N/A.

DURATION: Permanent

CONTACT PERSON:
W.C. Gillespie, Director - 297-4375.
Alberta Electric Energy Marketing Agency
#924, 620-7th Avenue, S.W.
Calgary, Alberta T2P 0Y8

or

G.A. Fernet, Director - 422-1722.
Alberta Electric Energy Marketing Agency
#700, 10330-124 Street
Edmonton, Alberta T5N 3W1

ALBERTA GOVERNMENT TELEPHONES COMMISSION

AUTHORIZATION: Alberta Government Telephones Act.

PURPOSE: To act as a public body responsible for the administration and operation of Alberta Government Telephones subject to the regulations of the Public Utilities Board Act.

METHOD OF FINANCING: Crown Corporation.

MEMBERSHIP:
(All part-time except President and Vice-Presidents)

CHAIRMAN: H. B. Hobbs

MEMBERS:

H. M. Neldner, President
Alberta Government Telephones

J. Szaszkiewicz, Executive Vice-President
Alberta Government Telephones

VACANT, Vice-President, Finance
Alberta Government Telephones

D. F. Baillie, Vice-President
Corporate Planning & Engineering
Alberta Government Telephones

J. R. McDonald, Vice-President, Operations
Alberta Government Telephones

V. A. MacNichol, Deputy Minister
Utilities and Telecommunications

A. F. Collins
Deputy Provincial Treasurer

R. A. Bickell
Canadian Forest Products Ltd.
Grande Prairie, Alberta

J. W. Burrows
Travacon Ltd.
Calgary, Alberta

W. A. Graham
Western Supplies Ltd.
Edmonton, Alberta

M. Leitch, Q.C.
MacLeod and Dixon
Calgary, Alberta

D. G. Skagen
Mohawk Oil
Calgary, Alberta

F. Weatherup
Enerson Motors
Lethbridge, Alberta

VACANCIES: One.

APPOINTMENT PROCEDURE: Order-in-Council.

TERM OF OFFICE: President and Vice-Presidents are statutory appointments. The other members hold office at pleasure.

REMUNERATION ARRANGEMENTS: According to Schedule 1-Part A of Order-in-Council 1175/80 (Committee Remuneration Order) and doubled as per Schedule 1-Part A, Section 4. President and Vice-Presidents are salaried senior Governmental officials.

RECORDS OF DELIBERATIONS: Restricted minutes of meetings.

APPEAL PROCEDURE: Some decisions may be appealed to the Public Utilities Board.

CITIZEN PARTICIPATION: Through the Public Utilities Board or to the Minister.

FREQUENCY OF MEETINGS: Monthly or more frequently.

DURATION: Permanent.

CONTACT PERSON: Mr. Harry B. Hobbs - 425-3640.
Chairman

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POOR

QUALITY

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